



10 February 2021

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Monday, 15 February 2021 at 6.00pm for consideration of the following business -

- (1) Livestreaming Video and Audio Check
- (2) Acknowledgement of Country
- (3) Recording of Meeting Statement
- (4) Apologies for non-attendance
- (5) Disclosures of Interest
- (6) Public Forum
- (7) Mayoral Minute
- (8) Confirmation of Minutes - Ordinary Council Meeting held on 21.12.20
- (9) Matters arising from Minutes
- (10) Reports of Staff
  - (a) Executive Services
  - (b) Corporate Services
  - (c) Infrastructure Services
  - (d) Planning and Environmental Services

Yours faithfully

Rebecca Ryan  
**General Manager**

## **Meeting Calendar 2021**

### **February**

| <b><u>Time</u></b> | <b><u>Date</u></b> | <b><u>Meeting</u></b>                         | <b><u>Location</u></b> |
|--------------------|--------------------|---|------------------------|
| 6.00pm             | 15 February 2021   | Council Meeting                               | Community Centre       |
| 4.00pm             | 16 February 2021   | Local Emergency Management Committee Meeting  | Community Centre       |
| 6.00pm             | 18 February 2021   | Sports Council Meeting                        | Community Centre       |
| 2.30pm             | 19 February 2021   | Upper Macquarie County Council Meeting        | Kelso                  |
| 6.00pm             | 23 February 2021   | Tourism, Towns and Villages Committee Meeting | Community Centre       |
| 9.00am             | 26 February 2021   | Mining and Energy Related Councils Meeting    | Wollongong             |

### **March**

| <b><u>Time</u></b> | <b><u>Date</u></b> | <b><u>Meeting</u></b>                         | <b><u>Location</u></b> |
|--------------------|--------------------|---|------------------------|
| 9.00am             | 5 March 2021       | Country Mayors Meeting                        | Sydney                 |
| 9.00am             | 10 March 2021      | Audit, Risk and Improvement Committee Meeting | Community Centre       |
| 10.00am            | 11 March 2021      | Central NSW JO Board Meeting                  | Community Centre       |
| 6.00pm             | 15 March 2021      | Council Meeting                               | Community Centre       |

### **April**

| <b><u>Time</u></b> | <b><u>Date</u></b> | <b><u>Meeting</u></b>                  | <b><u>Location</u></b> |
|--------------------|--------------------|--|------------------------|
| 10.00am            | 9 April 2021       | Traffic Committee Meeting              | Community Centre       |
| 2.30pm             | 16 April 2021      | Upper Macquarie County Council Meeting | Kelso                  |
| 6.00pm             | 19 April 2021      | Council Meeting                        | Community Centre       |

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**HELD ON MONDAY 15 FEBRUARY 2021**

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## **LIVE STREAMING OF COUNCIL MEETINGS**

In accordance with the Blayney Shire Council Code of Meeting Practice, this meeting will be recorded for the purpose of the live streaming function via our YouTube channel. The audio and visual live stream and recording, will allow members of the public to view proceedings via the Internet without the need to attend Council meetings. The objective of this service is to eliminate geographic and other access barriers for the community wishing to learn more about Council's decision making processes.

By speaking at the Council Meeting you agree to be livestreamed and recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times.

Whilst Council will make every effort to ensure that live streaming is available, it takes no responsibility for, and cannot be held liable for technical issues beyond its control. Technical issues may include, but are not limited to the availability or quality of the internet connection, device failure or malfunction, unavailability of YouTube or power outages.

Live streams and archived recordings are a free public service and are not an official record of Council meetings. Recordings will be made of all Council meetings (excluding confidential items) and published to YouTube the day after the meeting. For a copy of the official public record, please refer to Council's Business Papers and Minutes page on Council's website.

Council does not accept any responsibility for any verbal comments made during Council meetings which may be inaccurate, incorrect, defamatory, or contrary to law and does not warrant nor represent that the material or statements made during the streamed meetings are complete, reliable, accurate or free from error.

Live streaming is primarily set up to capture the proceedings of the Council meeting and members of the public attending a Council meeting need to be aware they may be recorded as part of the proceedings.

**01) MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 21 DECEMBER 2020****Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Local Governance and Finance**File No:** GO.ME.3**Recommendation:**

That the Minutes of the Ordinary Council Meeting held on 21 December 2020, being minute numbers 2012/001 to 2012/028 be confirmed.

**MINUTES OF THE BLAYNEY SHIRE COUNCIL ORDINARY MEETING HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY CENTRE, ON 21 DECEMBER 2020, COMMENCING AT 5.00PM**

Present: Crs S Ferguson (Mayor), S Denton, A Ewin (Deputy Mayor), D Kingham, J Newstead, B Reynolds and D Somerville

General Manager (Mrs R Ryan), Director Corporate Services (Mr A Franze), Director Infrastructure Services (Mr G Baker), Director Planning & Environmental Services (Mr M Dicker) and Executive Assistant to the General Manager (Mrs L Ferson)

**ACKNOWLEDGEMENT OF COUNTRY****RECORDING OF MEETING STATEMENT****DISCLOSURES OF INTEREST**

The General Manager reported the following Disclosure of Interest forms had been submitted:

| <b>Councillor /Staff</b> | <b>Interest</b> | <b>Item</b> | <b>Pg</b> | <b>Report</b>  | <b>Reason</b>  |
|--------------------------|-----------------|-------------|-----------|--|--|
| Mark Dicker              | Pecuniary       | 13          | 80        | Transfer of Lease of Visitor Information Centre Cafe | Wife is the sole Director of Ironbark Espresso Pty Ltd |

**PUBLIC FORUM**

Ian Gillings – Item 24 – Development Application 87/2020 – Change of Use and Internal Alterations – 27 Victoria Street, Millthorpe

## **MAYORAL MINUTE**

- 2012/001**      **GENERAL MANAGER'S ANNUAL PERFORMANCE REVIEW**  
**RESOLVED:**  
 That:  
 1. Council nominate Cr Denton, along with the Mayor and Deputy Mayor and Cr Kingham, nominated by the General Manager, to comprise the Performance Review Panel.  
 2. Council delegate all tasks necessary for the completion of the Performance Review and Panel members all undertake training in accordance with the Performance Review Guidelines.  
 3. The Mayor be delegated authority to finalise all arrangements for the Performance Review Panel to convene in February 2021.
- (Ewin/Somervaille)  
**CARRIED**

## **CONFIRMATION OF MINUTES**

- 2012/002**      **MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 16 NOVEMBER 2020**  
**RESOLVED:**  
 That the Minutes of the Ordinary Council Meeting held on 16 November 2020, being minute numbers 2011/001 to 2011/019 be confirmed.
- (Reynolds/Ewin)  
**CARRIED**

## **MATTERS ARISING FROM THE MINUTES**

Nil

## **EXECUTIVE SERVICES REPORTS**

- 2012/003**      **TOURISM EVENT DEVELOPMENT PROGRAM**  
**RESOLVED:**  
 That Council approves the following events under the Tourism Event Development Program;  
 a. \$965 for Millthorpe Mouthful event  
 b. \$1,000 for Antica Australis 2021 Marketing Plan.
- (Reynolds/Somervaille)  
**CARRIED**

- 2012/004**      **RESOURCES FOR REGIONS PROGRAM ROUND 7**  
**RESOLVED:**  
 That Council:  
 1. Accept the NSW Government offer for funding of \$3,055,718 under the Resources for Regions Program Round 7 and authorise the General Manager to execute the Funding Agreement when issued.

2. Approve the budget adjustment \$1,800,000 to bring forward the delivery of the CentrePoint Stage 2 Project into 20/21.
3. Approve the addition of \$50,000 for the Masterplan Projects into 20/21
4. Approve the budget adjustment \$604,760 to bring forward the delivery of the Carbine Road reconstruction project into 21/22.
5. Approve the budget allocation of \$600,958 to bring forward the delivery of the Forest Reefs Road rehabilitation works into the Operational Plan for 22/23.
6. Invite tenders for the CentrePoint Stage 2 Project by the open tendering method.

(Newstead/Denton)

**CARRIED**

### **BCO ALLIANCE AGREEMENT**

2012/005

#### **RESOLVED:**

1. That Council approve the draft BCO Alliance Agreement between Blayney Shire, Cabonne and Orange City Councils; including delegations contained in the Agreement.
2. Blayney Shire Council, on behalf of the BCO Alliance and with support from Cabonne and Orange City Councils, seek Ministerial consent to establish a company limited by Guarantee called BCO Alliance Limited to act as agent for the Alliance.
3. That subject to Ministerial consent, Council authorise the Mayor and General Manager to execute the BCO Alliance Agreement, substantially in the form of the draft.

(Somervaille/Ewin)

**CARRIED**

### **CENTRAL NSW BUSINESS HQ**

2012/006

#### **RESOLVED:**

That Council approve the nomination of Mr Richard Beach, subject to his final acceptance, as Council's representative on the Central NSW Business Enterprise HQ Board.

(Reynolds/Somervaille)

**CARRIED**

### **MINUTES OF THE BLAYNEY SHIRE TOURISM, TOWNS AND VILLAGES COMMITTEE MEETING HELD 24 NOVEMBER 2020**

2012/007

#### **RESOLVED:**

That the minutes of the Blayney Shire Tourism, Towns and Villages Committee meeting, held on Tuesday 24 November 2020, be received and noted.

(Reynolds/Ewin)

**CARRIED**

## **CORPORATE SERVICES REPORTS**

### **REPORT OF COUNCIL INVESTMENTS AS AT 30 NOVEMBER 2020**

**2012/008**

#### **RESOLVED:**

1. That the report indicating Council's investment position as at 30 November 2020 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

(Kingham/Denton)

**CARRIED**

### **AUDITOR'S PRESENTATION – JOHN O'MALLEY FROM INTENTUS**

#### **2019/20 AUDITED FINANCIAL STATEMENTS**

**2012/009**

#### **RESOLVED:**

1. That Council adopt the 2019/20 Financial Statements and accept the Auditor's Report, as submitted by the NSW Audit Office.
2. That the 2019/20 transfers to and from Council's restricted cash be adopted.

(Somervaille/Newstead)

**CARRIED**

#### **COMMUNITY FINANCIAL ASSISTANCE POLICY AMENDMENT**

**2012/010**

#### **RESOLVED:**

That Council adopt the Community Financial Assistance Policy, as amended, and it be included in Council's policy register.

(Somervaille/Ewin)

**CARRIED**

#### **ADOPTION OF WORK, HEALTH AND SAFETY POLICY**

**2012/011**

#### **RESOLVED:**

That the Work, Health and Safety policy be adopted and included in Council's policy register.

(Reynolds/Ewin)

**CARRIED**

#### **INFORMATION SECURITY POLICY**

**2012/012**

#### **RESOLVED:**

That Council endorse the Information Security Policy and it be placed on public exhibition for a period of not less than 28 days.

(Denton/Ewin)

**CARRIED**

Director Planning and Environmental Services, Mark Dicker, having declared an interest left the meeting.



**TRANSFER OF LEASE OF VISITOR INFORMATION CENTRE CAFE**

**2012/013**

**RESOLVED:**

1. That the report on the Transfer of Lease of Visitor Information Café be received.
2. That Council endorse transfer of the existing lease agreement to the new proprietor.
3. That Council endorse execution of the Visitor Information Centre lease and associated documentation by the Mayor and General Manager under Council seal where required.

(Newstead/Denton)

**CARRIED**

Director Planning and Environmental Services, Mark Dicker, returned to the meeting.

**LEASE AGREEMENT: NEVILLE MULTIPURPOSE COURT**

**2012/014**

**RESOLVED:**

1. That the Council endorse the General Manager to finalise the Lease contract terms with the Presbyterian Church of Australia.
2. That Council endorse execution of the lease for Lot 100 / DP 1267329 being 4A Crouch Street, Neville and associated documentation by the Mayor and General Manager under Council seal, if required.

(Kingham/Ewin)

**CARRIED**

**CROWN LANDS PLAN OF MANAGEMENT PROGRAM UPDATE**

**2012/015**

**RESOLVED:**

That Council undertake community consultation as part of the development and adoption of Plans of Management for Crown reserves classified as community land, noting cemeteries are not included in the Crown Lands Plans of Management Program.

(Reynolds/Ewin)

**CARRIED**

**SALE OF LAND FOR UNPAID RATES - AUCTION RESULTS**

**2012/016**

**RESOLVED:**

That the report on Sale of Land for Unpaid Rates – Auction Results be received.

(Newstead/Reynolds)

**CARRIED**

- 2012/017**      **UPDATE TO IPART RATING REVIEW - MINING RATE**  
**RESOLVED:**
1. That the report on the Update to IPART Rating Review – Mining Rate be received.
  2. That Council makes representation to the Premier and Deputy Premier over the matter.
  3. That Council form a working group of Councillors and senior staff to develop options if and when the recommendation is implemented.
- (Reynolds/Ewin)  
**CARRIED**

## **INFRASTRUCTURE SERVICES REPORTS**

- 2012/018**      **DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT**  
**RESOLVED:**
- That the Director Infrastructure Services Monthly Report for December 2020 be received and noted.
- (Kingham/Newstead)  
**CARRIED**

- 2012/019**      **PROPOSED FEES - BLAYNEY SHOWGROUND EQUESTRIAN - GATOR & RAKE FEE & AUSTRALIAN RANCH HORSE**  
**RESOLVED:**
1. That the proposed seasonal hirer fee of \$1,240 for Australian Ranch Horse be exhibited for a period of not less than 28 days.
  2. That the proposed seasonal hirer fee of an additional \$400 for seasonal hirer user groups be exhibited for a period of not less than 28 days.
  3. Should no written submissions be received during the public exhibition, the 2020/21 Operational Plan be amended to include the 2 new fees and charges.
- (Kingham/Newstead)  
**CARRIED**

- 2012/020**      **BELUBULA WAY BRIDGE OVER ICELY CREEK**  
**RESOLVED:**
- That Council:
1. Endorse the reactive measures and expenditure of \$80,000 on the Belubula Way Bridge via supplementary vote to the December 2020 Quarterly Budget Review.
  2. Prioritise the design and scope of works to replace the Belubula Way Bridge over Icelly Creek in 2021.
  3. Nominate the Belubula Way Bridge Replacement as the first project for funding under the Local Roads and Community Infrastructure Program Phase 2.
- (Reynolds/Ewin)  
**CARRIED**

**CENTRAL WEST JO - SUPPLY AND DELIVERY OF ROADS  
SIGNS CONTRACT**

**2012/021**

**RESOLVED:**

1. That Council accept and sign contracts with the following providers for the supply and delivery of road signs:-
  - a. Artcraft
  - b. Barrier Signs
  - c. Central Signs Road and Safety\*
  - d. DeNeefe Signs
  - e. Hi-Vis Group

\*pending receipt of updated accreditation certificates
2. Council is able to sign contracts with any or all of the recommended providers.

(Reynolds/Ewin)

**CARRIED**

**MINUTES OF THE BLAYNEY SHIRE SPORTS COUNCIL  
MEETING HELD THURSDAY 19 NOVEMBER 2020**

**2012/022**

**RESOLVED:**

1. That the minutes of the Blayney Shire Sports Council Meeting, held on Thursday 19 November 2020, be received and noted.
2. That the Australian Ranch Horse Association be accepted as a User Group of the Blayney Showground and CWELC facility.

(Newstead/Kingham)

**CARRIED**

**MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 11  
DECEMBER 2020**

**2012/023**

**RESOLVED:**

1. That the minutes of the Blayney Traffic Committee Meeting, held on Friday 11 December 2020, be received and noted.
2. That parking be restricted, and No Stopping signs restricting parking between 5.00pm and 8.00 pm Monday to Friday, excluding Australia Post vehicles, be installed to replace the existing parking signage on Burns Street outside the Blayney Post office, being 60 Adelaide Street, Blayney.
3. That Council endorse the Blayney section of the Classic Outback Trial, to be staged on Fell Timber and Mt Macquarie Roads, Carcoar on 10 March 2021. The event to be classified as a Class 2 event, and approved subject to the conditions detailed in the Director Infrastructure Services' Report and subject to the following amendment to proposed condition h.
  - The Event Organiser is to notify all business proprietors including Central Tablelands Water, and residents affected by the event at least 7 days prior to the event, in writing and by means of appropriate road closure signage on either end of the affected roads.

4. That Council remove 'Crossroad' intersection warning signs from both Carcoar Road approaches to the Browns Creek Road intersection.
5. a) That Council does not support the use of this area outside 2733 Hobbys Yards Road as an informal school bus stop, and the application and school bus operator be notified, advising that the design and creation of an approved bus bay is outside Council's current budgetary allocations.  
b) The proponent and the bus company to liaise in relation to an outcome for safe location(s) for pick up and drop off points.

(Reynolds/Newstead)

**CARRIED****PLANNING AND ENVIRONMENTAL SERVICES REPORTS**

**DEVELOPMENT APPLICATION 87/2020 - CHANGE OF USE  
AND INTERNAL ALTERATIONS - 27 VICTORIA STREET,  
MILLTHORPE**

2012/024

**RESOLVED:**

That Council consent to Development Application DA87/2020 for a Change of Use and Internal Alterations at Lot 3 DP11941 – 27 Victoria Street, Millthorpe subject to the recommended conditions of consent.

(Newstead/Somervaille)

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

| <b>FOR</b>             | <b>AGAINST</b>     |
|------------------------|--------------------|
| Councillor Ewin        | Councillor Kingham |
| Councillor Ferguson    |                    |
| Councillor Somervaille |                    |
| Councillor Reynolds    |                    |
| Councillor Newstead    |                    |
| Councillor Denton      |                    |
| <b>Total (6)</b>       | <b>Total (1)</b>   |

**CARRIED**

## CLOSED MEETING

**2012/025 RESOLVED:**

That the meeting now be closed to the public in accordance with Section 10A of the Local Government Act, 1993 for consideration of the following matters:

**LEGAL MATTER**

*This matter is considered to be confidential under Section 10A(2) (g) of the Local Government Act, as it deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*

**EOI3/2016 - SALE OF INDUSTRIAL LAND BY COUNCIL**

*This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.*

(Ewin/Newstead)

**CARRIED**

## CONFIDENTIAL MEETING REPORTS

**2012/026 LEGAL MATTER**

**RESOLVED:**

That Council receive and note the report.

(Somervaille/Reynolds)

**CARRIED**

**2012/027 EOI3/2016 - SALE OF INDUSTRIAL LAND BY COUNCIL**

**RESOLVED:**

1. That Council accept the offer for sale of part Lot 4 DP 871015 and part Lot 1 DP134341 for the amount of \$49,500 including GST plus survey and subdivision costs; and
2. That Council endorse execution of relevant contracts and associated documentation by the Mayor and General Manager under Council seal if required.

(Newstead/Reynolds)

**CARRIED**

**2012/028 RESOLVED:**

That as consideration of the matters referred to in the closed meeting has been concluded, the meeting now be opened to the public.

(Newstead/Somervaille)

**CARRIED**

**AT THE RE-OPENING OF THE MEETING TO THE PUBLIC, THE MAYOR  
ANNOUNCED THE OUTCOME OF RESOLUTION NUMBERS 2012/026  
AND 2012/027.**

There being no further business, the meeting concluded at 6.58pm.

The Minute Numbers 2012/001 to 2012/028 were confirmed on 15 February 2020 and are a full and accurate record of proceedings of the Ordinary Meeting held on 21 December 2020.

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Cr S Ferguson  
**MAYOR**

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Mrs R Ryan  
**GENERAL MANAGER**

**02) COUNCIL RESOLUTION REPORT****Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Local Governance and Finance**File No:** GO.ME.1**Recommendation:**

That Council notes the Resolution Report to January 2021.

**Reason for Report:**

The General Manager is responsible for ensuring that Council's policies, decisions and priorities are implemented in a timely and efficient manner, consistent with the goals and objectives of Council. The General Manager provides the management oversight in relation to all information progressing from appropriate staff to Council for consideration via the Business Paper.

After a Council meeting, each resolution is allocated to the General Manager or responsible officer to action in accordance with the intent of the Council decision. Directors then provide feedback to the General Manager as to the progress of these resolutions on a monthly basis.

Council have requested an Outstanding Resolution Report on a quarterly basis.

**Report:**

This Council Outstanding Resolution Report includes Council Resolutions up to and including the previous Council Meeting.

Council currently has 27 resolutions 'in progress'.

A note in the status section has been completed by the relevant responsible officer with a reason if available.

| Date of Meeting | Res. No  | Resolution  | Owner | Comments                         |
|-----------------|----------|---|-------|----------------------------------|
| 18-Apr-17       | 1704/015 | <b>Planning Proposal to amend Blayney Local Environmental Plan 2012 - Flood Planning Map</b><br>RESOLVED<br>That Council forward a Planning Proposal to the Minister for Planning and Environment seeking to amend the flood planning map within the Blayney Local Environmental Plan 2012. | DPES  | Report provided February Meeting |

| Date of Meeting | Res. No  | Resolution   | Owner | Comments  |
|-----------------|----------|--|-------|---|
| 19-Aug-19       | 1908/019 | <b>Minutes of the Blayney Shire Access Advisory Committee Meeting held on 17 July 2019</b><br><b>RESOLVED</b><br>4. That Council proceed to cost the upgrade of the identified non-compliant car parking in the 2018 audit of accessible car parking across Blayney Shire for future grant funding opportunities and/or Operational Plan inclusion.  | DPES  | In progress, referred to IS   |
| 16-Sep-19       | 1906/016 | <b>Planning Proposal to Amend Blayney Local Environment Plan 2012 - RU1 Primary Production to E2 Environmental Conservation - Cadia Biodiversity Offset Areas</b><br><b>RESOLVED</b><br>1. That Council proceed to endorse the amendment to the Blayney Local Environmental Plan 2012,<br>2. That Council, in exercising its delegation under Section 3.36 of the Environmental Planning and Assessment Act 1979, as endorsed by NSW Planning, Industry & Environment in the Gateway Determination, forward the relevant documents to Parliamentary Counsel for opinion, to amend the Blayney Local Environmental Plan 2012 by rezoning Lot 201 DP 1037198 and Lot 1422 DP 1168271 from RU1 Primary Production to E2 Environmental Conservation, and the making of the Local Environmental Plan. | MP    | Waiting on Cadia to complete subdivision so BLEP can be updated.              |
| 16-Mar-20       | 2003/014 | <b>Minutes of the Blayney Cemetery Forum meeting held 27 February 2020</b><br><b>RESOLVED</b><br>That;<br>6. Council prepare an information sheet for families when considering final resting options.   | DPES  | Not yet commenced, no resources currently available to undertake the project. |



| Date of Meeting | Res. No  | Resolution  | Owner | Comments   |
|-----------------|----------|---|-------|--|
| 18-May-20       | 2005/004 | <b>Sale of Land Frape Street Blayney</b><br>RESOLVED<br>That Council approves the engagement of current Blayney Real Estate Agents and delegate to the General Manager the authority to implement a Sales Strategy and accept offers for sale of the 2 Residential Blocks; 11B and 11A Frape Street (Lots 1 and 2 DP 1263957) Blayney.  | GM    | Superceded by Resolution No 2011/018   |
| 18-May-20       | 2005/011 | <b>Leabeater Street Bridge Scope Confirmation</b><br>RESOLVED<br>That Council approve an allocation of \$420,000 for the replacement of Leabeater Street bridge, contingent on receiving 50% grant funding.   | MO    | Application submitted to NSW Fixing Local Bridges Program. Announcements expected late February 2021.        |
| 22-Jun-20       | 2006/003 | <b>Blayney Train Station Platform Art Cultural Hub Project</b><br>RESOLVED<br>That Council approves the General Manager to sign and execute a Community Use Licence Agreement with Sydney Trains for the Blayney Train Station 'Platform' Project for a period of 5 years with a 5 year option, with the intention of establishing a Sub-Licence Agreement with the Blayney Town Association. | GM    | Draft Licence Agreement reviewed for comment and final being prepared for execution, anticipated March 2021. |
| 22-Jun-20       | 2006/015 | <b>Minutes of the Traffic Committee Meeting Held 12 June 2020</b><br>RESOLVED<br>2. That Council install line marking on Water Street, including road centreline, and fog lines to provide 3.0m lane widths between Adelaide and Osman Streets.   | DIS   | Resealing completed in January. Linemarking programmed for February 2021.                                    |

| Date of Meeting | Res. No  | Resolution   | Owner | Comments   |
|-----------------|----------|--|-------|--|
| 20-Jul-20       | 2007/008 | <b>Building Better Regions Funding Round IV - Kicking Goals for Girls</b><br><b>RESOLVED</b><br>That Council authorise the General Manager to sign and accept the Building Better Regions Funding Agreement for \$750,000 for the Kicking Goals for Girls Project at King George Oval, Blayney.  | GM    | Extension for final agreement provided until 31/01/2021.     |
| 17-Aug-20       | 2008/015 | <b>Minutes of the Traffic Committee Meeting held 7 August 2020</b><br><b>RESOLVED</b><br>2. That Council:-<br>a. increase the 50km/h speed zone (R4-1) signs on Mount Macquarie Road to C size.<br>b. seek Transport for NSW approval for the relocation of the existing repeater sign (R4-1A) on Naylor Street to provide a 300m spacing from the initial speed zone sign, a further repeater (R4-1A) sign be installed 30m North of the intersection with Eulamore Street, and provide 50km ahead (G9-79A) signage on the approach from Mount Macquarie Road.<br>6. That Council obtain concurrence from Transport NSW to install modified steep descent signage (WS-12 & W8-17-1 (1km)) on Carcoar Road, 2.6km South of the intersection of Browns Creek and Carcoar Roads. | DIS   | 2. Awaiting TfNSW approval.<br>6. Awaiting TfNSW concurrence |

| Date of Meeting | Res. No  | Resolution   | Owner | Comments   |
|-----------------|----------|--|-------|--|
| 21-Sep-20       | 2009/004 | <b>Barry Bore MOU</b><br><b>RESOLVED</b><br>1. That the General Manager be authorised to sign and execute the Memorandum of Understanding between Blayney Shire Council and Barry Community Supplementary Bore Incorporated.<br>2. That the Memorandum of Understanding include a 12 month timeframe for the audit to be undertaken.   | GM    | In progress  |
| 21-Sep-20       | 2009/016 | <b>Minutes of the Blayney Shire Access Advisory Committee held 29 July 2020</b><br><b>RESOLVED</b><br>That Council;<br>2. Consider the Access Committee's suggested inclusions and prioritised projects regarding the Active Movement Strategy, including;<br>a. Adelaide Street and Burns Street intersection (condition and grades of footpath crossing)<br>b. Adelaide Street and Water Street intersection (condition and grades of footpath crossing)<br>c. Adelaide Street and Church Street intersection, (condition and grades of footpath crossing)<br>d. Blayney 14A – Stillingfleet St; Adelaide St to Osman St<br>e. Blayney 14B – Stillingfleet St & Queen St; Osman St to Lee Hostel & KGO | DPES  | To be considered in MasterPlan for Adelaide Street.            |
| 19-Oct-20       | 2010/013 | <b>Minutes of the Blayney Shire Sports Council Meeting held Thursday 20 August 2020</b><br><b>RESOLVED</b><br>4. That Council review:-<br>a. part day usage charges for sporting grounds.<br>b. the seasonal hire charge for school use of sporting grounds.   | DIS   | 4. To be undertaken as part of 2021/22 Fees and Charges Review |

| Date of Meeting | Res. No  | Resolution  | Owner | Comments   |
|-----------------|----------|---|-------|--|
| 19-Oct-20       | 2010/014 | <p><b>Minutes of the Traffic Committee Meeting held 9 October 2020</b><br/> <b>RESOLVED</b><br/>                     2. That Council:-<br/>                     a. Support the request from WIRES in principle subject to the use of Transport for NSW (TfNSW) approved Injured Wildlife sign (G6-361-1),<br/>                     b. The signage be installed in accordance with relevant standards,<br/>                     c. Council provide a quote to WIRES for the installation of the signs, and,<br/>                     d. Council refer the request for wildlife signage on the State classified network to TfNSW for consideration.<br/>                     4. That Council approve the installation of school bus route signage along Spring Hill Road to the Cabonne Council boundary in accordance with Australian Standards, subject to approval of the route.</p> | DIS   | 2. Awaiting further advice from TfNSW.<br>4. In progress |
| 16-Nov-20       | 2011/003 | <p><b>Adverse Events Plan</b><br/> <b>RESOLVED</b><br/>                     That Council endorse the Blayney Shire Community Adverse Events Plan and submit to the Australian Government's Drought Communities Program 2019 with the final project report</p>   | GM    | Final report due April 2021.                             |
| 16-Nov-20       | 2011/004 | <p><b>Planning Agreement - McPhillamys Gold Project</b><br/> <b>RESOLVED</b><br/>                     That Council endorse the Draft Planning Agreement between LFB Resources NL and Blayney Shire Council, and place it with the Explanatory Note on public exhibition inviting public comment for 28 days.</p>  | GM    | Report to February Meeting.                              |

| Date of Meeting | Res. No  | Resolution  | Owner | Comments                              |
|-----------------|----------|---|-------|---------------------------------------|
| 16-Nov-20       | 2011/008 | <b>Cemeteries Management Plan</b><br><b>RESOLVED</b><br>1. That the draft Cemeteries Management Plan be endorsed for the purpose of public exhibition for 28 days.<br>2. That a further report, detailing any submissions received, be presented to Council following the conclusion of the exhibition period.  | DIS   | Submissions being reviewed.           |
| 16-Nov-20       | 2011/018 | <b>Housing Project Proposal</b><br><b>Frape Street Blayney</b><br><b>RESOLVED</b><br>That Council enter into a 5 year agreement and work with project partner, Housing Plus to develop an Affordable and Social Housing Project in Blayney.   | GM    | In progress.                          |
| 21-Dec-20       | 2012/001 | <b>General Manager's Annual Performance Review</b><br><b>RESOLVED</b><br>That:<br>1. Council nominate Cr Denton, along with the Mayor and Deputy Mayor and Cr Kingham, nominated by the General Manager, to comprise the Performance Review Panel.<br>2. Council delegate all tasks necessary for the completion of the Performance Review and Panel members all undertake training in accordance with the Performance Review Guidelines.<br>3. The Mayor be delegated authority to finalise all arrangements for the Performance Review Panel to convene in February 2021. | GM    | Review scheduled for 17 February 2021 |

| Date of Meeting | Res. No  | Resolution  | Owner | Comments   |
|-----------------|----------|---|-------|--|
| 21-Dec-20       | 2012/005 | <b>BCO Alliance Agreement</b><br><b>RESOLVED</b><br>1. That Council approve the draft BCO Alliance Agreement between Blayney Shire, Cabonne and Orange City Councils; including delegations contained in the Agreement.<br>2. Blayney Shire Council, on behalf of the BCO Alliance and with support from Cabonne and Orange City Councils, seek Ministerial consent to establish a company limited by Guarantee called BCO Alliance Limited to act as agent for the Alliance.<br>3. That subject to Ministerial consent, Council authorise the Mayor and General Manager to execute the BCO Alliance Agreement, substantially in the form of the draft. | GM    | Cabonne and Orange City Councils support endorsed at respective Council meetings. Request for Ministerial Consent submitted. |
| 21-Dec-20       | 2012/006 | <b>Central NSW Business HQ</b><br><b>RESOLVED</b><br>That Council approve the nomination of Mr Richard Beach, subject to his final acceptance, as Council's representative on the Central NSW Business Enterprise HQ Board.   | GM    | Nominee declined, a further report will be presented to March Meeting.   |
| 21-Dec-20       | 2012/012 | <b>Information Security Policy</b><br><b>RESOLVED</b><br>That Council endorse the Information Security Policy and it be placed on public exhibition for a period of not less than 28 days.  | DCS   | Policy on exhibition currently. Report for policy adoption to February 2021 meeting.   |

| Date of Meeting | Res. No  | Resolution   | Owner | Comments   |
|-----------------|----------|--|-------|--|
| 21-Dec-20       | 2012/014 | <b>Lease Agreement: Neville Multipurpose Court</b><br><b>RESOLVED</b><br>1. That the Council endorse the General Manager to finalise the Lease contract terms with the Presbyterian Church of Australia.<br>2. That Council endorse execution of the lease for Lot 100 / DP 1267329 being 4A Crouch Street, Neville and associated documentation by the Mayor and General Manager under Council seal, if required.   | DCS   | Lease agreement executed and returned by Lessor. Registration of lease in progress.  |
| 21-Dec-20       | 2012/017 | <b>Update to IPART Rating Review - Mining Rate</b><br><b>RESOLVED</b><br>1. That the report on the Update to IPART Rating Review – Mining Rate be received.<br>2. That Council makes representation to the Premier and Deputy Premier over the matter.<br>3. That Council form a working group of Councillors and senior staff to develop options if and when the recommendation is implemented.   | DCS   | No change to legislation proposed, and guidance to be issued. Council feedback to Local Government Rating Reform and draft Bill submitted. |
| 21-Dec-20       | 2012/019 | <b>Proposed Fees</b><br><b>RESOLVED</b><br>1. That the proposed seasonal hirer fee of \$1,240 for Australian Ranch Horse be exhibited for a period of not less than 28 days.<br>2. That the proposed seasonal hirer fee of an additional \$400 for seasonal hirer user groups be exhibited for a period of not less than 28 days.<br>3. Should no written submissions be received during the public exhibition, the 2020/21 Operational Plan be amended to include the 2 new fees and charges. | DIS   | Public exhibition closed 4 February 2021 and no submissions received.  |

| Date of Meeting | Res. No  | Resolution  | Owner | Comments   |
|-----------------|----------|---|-------|--|
| 21-Dec-20       | 2012/023 | <p><b>Minutes of the Traffic Committee Meeting held 11 December 2020</b></p> <p>RESOLVED</p> <p>3. That Council endorse the Blayney section of the Classic Outback Trial, to be staged on Fell Timber and Mt Macquarie Roads, Carcoar on 10 March 2021. The event to be classified as a Class 2 event, and approved subject to the conditions detailed in the Director Infrastructure Services' Report and subject to the following amendment to proposed condition h.</p> <p><input type="checkbox"/> The Event Organiser is to notify all business proprietors including Central Tablelands Water, and residents affected by the event at least 7 days prior to the event, in writing and by means of appropriate road closure signage on either end of the affected roads.</p> <p>4. That Council remove 'Crossroad' intersection warning signs from both Carcoar Road approaches to the Browns Creek Road intersection.</p> <p>5.a) That Council does not support the use of this area outside 2733 Hobbys Yards Road as an informal school bus stop, and the application and school bus operator be notified, advising that the design and creation of an approved bus bay is outside Council's current budgetary allocations.</p> <p>b) The proponent and the bus company to liaise in relation to an outcome for safe location(s) for pick up and drop off points.</p> |       | <p>3. Notification provided, event further postponed.</p> <p>4. Ongoing, subject to further site assessments</p> <p>5. In progress</p> |



| Date of Meeting | Res. No  | Resolution   | Owner | Comments  |
|-----------------|----------|--|-------|---|
| 21-Dec - 20     | 2012/027 | <b>EO13/2016 - Sale of Industrial Land by Council</b><br><b>RESOLVED</b><br>1. That Council accept the offer for sale of part Lot 4 DP 871015 and part Lot 1 DP134341 for the amount of \$49,500 including GST plus survey and subdivision costs; and<br>2. That Council endorse execution of relevant contracts and associated documentation by the Mayor and General Manager under Council seal if required. | DCS   | Notification of Council resolution sent to purchaser. Awaiting response re next steps and legal representative details. |

**Risk/Policy/Legislation Considerations:**

Nil

**Budget Implications:**

Nil

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**03) RISK,WORK HEALTH AND SAFETY QUARTERLY REPORT**

**Department:** Executive Services

**Author:** WHS and Risk Coordinator

**CSP Link:** 2. Local Governance and Finance

**File No:** GO.ME.7

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**Recommendation:**

That Council receive and note the Risk, Work Health and Safety Report for the quarter October 2020 to December 2020.

**Reason for Report:**

To update Council on Risk, W H & S activities and performance for the period of October 2020 to December 2020

**Report:**

The Health & Safety Committee met on 22 December 2020. Actions have been allocated to appropriate staff.

StateCover:

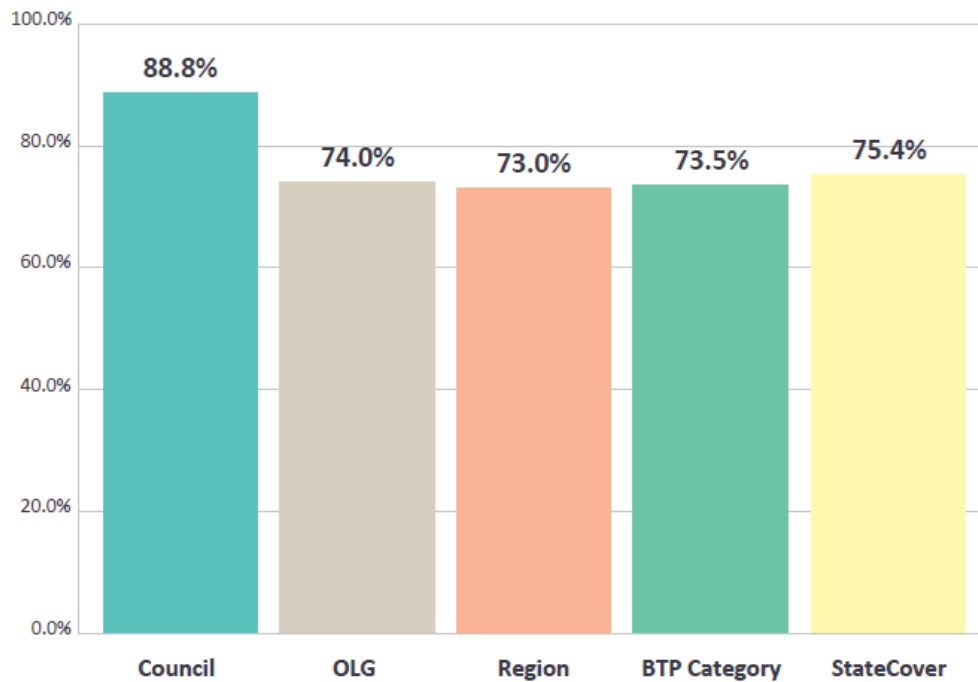
WHS Wellbeing Program in conjunction with StateCover has commenced for 2021 health checks such as skin checks, flu shots, audiometric checks will be available to staff and Councillors. The Health Fair is set for June for staff and the public in the Community Centre.

As part of the StateCover's Member Financial Benefits Program for 2020/2021, Council has received an incentive of \$24,324, this is to support Council's safety, health and wellbeing initiatives.

Council participated in the StateCover's 2019/2020 WHS Self- Audit. This audit provides Council with information regarding their WHS performance and benchmarking with similar Councils, OLG and state groupings. The graph shows the overall audit score for Council, being 88.8%.

## WHS SELF AUDIT RESULT

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### Statewide:

The review stage of the Continuous Improvement Program (CIP) Workbooks for 2020/21 is complete. CIP Workbooks are due for submission to Statewide by 31 March 2021. Action plans are projected to be completed by 2023.

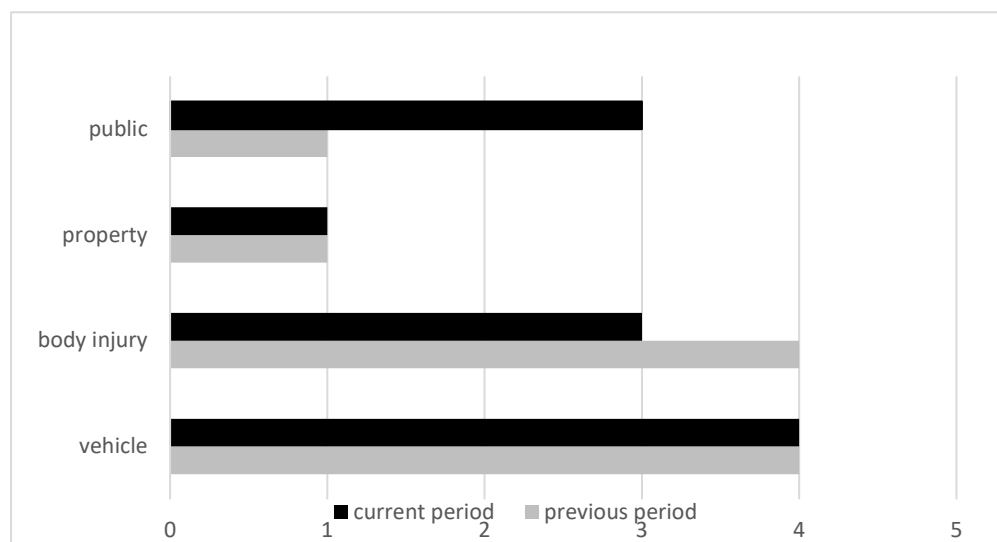
The CIP program looks at how Council has integrated operational risk exposure areas against planning and reporting requirements.

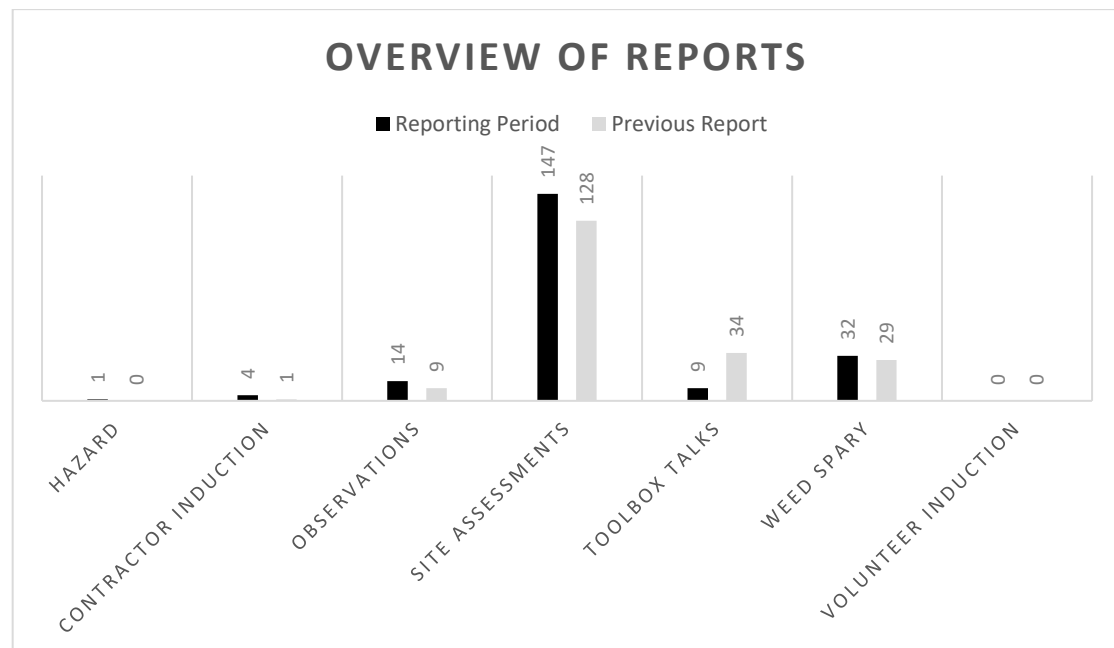
### COVID-19:

With COVID restrictions easing, Council continues to assist the public, schools, businesses, sporting groups, committees groups and camping grounds with enquiries on COVID information. Hand sanitiser bollards throughout the shire continue to be replenished. A hand sanitiser bollard from Redmond Oval was vandalised and has been reported missing.

**1. Performance Summary**

| <b>WHS Performance Indicators</b>                                  | <b>Current report period</b> | <b>Previous Reporting Period</b> |
|--|------------------------------|----------------------------------|
| Number of WHS Quality Improvements closed.                         | 1                            | 5                                |
| Number of WHS Quality Improvements remaining.                      | 3                            | 8                                |
| Number of training /refresher sessions attended by BSC staff.      | 0                            | 3                                |
| Number of Workplace inspections                                    | 5                            | 1                                |
| Number of Project Site Inspections conducted [ contractor]         | 6                            | 2                                |
| Number of StateCover audits conducted<br><i>Verification Audit</i> | 1                            | 1                                |
| Number of StateWide initiatives conducted<br><i>CIP Workbooks</i>  | 3                            | 0                                |

**2. Incidents notifications submitted for 1 October 2020 to 31 December 2020**

**3. Internal WHS documents submitted for 1 October 2020 to 31 December 2020****Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**04) TOURISM EVENT DEVELOPMENT PROGRAM****Department:** Executive Services**Author:** Manager Tourism and Communications**CSP Link:** 3. The Local and Visitor Economy**File No:** GS.PG.1

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**Recommendation:**

That Council approve \$500 for Platform Blayney Arts Hub, Textures of One Exhibition under the 2020/21 Tourism Event Development Program.

**Reason for Report:**

For Council to consider and approve the application seeking Council financial support under the Tourism Event Development Fund 2020/21.

**Report:**

Platform Blayney Arts Hub: Textures of One Exhibition  
Funding requested \$500

Textures of One is the inaugural art and craft exhibition for Platform Arts Hub Blayney, which is a sub committee of the Blayney Town Association. The event open on 19 April and run for 4 weeks, closing on 3 May 2021. The event is a themed exhibition with this year's theme being 'Steam'. Artists, dignitaries and the general public are invited to attend and view the artworks and be part of the presentation of the prize(s) while enjoying wine and nibbles on the platform. Funding will contribute to food, promotional materials, social media advertising and event banners.

**Risk/Policy/Legislation Considerations:**

In accordance with the Local Government Act, s356, Council may resolve to grant financial assistance to persons for the purpose of exercising its functions.

As the program was included in the draft 2020/21 Operational Plan, does not exceed more than 5% of Council's income and is open to all persons within Council's area; 28 days public notice of Council's resolution is not required.

The Textures of One Exhibition fits the program criteria as it is an event aimed at visitors to the region and is a signature event in the 2021 events calendar. It aligns with the target markets and destination themes outlined in the Blayney Shire Destination Management Plan.

**Budget Implications:**

Council has a total budget of \$15,035 for 2020/21, approval of this application will leave \$14,535 available in this program.

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**05) PLANNING AGREEMENT - MCPHILLAMYS GOLD PROJECT****Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Local Governance and Finance**File No:** ED.PJ.1

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**Recommendation:**

That Council authorise the Mayor and General Manager to execute the Planning Agreement between LFB Resources NL (Regis Resources) and Blayney Shire Council, and place it along with the Explanatory Note onto Council's Planning Agreement's Register.

**Reason for Report:**

For Council to consider public submissions and approve the execution of the draft Planning Agreement between LFB Resources NL (Regis Resources) and Blayney Shire Council.

The Draft Planning Agreement and Explanatory Note is attached under separate cover.

**Report:**

At the November meeting, Council endorsed the Draft Planning Agreement between LFB Resources NL and Blayney Shire Council, and placed it with the Explanatory Note on public exhibition, inviting public comment for 28 days.

The Planning Agreement was an agenda item at the McPhillamys Community Consultative Committee meeting held on 3 November 2020 and promoted via the GM Conversation the week prior to the November Council meeting. It was placed on Council's website following the Council meeting and advertised in the Blayney Chronicle from the 19 November for 3 weeks. Regional Radio news stations, TV and local media each published the story; in addition to social media and other communication channels.

10 submissions were received and attached to this report, with personal details redacted for privacy reasons. A summary of the comments received are as follows:

**Planning Agreement in General**

- Does not provide sufficient funding for the area to be reinstated to pre mine state
- There is no assurance for those directly affected
- Does not specify what the funds can/will be used for
- Concern for Kings Plains community wellbeing, and need to consider those residents to the north and west of the mine on Guyong Road



- Not sufficient to fund pre project planning for economic, social and environmental impacts
- Comparison made to Cadia Valley Operations (CVO), \$1m received by Blayney 8 years ago
- LFB Senior Management Representative, be 'normally resident in NSW'
- Include 'a copy of which has been received by Council' added to Project definition
- Delete 3.3(c)
- Amend start date 4.1(a) to when construction activities commence
- Question regarding 4.1(b) Mining Operations associated with Project
- Query on grammar 5.5 (a)
- A lack of due diligence on Council part
- Council is supporting mine and looks like a bribe
- Amount is small compared to permanent social, environmental impact
- Objection to execution prior to the mine approval or not
- Sponsorship by Regis of local sporting clubs and events not be allowed
- Look at longer term implications
- Amount should be \$20million
- Not enough to cover increased costs of administration, roads (upkeep and safety), waste and environmental issues
- Funding will assist the community via sporting, recreational, environmental, economic, social and public amenity outcomes

## **Funds**

- Care of the pit post mining
- Watering activities to revegetate waste rock walls and mitigation area
- Maintenance and mowing of roadside verges on Walkom Road
- Widening and shoulders Walkom Road
- Weed control, grass cutting, creek/river clean up, plantations (screening, light, noise, visual amenity, air quality)
- Install a footpath from eastern to western intersection on Walkom Road
- New housing development in Blayney LGA
- Assist local businesses with labour shortages
- Visual screening to north/western side of mine site on Guyong Road
- Infrastructure, procedures and activities to increase water flow from other areas, as well as improving water quality
- Improve recreational area and amenities at Carcoar Dam
- Plantation and revegetation program in areas around the mine site
- A row of mature evergreen trees on Walkom Road
- Planting of new trees and improve Koala habitat in LGA
- Commit to being a 100% renewable Council, all properties and assets owned by Council to run on renewable energy
- Funding for future Council independent reviews of state significant projects
- Should be allocated to large scale environmental, renewable energy, social housing and equipment for Local Emergency Services

- Need a full design and condition report for Guyong and Vittoria Roads, which has increased traffic for farming and livestock
- Vittoria Road should be upgraded to B Double access

**Financial Assistance Committee**

- At least one resident from each of Kings Plains, Vittoria, Guyong to have input into the use of the funds
- Regis Resources representative not appropriate
- Only areas that should receive proceeds should be from Kings Plains, Vittoria, Guyong, Fitzgerald Mount, Belubula River and Carcoar Dam
- Not to be used for small grants

**Council Policy**

The draft Planning Agreement has been prepared in accordance with Council's Voluntary Planning Agreements Policy, adopted in May 2019.

It has neither hindered nor influenced Council's support or otherwise; concerns and its position on matters relating to the project. The claim that the Planning Agreement is influencing Council's decision making or limiting advocacy and representation made for those residents impacted by the proposal are unfounded.

Planning Agreements are negotiated independently of the assessment process and prior to the project commencing. For example, the Planning Agreement between Blayney Shire Council and Infigen for the Flyers Creek Windfarm, executed in April 2014 is yet to be effected.

**Contribution Amount**

Advice received in 2019, comparing other current Planning Agreements suggested a % of Capital Investment Value (CIV) range of 0.5% to 1% as an acceptable standard for mining. The 1% as agreed, includes the total CIV (\$418million) of both the Lithgow/Kings Plains Pipeline and McPhillamys Gold Mine Projects.

The CVO Planning Agreement, in comparison worth \$8million and dated July 2013; had a CIV of \$2.2 billion and 21 year mine life. This equates to 0.36%, which was shared between Orange City, Cabonne and Blayney Shire Council's on a 50:25:25 split. The Cadia mine has had, and there remains significant impact on nearby residents, the community and Blayney Shire Council. This impact; arguably both positive and negative, is felt across all levels (individuals, community and the shire) over any number of social, economic, public amenity/recreational and environmental measures.

**Post Mining Care and Maintenance**

Council is not responsible for waste rock wall vegetation or maintenance, watering of revegetated areas or the pit. The responsibility of funding any mine maintenance post operations and/or all environmental remediation strategies are that of the proponent, and administered by the various NSW Resources Regulators including DPIE and EPA NSW.

**Use of Funds**

Council will consider projects to be funded under the Planning Agreement, during the annual budget process.

Council is required to use the funding for a public purpose, for local community infrastructure projects that benefit social, sporting/recreation, environmental, economic and public amenity, consistent with the Blayney Shire Community Strategic Plan.

This may be via direct budget allocation in the Operational Plan for specific projects and/or providing additional funding to Council's Financial Assistance Program.

The publication of what projects are to be supported in the Draft Operational Plan each year, provides assurance for community consultation. Further any funding recommended via the Financial Assistance Committee, is made public and considered by Council at the August and February Council meetings.

**Financial Assistance Committee**

There is currently a minimum of 4 community member positions on the Financial Assistance Committee. Should Council choose to increase community representation or provide places for residents based on location; the time to consider this would be in September 2021 when all Council Committees are reviewed.

The invitation for a representative from Regis Resources to be a member of the Financial Assistance Committee is in line with current Committee representation, whereby a representative from Newcrest (Cadia) holds a position. This appears to work well, particularly when Newcrest is reviewing and assessing its own community grant program to those same applicants.

It will be a decision of Council to amend the guidelines for the Financial Assistance Program, if financial support was to be a particular amount or eligibility limited to a particular location.

Council must keep records regarding its use or application of the monetary contributions which will maintain ongoing transparency of the use of Planning Agreement funds.

**Implementation**

The Planning Agreement is effected when Development Consent is granted for the Project, subject to;

1. The exhaustion or expiry of any appeal or legal proceedings (if any commenced); and
2. The Board of Regis giving final approval for the capital expenditure required for project.

This criteria is appropriate for when the first upfront payment would be received and included into the Blayney Shire Council Operational Plan.

Construction cannot commence prior to these criteria being met in any case.

**Roads**

The project access is located off a State road, the Mid Western Highway. The Economic Impact Statement (EIS) has identified that workers travelling from Orange, Cowra or Bathurst will be instructed to drive on the State road network.

Council will be in a position to divert further Resource for Regions funding to any local road network or community infrastructure renewal or upgrade projects as identified in the future.

If the project is approved, the sale of Dungeon Road will remain outside this Planning Agreement. The road closure will require a land sale agreement to be approved by Council and the independent valuation is in progress.

Whilst, proceeds from the sale of Dungeon Road will be untied, Council has agreed in principle that these funds should be allocated to roads around the Walkom Road, Village Road, Guyong Road and Vittoria Road areas.

**Review**

Following review and consideration of these submissions, it is recommended that the Planning Agreement as endorsed by Council for public exhibition in November 2020, be approved with no change.

**Risk/Policy/Legislation Considerations:**

Planning Agreements are established under Part 7 Division 7.1 Subdivision 2 of the Environmental Planning and Assessment Act 1979 (EP&A Act) which provides the legislative framework; and Part 4 Division 1A of the Environmental Planning and Assessment Regulation 2000 (the EP&A Regulation) which has further requirements relating to the making, amending and revocation of planning agreements, giving public notice and other procedural arrangements.

This is a Voluntary Planning Agreement for which a legal agreement is necessary.

The Planning Agreement and Explanatory Note are required to be placed on Council's Planning Agreement's Register when executed.

**Budget Implications:**

The proposed Planning Agreement is between LFB Resources NL (Regis Resources) and Blayney Shire Council. It comprises of a monetary contribution, being 1% of the estimated total capital cost of the project, paid over 15 years. Payments are proposed as follows;

- an initial sum of \$1 million; and
- annual payments of \$212,222 (subject to CPI or 2% adjustment whichever is the greater after the first annual payment).

In addition, Regis Resources have agreed to pay 1% per additional capital expended above the original capital cost of the Project, associated with any future development requiring modification subject to a Planning Agreement.

**Enclosures (following report)**

Nil

**Attachments (separate document)**

|   |                    |          |
|---|--------------------|----------|
| 1 | Planning Agreement | 18 Pages |
| 2 | Explanatory Note   | 2 Pages  |
| 3 | Submissions        | 17 Pages |

**06) REPORT OF COUNCIL INVESTMENTS AS AT 31 DECEMBER 2020****Department:** Corporate Services**Author:** Chief Financial Officer**CSP Link:** 2. Local Governance and Finance**File No:** FM.IN.1

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**Recommendation:**

1. That the report indicating Council's investment position as at 31 December 2020 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

**Reason for Report:**

For Council to endorse the Report of Council Investments as at 31 December 2020.

**Report:**

This report provides details of Council's Investment Portfolio as at 31 December 2020.

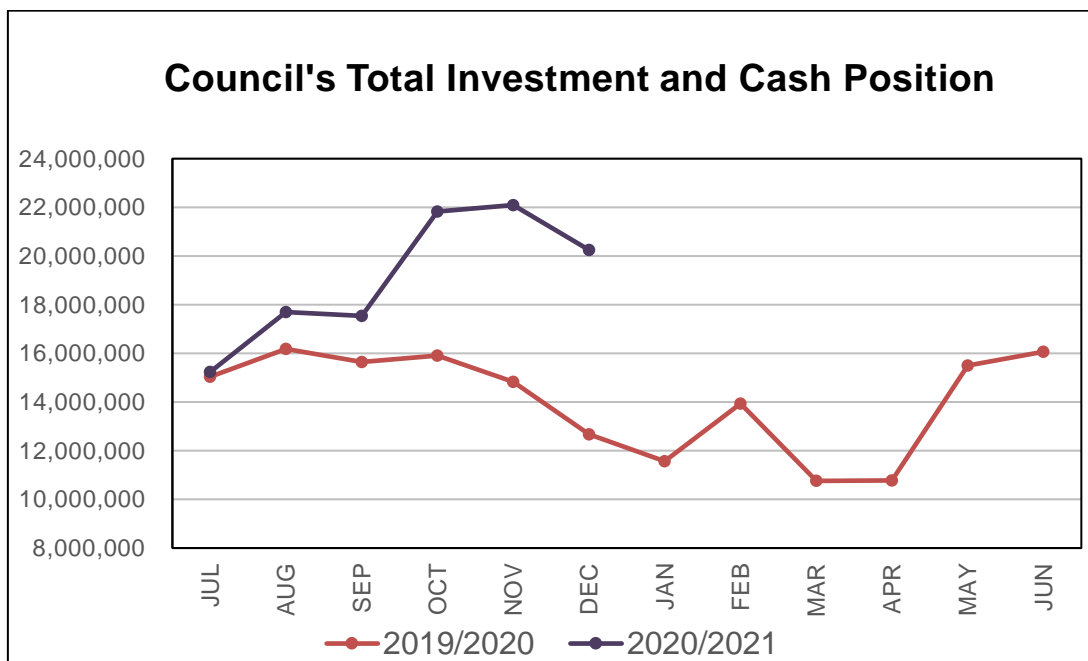
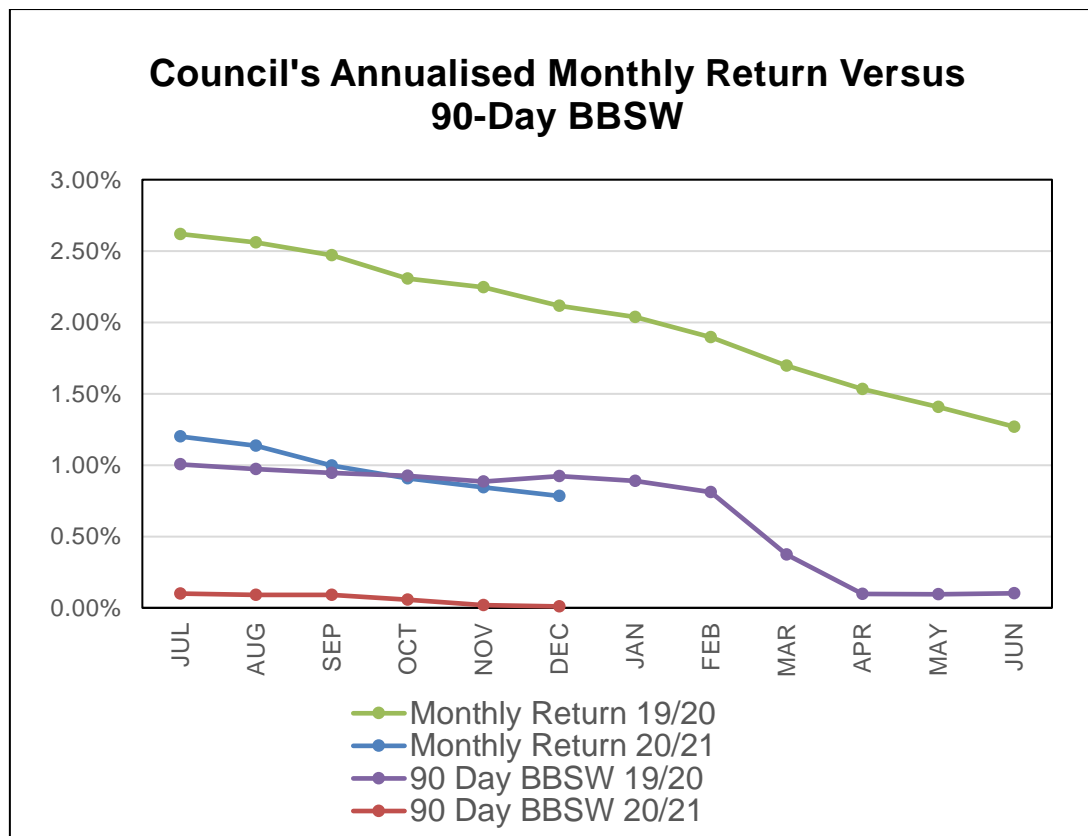
Council's total investment and cash position as at 31 December 2020 is \$20,243,179. Investments earned interest of \$12,546 for the month of December 2020.

The total investment and cash position is inflated by the advance payment of the 3<sup>rd</sup> and 4<sup>th</sup> quarter rate instalments by Council's largest ratepayer, totalling \$2.3m. There was also an advance payment of \$1.3m for the Carcoar Street Rehabilitation project.

Council has offset the reduced rates income to be received for the 4<sup>th</sup> quarter rating period by increasing the amount of term deposits to mature at this time. It is not practical to do this for the 3<sup>rd</sup> quarter rates, as the return on investment for such a short period of time is comparable to Council's return from its Business Online Saver account. As such Council will keep this amount as an increased balance in Business Online Saver account to meet cash flow requirements.

Council's monthly net return on Term Deposits annualised for December of 0.78% outperformed the 90 day Bank Bill Swap Rate of 0.01%.

The Register of Investments now reports the Investment Method to indicate if investments made were with the institution directly or through a 3<sup>rd</sup> party intermediary.



| REGISTER OF INVESTMENTS AND CASH AS AT 31 DECEMBER 2020 |         |                                  |            |                   |               |
|---|---------|----------------------------------|------------|-------------------|---------------|
| Institution   | Method  | Rating                           | Maturity   | Amount \$         | Interest Rate |
| NAB   | Direct  | A1+/AA-                          | 12/01/2021 | 500,000           | 0.960%        |
| NAB   | Direct  | A1+/AA-                          | 26/01/2021 | 500,000           | 0.850%        |
| NAB   | Direct  | A1+/AA-                          | 09/02/2021 | 500,000           | 0.830%        |
| NAB   | Direct  | A1+/AA-                          | 23/02/2021 | 500,000           | 0.770%        |
| MyState Bank Ltd  | Curve   | A2/BBB                           | 02/03/2021 | 500,000           | 1.650%        |
| AMP Bank  | Rim Sec | A2/BBB                           | 16/03/2021 | 500,000           | 1.800%        |
| Macquarie Bank  | Rim Sec | A1/A+                            | 23/03/2021 | 500,000           | 0.850%        |
| Bank of Queensland                                      | Curve   | A2/BBB+                          | 30/03/2021 | 500,000           | 1.050%        |
| CBA   | Direct  | A1+/AA-                          | 13/04/2021 | 500,000           | 0.610%        |
| CBA   | Direct  | A1+/AA-                          | 27/04/2021 | 500,000           | 0.610%        |
| NAB   | Direct  | A1+/AA-                          | 11/05/2021 | 500,000           | 0.970%        |
| NAB   | Direct  | A1+/AA-                          | 18/05/2021 | 500,000           | 0.450%        |
| NAB   | Direct  | A1+/AA-                          | 25/05/2021 | 500,000           | 1.000%        |
| Bank of Queensland                                      | Curve   | A2/BBB+                          | 01/06/2021 | 500,000           | 0.450%        |
| Westpac   | Direct  | A1+/AA-                          | 01/06/2021 | 500,000           | 0.940%        |
| Westpac   | Direct  | A1+/AA-                          | 08/06/2021 | 500,000           | 0.940%        |
| Westpac   | Direct  | A1+/AA-                          | 22/06/2021 | 500,000           | 0.980%        |
| CBA   | Direct  | A1+/AA-                          | 06/07/2021 | 500,000           | 0.680%        |
| CBA   | Direct  | A1+/AA-                          | 20/07/2021 | 500,000           | 0.680%        |
| AMP Bank  | Rim Sec | A2/BBB                           | 03/08/2021 | 500,000           | 0.800%        |
| Westpac   | Direct  | A1+/AA-                          | 17/08/2021 | 500,000           | 0.770%        |
| NAB   | Direct  | A1+/AA-                          | 31/08/2021 | 500,000           | 0.750%        |
| CBA   | Direct  | A1+/AA-                          | 14/09/2021 | 500,000           | 0.700%        |
| CBA   | Direct  | A1+/AA-                          | 28/09/2021 | 500,000           | 0.700%        |
| CBA   | Direct  | A1+/AA-                          | 12/10/2021 | 500,000           | 0.640%        |
| CBA   | Direct  | A1+/AA-                          | 19/10/2021 | 500,000           | 0.570%        |
| NAB   | Direct  | A1+/AA-                          | 26/10/2021 | 500,000           | 0.550%        |
| CBA   | Direct  | A1+/AA-                          | 02/11/2021 | 500,000           | 0.570%        |
| CBA   | Direct  | A1+/AA-                          | 09/11/2021 | 500,000           | 0.550%        |
| NAB   | Direct  | A1+/AA-                          | 16/11/2021 | 500,000           | 0.550%        |
| Macquarie Bank  | Curve   | A1/A+                            | 23/11/2021 | 500,000           | 0.500%        |
| Reliance Bank   | Direct  | Unrated                          | 23/11/2021 | 500,000           | 0.750%        |
| Macquarie Bank  | Rim Sec | A1/A+                            | 30/11/2021 | 500,000           | 0.500%        |
| Westpac   | Direct  | A1+/AA-                          | 30/11/2021 | 500,000           | 0.480%        |
| <b>Total Investments</b>                                |         |                                  |            | <b>17,000,000</b> | <b>0.778%</b> |
| Commonwealth Bank - At Call Account <sup>(1)</sup>      |         |                                  |            | 3,008,121         | 0.200%        |
| Commonwealth Bank Balance - General <sup>(1)</sup>      |         |                                  |            | 235,058           | 0.000%        |
| <b>TOTAL INVESTMENTS &amp; CASH</b>                     |         |                                  |            | <b>20,243,179</b> |               |
| Benchmarks:   |         | BBSW 90 Day Index <sup>(1)</sup> |            | 0.010%            |               |
|   |         | RBA Cash Rate <sup>(1)</sup>     |            | 0.100%            |               |

1. % Interest rates as at end of reporting period



| Summary of Investment Movements - December 2020 |                                  |                                    |
|---|----------------------------------|------------------------------------|
| Financial Institution                           | Investment/(Recall)<br>Amount \$ | Commentary                         |
| Macquarie                                       | (502,119)                        | Term Deposit Matured 01/12/2020    |
| Macquarie                                       | 500,000                          | Term Deposit Reinvested 01/12/2020 |
| Westpac   | 500,000                          | New Term Deposit 02/12/2020        |
| Bank of Queensland                              | 500,000                          | New Term Deposit 02/12/2020        |
| NAB   | (502,472)                        | Term Deposit Matured 08/12/2020    |
| NAB   | 500,000                          | Term Deposit Reinvested 08/12/2020 |

| Long Term Credit Rating (or Moody's, Fitch, S&P or Equivalent) | Policy Maximum | Current Holding % | Current Holding \$ |
|--|----------------|-------------------|--------------------|
| TCorp IM Funds   | 100%           | 0%                | -                  |
| AAA – AA Category  | 100%           | 74%               | 12,500,000         |
| A- Category  | 40%            | 9%                | 1,500,000          |
| BBB+ Category <sup>(2)</sup>                                   | 30%            | 6%                | 1,000,000          |
| BBB Category <sup>(2)</sup>                                    | 10%            | 9%                | 1,500,000          |
| BBB- Category and below: Local <sup>(3)</sup> ADI's            | 5%             | 3%                | 500,000            |
|  |                |                   | <b>17,000,000</b>  |

2. BBB+ / BBB categories are not to exceed 30% collectively

3. ADI's located within the Local Government Area

| Individual Institution Limit | Rating  | Policy Maximum | Current Holding |
|------------------------------|---------|----------------|-----------------|
| AMP Bank                     | A2/BBB  | 500,000        | 1,000,000       |
| Bank of Queensland           | A2/BBB+ | 1,000,000      | 1,000,000       |
| CBA                          | A1+/AA- | 5,000,000      | 5,000,000       |
| Macquarie Bank               | A1/A+   | 3,000,000      | 1,500,000       |
| MyState Bank Ltd             | A2/BBB  | 500,000        | 500,000         |
| NAB                          | A1+/AA- | 5,000,000      | 5,000,000       |
| Reliance Bank                | Unrated | 500,000        | 500,000         |
| Westpac                      | A1+/AA- | 5,000,000      | 2,500,000       |

| RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS |                                  |                                    |
|---|----------------------------------|------------------------------------|
|   | Actual<br>30/06/2020<br>\$ 000's | Forecast<br>30/06/2021<br>\$ 000's |
| External Restrictions                           | 9,304                            | 8,359                              |
| Internal Cash Restrictions                      | 6,391                            | 4,580                              |
| <b>TOTAL RESTRICTED ASSETS</b>                  | <b>15,695</b>                    | <b>12,939</b>                      |

**CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER**

I, Tiffaney Irlam, certify that the investments listed in this report have been made in accordance with s625 of the Local Government Act (1993), the Local Government (General) Regulation (2005) and Council Policy.

**Risk/Policy/Legislation Considerations:**

The Responsible Accounting Officer must table a written report to Council on money invested pursuant to s625 of the Local Government Act (1993). Investments made are in accord with the framework established within Council's Investment Policy.

As reported to Council previously, AMP's credit rating has been downgraded from BBB+ to BBB. Council is within its policy limits for the BBB category, however Council is outside the Individual Institution limit for AMP until the next maturity in March. Council will transition to compliance as investments fall due.

**Budget Implications:**

A good investment strategy optimises Council's return on investments.

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**07) REPORT OF COUNCIL INVESTMENTS AS AT 31 JANUARY 2021**

**Department:** Corporate Services

**Author:** Chief Financial Officer

**CSP Link:** 2. Local Governance and Finance

**File No:** FM.IN.1

---

**Recommendation:**

1. That the report indicating Council's investment position as at 31 January 2021 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

**Reason for Report:**

For Council to endorse the Report of Council Investments as at 31 January 2021.

**Report:**

This report provides details of Council's Investment Portfolio as at 31 January 2021.

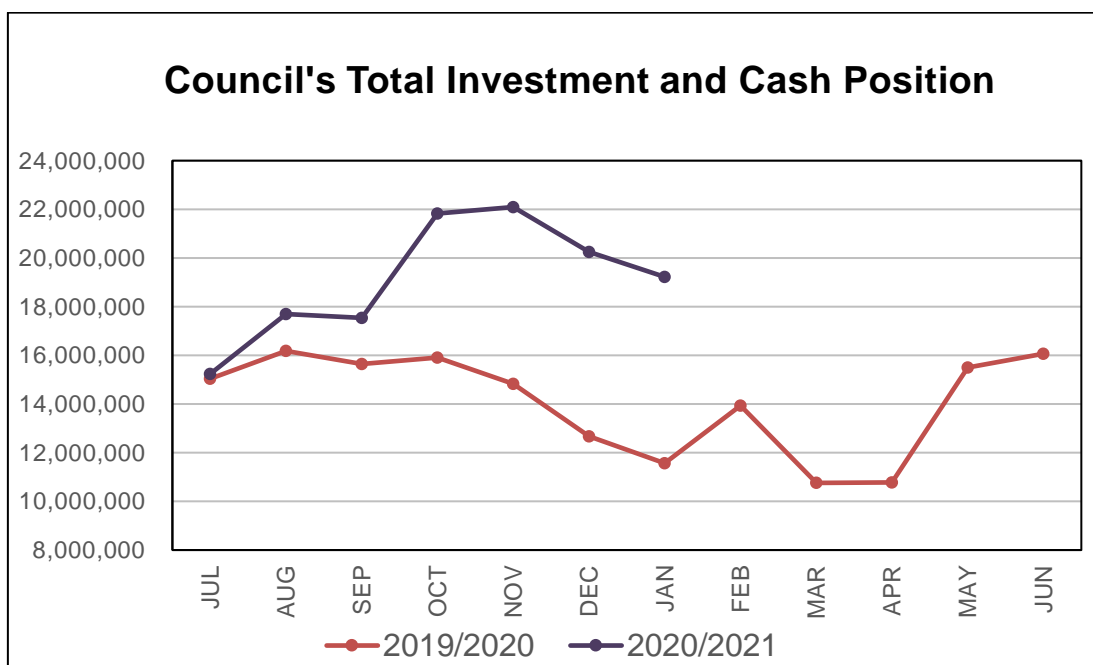
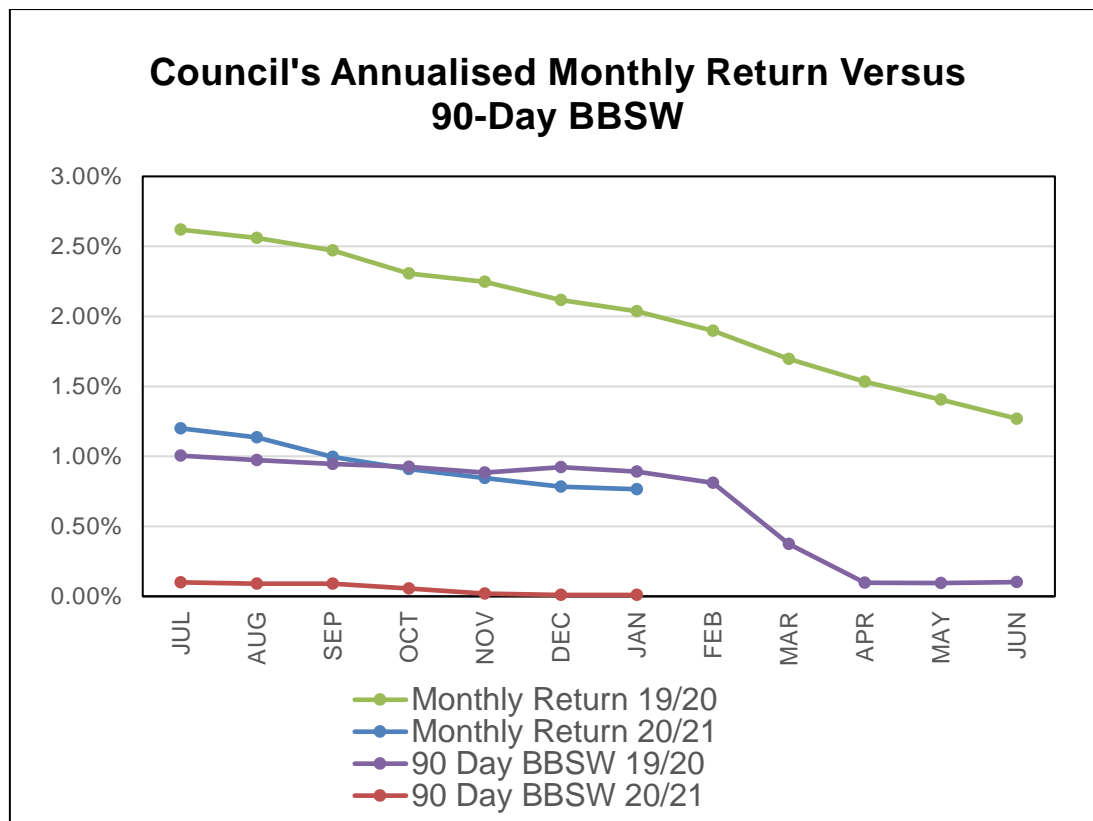
Council's total investment and cash position as at 31 January 2021 is \$19,222,731. Investments earned interest of \$11,824 for the month of January 2021.

The total investment and cash position is inflated by the advance payment of the 3<sup>rd</sup> and 4<sup>th</sup> quarter rate instalments by Council's largest ratepayer, totalling \$2.3m

Council has offset the reduced rates income to be received for the 4<sup>th</sup> quarter rating period by increasing the amount of term deposits to mature at this time. It is not practical to do this for the 3<sup>rd</sup> quarter rates, as the return on investment for such a short period of time is comparable to Council's return from its Business Online Saver account. As such Council will keep this amount as an increased balance in Business Online Saver account to meet cash flow requirements.

Council's monthly net return on Term Deposits annualised for January of 0.77% outperformed the 90 day Bank Bill Swap Rate of 0.01%.

The Register of Investments now reports the Investment Method to indicate if investments made were with the institution directly or through a 3<sup>rd</sup> party intermediary.



| <b>REGISTER OF INVESTMENTS AND CASH AS AT 31 JANUARY 2021</b> |               |                                  |                 |                   |                      |
|---|---------------|----------------------------------|-----------------|-------------------|----------------------|
| <b>Institution</b>  | <b>Method</b> | <b>Rating</b>                    | <b>Maturity</b> | <b>Amount \$</b>  | <b>Interest Rate</b> |
| NAB   | Direct        | A1+/AA-                          | 09/02/2021      | 500,000           | 0.830%               |
| NAB   | Direct        | A1+/AA-                          | 23/02/2021      | 500,000           | 0.770%               |
| MyState Bank Ltd  | Curve         | A2/BBB                           | 02/03/2021      | 500,000           | 1.650%               |
| AMP Bank  | Rim Sec       | A2/BBB                           | 16/03/2021      | 500,000           | 1.800%               |
| Macquarie Bank  | Rim Sec       | A1/A+                            | 23/03/2021      | 500,000           | 0.850%               |
| Bank of Queensland  | Curve         | A2/BBB+                          | 30/03/2021      | 500,000           | 1.050%               |
| CBA   | Direct        | A1+/AA-                          | 13/04/2021      | 500,000           | 0.610%               |
| CBA   | Direct        | A1+/AA-                          | 27/04/2021      | 500,000           | 0.610%               |
| NAB   | Direct        | A1+/AA-                          | 11/05/2021      | 500,000           | 0.970%               |
| NAB   | Direct        | A1+/AA-                          | 18/05/2021      | 500,000           | 0.450%               |
| NAB   | Direct        | A1+/AA-                          | 25/05/2021      | 500,000           | 1.000%               |
| Bank of Queensland  | Curve         | A2/BBB+                          | 01/06/2021      | 500,000           | 0.450%               |
| Westpac   | Direct        | A1+/AA-                          | 01/06/2021      | 500,000           | 0.940%               |
| Westpac   | Direct        | A1+/AA-                          | 08/06/2021      | 500,000           | 0.940%               |
| Westpac   | Direct        | A1+/AA-                          | 22/06/2021      | 500,000           | 0.980%               |
| CBA   | Direct        | A1+/AA-                          | 06/07/2021      | 500,000           | 0.680%               |
| CBA   | Direct        | A1+/AA-                          | 20/07/2021      | 500,000           | 0.680%               |
| AMP Bank  | Rim Sec       | A2/BBB                           | 03/08/2021      | 500,000           | 0.800%               |
| Westpac   | Direct        | A1+/AA-                          | 17/08/2021      | 500,000           | 0.770%               |
| NAB   | Direct        | A1+/AA-                          | 31/08/2021      | 500,000           | 0.750%               |
| CBA   | Direct        | A1+/AA-                          | 14/09/2021      | 500,000           | 0.700%               |
| CBA   | Direct        | A1+/AA-                          | 28/09/2021      | 500,000           | 0.700%               |
| CBA   | Direct        | A1+/AA-                          | 12/10/2021      | 500,000           | 0.640%               |
| CBA   | Direct        | A1+/AA-                          | 19/10/2021      | 500,000           | 0.570%               |
| NAB   | Direct        | A1+/AA-                          | 26/10/2021      | 500,000           | 0.550%               |
| CBA   | Direct        | A1+/AA-                          | 02/11/2021      | 500,000           | 0.570%               |
| CBA   | Direct        | A1+/AA-                          | 09/11/2021      | 500,000           | 0.550%               |
| NAB   | Direct        | A1+/AA-                          | 16/11/2021      | 500,000           | 0.550%               |
| Macquarie Bank  | Curve         | A1/A+                            | 23/11/2021      | 500,000           | 0.500%               |
| Reliance Bank   | Direct        | Unrated                          | 23/11/2021      | 500,000           | 0.750%               |
| Macquarie Bank  | Rim Sec       | A1/A+                            | 30/11/2021      | 500,000           | 0.500%               |
| Westpac   | Direct        | A1+/AA-                          | 30/11/2021      | 500,000           | 0.480%               |
| NAB   | Direct        | A1+/AA-                          | 07/12/2021      | 500,000           | 0.400%               |
| Macquarie Bank  | Curve         | A1/A+                            | 11/01/2022      | 500,000           | 0.700%               |
| <b>Total Investments</b>                                      |               |                                  |                 | <b>17,000,000</b> | <b>0.778%</b>        |
| Commonwealth Bank - At Call Account <sup>(1)</sup>            |               |                                  |                 | 1,508,817         | 0.200%               |
| Commonwealth Bank Balance - General <sup>(1)</sup>            |               |                                  |                 | 713,914           | 0.000%               |
| <b>TOTAL INVESTMENTS &amp; CASH</b>                           |               |                                  |                 | <b>20,243,179</b> |                      |
| Benchmarks:   |               | BBSW 90 Day Index <sup>(1)</sup> |                 | 0.010%            |                      |
|   |               | RBA Cash Rate <sup>(1)</sup>     |                 | 0.100%            |                      |

1. % Interest rates as at end of reporting period

| Summary of Investment Movements - January 2021 |                                  |                                    |
|--|----------------------------------|------------------------------------|
| Financial Institution                          | Investment/(Recall)<br>Amount \$ | Commentary                         |
| NAB  | (502,933)                        | Term Deposit Redeemed 12/01/2021   |
| Macquarie                                      | 500,000                          | New Term Deposit 13/01/2021        |
| NAB  | (502,282)                        | Term Deposit Matured 26/01/2021    |
| NAB  | 500,000                          | Term Deposit Reinvested 26/01/2021 |

| Long Term Credit Rating (or Moody's, Fitch, S&P or Equivalent) | Policy Maximum | Current Holding % | Current Holding \$ |
|--|----------------|-------------------|--------------------|
| TCorp IM Funds   | 100%           | 0%                | -                  |
| AAA – AA Category  | 100%           | 71%               | 12,000,000         |
| A- Category  | 40%            | 12%               | 2,000,000          |
| BBB+ Category <sup>(2)</sup>                                   | 30%            | 6%                | 1,000,000          |
| BBB Category <sup>(2)</sup>                                    | 10%            | 9%                | 1,500,000          |
| BBB- Category and below: Local <sup>(3)</sup> ADI's            | 5%             | 3%                | 500,000            |
|  |                |                   | <b>17,000,000</b>  |

2. BBB+ / BBB categories are not to exceed 30% collectively

3. ADI's located within the Local Government Area

| Individual Institution Limit | Rating  | Policy Maximum | Current Holding |
|------------------------------|---------|----------------|-----------------|
| AMP Bank                     | A2/BBB  | 500,000        | 1,000,000       |
| Bank of Queensland           | A2/BBB+ | 1,000,000      | 1,000,000       |
| CBA                          | A1+/AA- | 5,000,000      | 5,000,000       |
| Macquarie Bank               | A1/A+   | 3,000,000      | 2,000,000       |
| MyState Bank Ltd             | A2/BBB  | 500,000        | 500,000         |
| NAB                          | A1+/AA- | 5,000,000      | 4,500,000       |
| Reliance Bank                | Unrated | 500,000        | 500,000         |
| Westpac                      | A1+/AA- | 5,000,000      | 2,500,000       |

| RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS |                                  |                                    |
|---|----------------------------------|------------------------------------|
|   | Actual<br>30/06/2020<br>\$ 000's | Forecast<br>30/06/2021<br>\$ 000's |
| External Restrictions                           | 9,304                            | 8,359                              |
| Internal Cash Restrictions                      | 6,391                            | 4,580                              |
| <b>TOTAL RESTRICTED ASSETS</b>                  | <b>15,695</b>                    | <b>12,939</b>                      |

**CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER**

I, Tiffaney Irlam, certify that the investments listed in this report have been made in accordance with s625 of the Local Government Act (1993), the Local Government (General) Regulation (2005) and Council Policy.

**Risk/Policy/Legislation Considerations:**

The Responsible Accounting Officer must table a written report to Council on money invested pursuant to s625 of the Local Government Act (1993). Investments made are in accord with the framework established within Council's Investment Policy.

As indicated previously, AMP's credit rating has been downgraded from BBB+ to BBB. Council is within our policy limits for the BBB category, however Council is outside the Individual Institution limit for AMP until the next maturity in March. Council will transition to compliance as investments fall due.

**Budget Implications:**

A good investment strategy optimises Council's return on investments.

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**08) QUARTERLY BUDGET REVIEW STATEMENT - DECEMBER 2020****Department:** Corporate Services**Author:** Chief Financial Officer**CSP Link:** 2. Local Governance and Finance**File No:** FM.BU.1

---

**Recommendation:**

1. That the Quarterly Budget Review Statement for the quarter ending 31 December 2020 be received.
2. That the supplementary votes of \$115k (nett) proposed in the Quarterly Budget Review Statement be adopted, resulting in an increase to operating expenditure of \$63k, an increase of capital expenditure of \$347k and increase in income of \$295k that includes capital income variations of \$169k.

**Reason for Report:**

For Council to endorse the Quarterly Budget Review Statement (QBRs) for the quarter ending 31 December 2020.

**Report:**

The budget review statement must show, by reference to the estimate of income and expenditure set out in the Operational Plan adopted by Council, a revised estimate of the income and expenditure for the year. The budget review statement must also be accompanied by a report as to whether or not the Responsible Accounting Officer believes that the financial position of the council is satisfactory, having regard to the original estimates of income and expenditure.

The NSW Office of Local Government (OLG) developed a set of minimum requirements for reporting the financial position of Council, to facilitate explanations and major variations and recommend changes to the budget for Council approval. The report as tabled satisfies this minimum disclosure.

The QBRs reports the Council Consolidated position combining General and Sewer Funds and is composed of, but not limited to, the following budget review components:

- A statement by the Responsible Accounting Officer on Council's financial position at the end of the year based on the information in the QBRs;
- Summary of Operational, Capital, Net and Restricted cash positions **(QBRs: Part 1)**
- Income and Expenses (Operational) Budget Review Statement in the following formats:
  - by income and expense type including capital grants and contributions **(QBRs: Part 2)**



- by function / activity to align with the operational plan including capital grants and contributions **(QBRs: Part 4)** and further detailed, excluding capital grants and contributions **(QBRs: Part 4A)**
- Capital Expenditure and Funding Budget Review **(QBRs: Part 3)** and further detailed **(QBRs: Part 5)**
- Recommended changes to revised budget with commentary for Operational Income and Expenditure **(QBRs: Part 6)** and Capital **(QBRs: Part 7)**
- Budget Review Cash and Investments position **(QBRs: Part 8)** and narrative **(QBRs: Part 9)**
- Budget Review Key Performance Indicators **(QBRs: Part 10)**
- Contracts Budget Review Statement **(QBRs: Part 11)** and narrative **(QBRs: Part 12)**
- Consultancy & Legal Expenses Overview **(QBRs: Part 13)**
- Loans summary **(QBRs: Part 14)**.

The purpose of the quarterly budget review is to act as a barometer of Council's financial health during the year and disclose Council's overall financial health position. It is also a means to ensure Council meets its objectives, targets and outcomes as set out in its Operational Plan.

The attached report provides a detailed review of Council's 2020/21 Budget Review covering the December 2020 quarter.

**Risk/Policy/Legislation Considerations:**

Clause 203 of the Local Government (General) Regulation 2005 requires that the Responsible Accounting Officer of a council prepare and submit to Council a budget review statement. The format as presented reports on an income and expense type, in a similar format to that included in the annual financial reports, as well as by Council activity and helps to inform Council on the anticipated Income Statement operating result for the financial year. Other information is also disclosed including budgeted capital income and expenditure; restricted cash movements and key performance indicators.

**Budget Implications:**

Overall the net variations in Continuing Operations for the quarter of \$232k will decrease the projected deficit in Net Operating Result before Capital Items to a forecast \$87k.

Operational income variations include an increase to Capital Grants and Contributions of \$146k for storm damage repairs on Errowanbang Rd and \$50k capital contribution towards the Newbridge RFS Shed upgrade.

Operational Grants & Contributions include a \$13k increase to the RFS hazard reduction contribution and \$60k for maintenance works on state roads. These were offset by a reduction in Interest income of \$115k due to the much lower than anticipated investment returns.

Operational expenditure variations of \$63k include 35k legal fees and an additional \$30k to fund the willow removal project along the Belubula River funded under the Drought Stimulus Package. Some other minor variations include a reduction of \$22k for the 2020/21 RFS contribution due to a one off subsidy from the Office of Local Government to fund the first year increase which is likely to be around \$130k in future years.

Variations to capital expenditure totalling \$347k include \$301k for works on Four Mile Creek Road, funded from the 2020/21 Mining SRV allocation and an additional \$146k for storm damage repairs on Errowanbang Rd.

The Newbridge Road project was finalised within the existing LRCI funding allocation of \$537k. The remaining \$113k was returned to the S7.11 contributions fund.

An additional 2 vehicle messaging boards (VMS) totalling \$30k are required to supplement the current 2 assigned to the Carcoar Street works funded by savings to scheduled plant replacements this year and a reduction in the upfront cost of the vehicle tracking system.

**Enclosures (following report)**

- 1 Quarterly Budget Review Statement - December 2020 22 Pages

**Attachments (separate document)**

Nil



## **Quarterly Budget Review 2020-2021**

**Period ending  
31 December 2020**

Blayney Shire Council

**Quarterly Budget Review Statement**  
for the period 01/10/20 to 31/12/20

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Blayney Shire Council

**Quarterly Budget Review Statement**  
for the period 01/10/20 to 31/12/20

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 December 2020

It is my opinion that the Quarterly Budget Review Statement for Blayney Shire Council for the quarter ended 31/12/20 indicates that Council's projected financial position at 30/06/21 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: 

date: 8/02/2020

Tiffany Irlam  
Responsible Accounting Officer

Blayney Shire Council

PART 1:

# Income & Expenses Budget Summary

Budget review for the quarter ended 31 December 2020

## Income & Expenses - Council Consolidated

(\$'000's)

|   | Original<br>Budget<br>\$ '000 | Revised<br>Budget<br>2020/21 | Other than<br>by QBRs Dec<br>\$ '000 | Variations<br>for this<br>Dec Qtr | Projected<br>Year End<br>Result | Actual<br>YTD<br>figures |
|---|-------------------------------|------------------------------|--------------------------------------|-----------------------------------|---------------------------------|--------------------------|
| Total Income from Continuing Operations         | 22,354                        | 24,111                       | -                                    | 295                               | 24,406                          | 16,594                   |
| Total Expenses from Continuing Operations       | 18,280                        | 19,085                       | 25                                   | 63                                | 19,173                          | 9,786                    |
| Net Operating Result from Continuing Operations | 4,074                         | 5,026                        | (25)                                 | 232                               | 5,233                           | 6,808                    |
| Total Capital Expenditure                       | 9,432                         | 12,415                       | 175                                  | 347                               | 12,937                          | 4,019                    |



Blayney Shire Council

**Quarterly Budget Review Statement**  
for the period 01/10/20 to 31/12/20

**Income & Expenses Budget Review Statement (By Type)**

Budget review for the quarter ended 31 December 2020

**Income & Expenses - Council Consolidated**

| (\$000's)  | Original<br>Budget<br>2020/21 | Revised<br>Budget<br>2020/21 | Other than<br>by QBRS<br>Dec Qtr | Variations<br>for<br>Dec Qtr | Notes | Projected<br>Year End<br>Result | Actual<br>YTD<br>figures * |
|--|-------------------------------|------------------------------|----------------------------------|------------------------------|-------|---------------------------------|----------------------------|
| <b>Income</b>  |                               |                              |                                  |                              |       |                                 |                            |
| Rates and Annual Charges                               | 11,505                        | 11,505                       |                                  | 35                           | k     | 11,540                          | 11,362                     |
| User Charges and Fees                                  | 1,872                         | 1,486                        |                                  | 46                           | b,d,j | 1,532                           | 894                        |
| Interest and Investment Revenues                       | 287                           | 287                          |                                  | (115)                        | e     | 172                             | 81                         |
| Other Revenues   | 294                           | 312                          |                                  | -                            | k     | 312                             | 186                        |
| Grants & Contributions - Operating                     | 5,097                         | 5,298                        |                                  | 160                          | a,c,m | 5,458                           | 1,255                      |
| Grants & Contributions - Capital                       | 3,227                         | 5,151                        |                                  | 169                          | a,h,i | 5,320                           | 2,761                      |
| Net gain from disposal of assets                       | 47                            | 47                           |                                  |                              |       | 47                              | 55                         |
| Share of Interests in Joint Ventures                   | 25                            | 25                           |                                  |                              |       | 25                              | -                          |
| <b>Total Income from Continuing Operations</b>         | <b>22,354</b>                 | <b>24,111</b>                | <b>-</b>                         | <b>295</b>                   |       | <b>24,406</b>                   | <b>16,594</b>              |
| <b>Expenses</b>  |                               |                              |                                  |                              |       |                                 |                            |
| Employee Costs   | 7,000                         | 6,553                        |                                  | 22                           | b,k   | 6,575                           | 3,617                      |
| Borrowing Costs  | 278                           | 278                          |                                  |                              |       | 278                             | 108                        |
| Materials & Contracts                                  | 1,918                         | 2,318                        | 25                               | 38                           | l,m   | 2,381                           | 1,232                      |
| Depreciation   | 5,721                         | 6,554                        |                                  |                              |       | 6,554                           | 3,299                      |
| Legal Costs  | 53                            | 83                           |                                  | 35                           | g     | 118                             | 68                         |
| Consultants  | 255                           | 250                          |                                  |                              |       | 250                             | 113                        |
| Other Expenses   | 3,055                         | 3,049                        |                                  | (32)                         | f,m   | 3,017                           | 1,349                      |
| <b>Total Expenses from Continuing Operations</b>       | <b>18,280</b>                 | <b>19,085</b>                | <b>25</b>                        | <b>63</b>                    |       | <b>19,173</b>                   | <b>9,786</b>               |
| <b>Net Operating Result from Continuing Operations</b> | <b>4,074</b>                  | <b>5,026</b>                 | <b>(25)</b>                      | <b>232</b>                   |       | <b>5,233</b>                    | <b>6,808</b>               |
| Discontinued Operations - Surplus/(Deficit)            |                               | -                            |                                  |                              |       | -                               |                            |
| <b>Net Operating Result from All Operations</b>        | <b>4,074</b>                  | <b>5,026</b>                 | <b>(25)</b>                      | <b>232</b>                   |       | <b>5,233</b>                    | <b>6,808</b>               |
| <b>Net Operating Result before Capital Items</b>       | <b>847</b>                    | <b>(125)</b>                 | <b>(25)</b>                      | <b>63</b>                    |       | <b>(87)</b>                     | <b>4,047</b>               |

\* Rates and annual charges are levied in full in July with minor variations made throughout the year. There are other income and expenditure items that vary in timing when paid or received (e.g. weekly, monthly or annually).

Blayney Shire Council

**Quarterly Budget Review Statement**  
for the period 01/10/20 to 31/12/20

**Income & Expenses Budget Review Statement (By Function/Activity)**

Budget review for the quarter ended 31 December 2020

**Income & Expenses - Council Consolidated**

| (\$000's)  | Original<br>Budget<br>2020/21 | Revised<br>Budget<br>2020/21 | Other than<br>by QBRS<br>Dec Qtr | Variations<br>for<br>Dec Qtr | Notes | Projected<br>Year End<br>Result | Actual<br>YTD<br>figures |
|--|-------------------------------|------------------------------|----------------------------------|------------------------------|-------|---------------------------------|--------------------------|
| <b>Income</b>  |                               |                              |                                  |                              |       |                                 |                          |
| Governance   | 18                            | 18                           |                                  |                              |       | 18                              | 5                        |
| Administration   | 545                           | 563                          |                                  | (1)                          | k     | 562                             | 205                      |
| Public Order & Safety                                  | 59                            | 109                          |                                  | 64                           | a,j   | 173                             | 21                       |
| Health   | 12                            | 12                           |                                  | (6)                          | i     | 6                               | 2                        |
| Environment  | 1,470                         | 1,470                        |                                  | 35                           | k     | 1,505                           | 1,382                    |
| Community Services & Education                         | 3                             | 3                            |                                  |                              |       | 3                               | -                        |
| Housing & Community Amenities                          | 230                           | 230                          |                                  |                              |       | 230                             | 94                       |
| Sewer Supplies   | 2,328                         | 2,328                        |                                  | (55)                         | e     | 2,273                           | 1,633                    |
| Recreation & Culture                                   | 2,193                         | 2,332                        |                                  | 119                          | h,j   | 2,451                           | 642                      |
| Manufacturing & Construction                           | 513                           | 513                          |                                  | 20                           | b     | 533                             | 209                      |
| Transport & Communication                              | 3,634                         | 5,180                        |                                  | 207                          | c,j,i | 5,387                           | 2,753                    |
| Economic Affairs                                       | 235                           | 239                          |                                  | (28)                         | d     | 211                             | 121                      |
| General Purpose Revenue                                | 11,114                        | 11,114                       |                                  | (60)                         | e     | 11,054                          | 9,527                    |
| <b>Total Income from Continuing Operations</b>         | <b>22,354</b>                 | <b>24,111</b>                | <b>-</b>                         | <b>295</b>                   |       | <b>24,406</b>                   | <b>16,594</b>            |
| <b>Expenses</b>  |                               |                              |                                  |                              |       |                                 |                          |
| Governance   | 524                           | 524                          |                                  | 5                            | i     | 529                             | 237                      |
| Administration   | 4,548                         | 4,608                        |                                  | (9)                          | i     | 4,599                           | 2,574                    |
| Public Order & Safety                                  | 515                           | 519                          |                                  | (22)                         | f     | 497                             | 99                       |
| Health   | 24                            | 24                           |                                  |                              |       | 24                              | 11                       |
| Environment  | 1,775                         | 1,865                        |                                  |                              |       | 1,865                           | 921                      |
| Community Services & Education                         | 22                            | 27                           |                                  |                              |       | 27                              | 16                       |
| Housing & Community Amenities                          | 590                           | 614                          |                                  | 34                           | g     | 648                             | 353                      |
| Sewer Supplies   | 1,318                         | 1,318                        |                                  |                              |       | 1,318                           | 653                      |
| Recreation & Culture                                   | 3,406                         | 3,260                        |                                  | 34                           | i     | 3,294                           | 1,507                    |
| Manufacturing & Construction                           | 485                           | 485                          |                                  | 20                           | b     | 505                             | 145                      |
| Transport & Communication                              | 4,626                         | 5,365                        | 25                               | 1                            | j     | 5,391                           | 3,038                    |
| Economic Affairs                                       | 447                           | 476                          |                                  |                              |       | 476                             | 232                      |
| <b>Total Expenses from Continuing Operations</b>       | <b>18,280</b>                 | <b>19,085</b>                | <b>25</b>                        | <b>63</b>                    |       | <b>19,173</b>                   | <b>9,786</b>             |
| <b>Net Operating Result from Continuing Operations</b> | <b>4,074</b>                  | <b>5,026</b>                 | <b>(25)</b>                      | <b>232</b>                   |       | <b>5,233</b>                    | <b>6,808</b>             |
| Discontinued Operations - Surplus/(Deficit)            |                               | -                            |                                  |                              |       | -                               |                          |
| <b>Net Operating Result from All Operations</b>        | <b>4,074</b>                  | <b>5,026</b>                 | <b>(25)</b>                      | <b>232</b>                   |       | <b>5,233</b>                    | <b>6,808</b>             |
| <b>Net Operating Result before Capital Items</b>       | <b>847</b>                    | <b>(125)</b>                 |                                  | <b>63</b>                    |       | <b>(62)</b>                     | <b>4,047</b>             |



Quarterly Budget Review Statement  
for the period 01/10/20 to 31/12/20

Blayney Shire Council  
PART 3A:  
**Operating Income & Expenses Budget Review Statement (By Function/Activity - Detailed)**

Budget review for the quarter ended 31 December 2020

Operating Income & Expenses - Council Consolidated (Excludes Capital Grants and Contributions)

|   | Operating Income       |                       |                        |                    | Operating Expenditure  |                       |                        |                    |           |
|---|------------------------|-----------------------|------------------------|--------------------|------------------------|-----------------------|------------------------|--------------------|-----------|
|   | Original Budget \$'000 | Revised Budget \$'000 | Other than by OBRS Dec | Actual YTD figures | Original Budget \$'000 | Revised Budget \$'000 | Other than by OBRS Dec | Actual YTD figures |           |
|   |                        |                       | for Dec-20             | %                  |                        |                       | for Dec-20             |                    | %         |
| <b>Governance</b>                         |                        |                       |                        |                    |                        |                       |                        |                    |           |
| Council                                   | 18                     | 18                    | -                      | 27.8%              | 524                    | 524                   | 5                      | 237                | 44.8%     |
| <b>Administration</b>                     |                        |                       |                        |                    |                        |                       |                        |                    |           |
| Corporate Services                        | 229                    | 229                   | (1)                    | 24.1%              | 2,820                  | 2,820                 | (2)                    | 2,878              | 48.8%     |
| Engineering & Works                       | 313                    | 331                   | -                      | 45.0%              | 1,402                  | 1,402                 | (7)                    | 991                | 71.0%     |
| Environmental                             | 3                      | 3                     | -                      | 66.7%              | 326                    | 326                   | -                      | 149                | 45.7%     |
|   | 545                    | 563                   | (1)                    | 36.7%              | 4,548                  | 4,608                 | (9)                    | 4,599              | 56.0%     |
| <b>Public Order &amp; Safety</b>          |                        |                       |                        |                    |                        |                       |                        |                    |           |
| Rural Fire Service                        | 46                     | 46                    | 13                     | 0.0%               | 360                    | 360                   | (22)                   | 338                | 6.8%      |
| Animal Control                            | 9                      | 9                     | 4                      | 44.4%              | 111                    | 111                   | -                      | 115                | 56.48.7%  |
| Emergency Services                        | 4                      | 4                     | 1                      | 100.0%             | 39                     | 39                    | -                      | 39                 | 51.3%     |
| Other Public Order & Safety               | -                      | -                     | -                      | 0.0%               | 5                      | 5                     | -                      | 5                  | 0.0%      |
|   | 59                     | 59                    | 14                     | 144.4%             | 515                    | 519                   | (22)                   | 497                | 19.9%     |
| <b>Health</b>                             |                        |                       |                        |                    |                        |                       |                        |                    |           |
| Administration/Food Control               | 12                     | 12                    | (6)                    | 33.3%              | 24                     | 24                    | -                      | 24                 | 45.8%     |
|   | 12                     | 12                    | (6)                    | 33.3%              | 24                     | 24                    | -                      | 24                 | 45.8%     |
| <b>Environment</b>                        |                        |                       |                        |                    |                        |                       |                        |                    |           |
| Noxious Plants                            | -                      | -                     | -                      | 0.0%               | 108                    | 108                   | -                      | 108                | 81.5%     |
| Domestic Waste Management                 | 981                    | 981                   | 24                     | 99.7%              | 850                    | 850                   | -                      | 850                | 45.4%     |
| Other Waste Management                    | 349                    | 349                   | 11                     | 100.0%             | 358                    | 358                   | -                      | 358                | 165.46.1% |
| Street Cleaning                           | 140                    | 140                   | -                      | 0.0%               | 170                    | 170                   | -                      | 170                | 91.33.3%  |
| Urban Stormwater Drainage                 | 140                    | 140                   | -                      | 14.3%              | 289                    | 289                   | -                      | 378                | 191.50.5% |
|   | 1,470                  | 1,470                 | 35                     | 91.8%              | 1,775                  | 1,864                 | -                      | 1,864              | 921.49.4% |
| <b>Community Services &amp; Education</b> |                        |                       |                        |                    |                        |                       |                        |                    |           |
| Child Care                                | -                      | -                     | -                      | 0.0%               | 10                     | 10                    | -                      | 10                 | 100.0%    |
| Aged & Disabled                           | -                      | -                     | -                      | 0.0%               | -                      | -                     | -                      | -                  | 0.0%      |
| Youth Services                            | 3                      | 3                     | -                      | 0.0%               | 5                      | 10                    | -                      | 10                 | 4.40.0%   |
| Community Services Administration         | -                      | -                     | -                      | 0.0%               | 7                      | 7                     | -                      | 7                  | 28.6%     |
|   | 3                      | 3                     | -                      | 0.0%               | 22                     | 27                    | -                      | 27                 | 59.3%     |
| <b>Housing &amp; Community Amenities</b>  |                        |                       |                        |                    |                        |                       |                        |                    |           |
| Housing                                   | -                      | -                     | -                      | 0.0%               | -                      | -                     | -                      | -                  | 0.0%      |
| Town Planning                             | 121                    | 121                   | -                      | 48.8%              | 302                    | 326                   | 35                     | 361                | 173.47.9% |
| Public Cemeteries                         | 60                     | 60                    | 32                     | 53.3%              | 81                     | 81                    | -                      | 81                 | 56.69.1%  |
| Public Conveniences                       | 49                     | 49                    | 49                     | 6.1%               | 207                    | 207                   | (1)                    | 206                | 124.60.2% |
|   | 230                    | 230                   | -                      | 40.9%              | 590                    | 614                   | 34                     | 648                | 353.54.5% |

Quarterly Budget Review Statement  
for the period 01/10/20 to 31/12/20

Blayney Shire Council  
PART 3A:  
**Operating Income & Expenses Budget Review Statement (By Function/Activity - Detailed)**

Budget review for the quarter ended 31 December 2020

Operating Income & Expenses - Council Consolidated (Excludes Capital Grants and Contributions)

| (\$000's)   | Operating Income       |                       |                               |                       |                           | Operating Expenditure  |                       |                               |                       |                           | Actual YTD figures | %     |
|---|------------------------|-----------------------|-------------------------------|-----------------------|---------------------------|------------------------|-----------------------|-------------------------------|-----------------------|---------------------------|--------------------|-------|
|   | Original Budget \$ 000 | Revised Budget \$ 000 | Other than by OBRS Dec \$ 000 | Variations for Dec-20 | Projected Year End Result | Original Budget \$ 000 | Revised Budget \$ 000 | Other than by OBRS Dec \$ 000 | Variations for Dec-20 | Projected Year End Result |                    |       |
| <b>Recreation &amp; Culture</b>   |                        |                       |                               |                       |                           |                        |                       |                               |                       |                           |                    |       |
| Public Libraries  | 80                     | 79                    | -                             | -                     | 79                        | 254                    | 217                   | -                             | 3                     | 220                       | 21                 | 9.5%  |
| Public Halls  | 16                     | 16                    | -                             | -                     | 16                        | 143                    | 143                   | -                             | -                     | 144                       | 71                 | 48.3% |
| Centrepont Sport & Leisure  | 435                    | 49                    | -                             | -                     | 49                        | 1,334                  | 1,225                 | -                             | -                     | 1,225                     | 605                | 49.4% |
| Sporting Grounds  | (45)                   | (45)                  | -                             | -                     | (45)                      | 296                    | 296                   | -                             | -                     | 296                       | 117                | 39.5% |
| Parks & Gardens   | 53                     | 53                    | -                             | -                     | 53                        | 1,188                  | 1,188                 | -                             | 30                    | 1,218                     | 587                | 48.2% |
| Blayney Showground  | 7                      | 7                     | -                             | -                     | 7                         | 167                    | 167                   | -                             | -                     | 167                       | 100                | 59.9% |
| Other Cultural Services   | -                      | -                     | -                             | -                     | -                         | 24                     | 24                    | -                             | -                     | 24                        | 6                  | 25.0% |
|   | 546                    | 159                   | -                             | -                     | 159                       | 3,406                  | 3,260                 | -                             | 34                    | 3,294                     | 1,507              | 45.7% |
| <b>Mining Manufacturing &amp; Construction</b>  |                        |                       |                               |                       |                           |                        |                       |                               |                       |                           |                    |       |
| Building Control  | 141                    | 141                   | -                             | -                     | 141                       | 134                    | 134                   | -                             | -                     | 154                       | 98                 | 63.6% |
| Quarries & Pits   | 372                    | 372                   | -                             | -                     | 372                       | 351                    | 351                   | -                             | -                     | 351                       | 47                 | 13.4% |
|   | 513                    | 513                   | -                             | -                     | 513                       | 485                    | 485                   | -                             | 20                    | 505                       | 145                | 28.7% |
| <b>Transport &amp; Communication</b>  |                        |                       |                               |                       |                           |                        |                       |                               |                       |                           |                    |       |
| Local Roads   | 2,240                  | 2,440                 | -                             | 146                   | 2,586                     | 3,618                  | 4,163                 | -                             | -                     | 4,163                     | 2,452              | 58.9% |
| Regional Roads  | 335                    | 335                   | -                             | -                     | 335                       | 126                    | 126                   | -                             | -                     | 126                       | 61                 | 48.4% |
| State Roads   | -                      | -                     | -                             | 60                    | 60                        | -                      | -                     | -                             | 1                     | 1                         | 1                  | 0.0%  |
| Bridges - Local   | 7                      | 7                     | -                             | -                     | 7                         | 447                    | 485                   | -                             | -                     | 485                       | 211                | 43.5% |
| Bridges - Regional  | -                      | -                     | -                             | -                     | -                         | -                      | -                     | -                             | -                     | -                         | 25                 | 0.0%  |
| Footpaths   | -                      | -                     | -                             | -                     | -                         | 105                    | 134                   | -                             | 25                    | 134                       | 80                 | 59.7% |
| Kerb and Gutter   | -                      | -                     | -                             | -                     | -                         | 92                     | 168                   | -                             | -                     | 168                       | 82                 | 48.8% |
| Street Lighting   | 23                     | 23                    | -                             | -                     | 23                        | 139                    | 139                   | -                             | -                     | 139                       | 50                 | 36.0% |
| Other Transport and Communication   | -                      | -                     | -                             | 1                     | 1                         | 98                     | 151                   | -                             | -                     | 151                       | 76                 | 50.3% |
|   | 2,605                  | 2,805                 | -                             | 207                   | 3,012                     | 4,626                  | 5,366                 | -                             | 25                    | 5,392                     | 3,038              | 56.3% |
| <b>Economic Affairs</b>   |                        |                       |                               |                       |                           |                        |                       |                               |                       |                           |                    |       |
| Tourism & Area Promotion  | 81                     | 83                    | -                             | -                     | 83                        | 347                    | 375                   | -                             | -                     | 375                       | 177                | 47.2% |
| Industrial Development & Promotion  | 39                     | 39                    | -                             | (28)                  | 11                        | 19                     | 19                    | -                             | -                     | 19                        | 6                  | 31.6% |
| Real Estate   | 41                     | 41                    | -                             | -                     | 41                        | 24                     | 25                    | -                             | -                     | 25                        | 13                 | 52.0% |
| Other Business - Private Works  | 74                     | 74                    | -                             | -                     | 74                        | 57                     | 57                    | -                             | -                     | 57                        | 36                 | 63.2% |
|   | 235                    | 237                   | -                             | (28)                  | 209                       | 447                    | 476                   | -                             | -                     | 476                       | 232                | 48.7% |
| <b>General Purpose Revenue</b>  |                        |                       |                               |                       |                           |                        |                       |                               |                       |                           |                    |       |
| General Purpose Revenues  | 11,114                 | 11,114                | -                             | (60)                  | 11,054                    | -                      | -                     | -                             | -                     | -                         | -                  | 0.0%  |
| <b>Sewerage Services</b>  |                        |                       |                               |                       |                           |                        |                       |                               |                       |                           |                    |       |
|   | 1,777                  | 1,777                 | -                             | (55)                  | 1,722                     | 1,318                  | 1,318                 | -                             | -                     | 1,318                     | 653                | 48.5% |
| <b>Surplus/(Deficit) From Ordinary Activities Before Capital Grants &amp; Contributions</b> | 19,127                 | 18,960                | -                             | 126                   | 19,086                    | 18,280                 | 19,085                | -                             | 25                    | 19,173                    | 9,786              | 51.0% |

\*Note expense figures include depreciation

Blayney Shire Council

**Quarterly Budget Review Statement**  
for the period 01/10/20 to 31/12/20

**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

| Notes Details   | Variations to:               |                      |
|---|------------------------------|----------------------|
|   | Income<br>\$000              | Expenditure<br>\$000 |
| a RFS<br>Hazard Reduction Income higher than forecast<br>Newbridge RFS Shed Upgrade   | 13<br>50<br><b>63</b>        | -                    |
| b Building Control - Higher than forecast income, offset by higher expenditure, due to increase in Building inspections                     | 20<br><b>20</b>              | 20<br><b>20</b>      |
| c Errowanbang Rd - Storm Damage Repairs. Increased State Government funding received.   | 146<br><b>146</b>            | -                    |
| d Lease Income - Reduction due to withdrawal of lessee for Solar Farm   | (28)<br><b>(28)</b>          | -                    |
| e Interest Income - Reduction due to interest rates below forecast<br>General Fund<br>Sewer Fund  | (60)<br>(55)<br><b>(115)</b> | -                    |
| f RFS Contribution lower than forecast due to 20/21 increase being offset by subsidy  | -                            | (22)<br><b>(22)</b>  |
| g Town Planning - Legal Expenses. Increase due to ongoing case.   | -                            | 35<br><b>35</b>      |
| h CentrePoint Major Upgrade Stage 2 - \$100k of \$1.8m estimated to be spent in 20/21   | 100<br><b>100</b>            | -                    |
| i Sports Facility Masterplan - Napier Oval - Recognition of Office of Sport Income. Offset by Capital Expenditure.                          | 19<br><b>19</b>              | -                    |
| j State Roads - Income and expenditure related to works performed in 2019/20  | 60<br><b>60</b>              | 1<br><b>1</b>        |
| k Income higher than budgeted:<br>Domestic Waste Management<br>Other Waste Management   | 24<br>11<br><b>35</b>        | -                    |
| l Belubula River Heritage Walk Stage 2. An additional \$30k is required for the removal of weed species trees and planting of native trees. | -                            | 30<br><b>30</b>      |
| m Minor budget adjustments  | (5)<br><b>(5)</b>            | (1)<br><b>(1)</b>    |
| <b>Net adjustment to operating result</b>   |                              | <b>232</b>           |

Blayney Shire Council

**Quarterly Budget Review Statement**  
for the period 01/10/20 to 31/12/20

**Capital Budget Review Statement**

Budget review for the quarter ended 31 December 2020

**Capital Budget - Council Consolidated**

| (\$'000's)                                     | Original<br>Budget<br>2020/21 | Revised<br>Budget<br>2020/21 | Other than<br>by QBRS<br>Dec Qtr | Variations<br>for this<br>Dec Qtr | Notes          | Projected<br>Year End<br>Result | Actual<br>YTD<br>figures |
|--|-------------------------------|------------------------------|----------------------------------|-----------------------------------|----------------|---------------------------------|--------------------------|
| <b>Capital Expenditure</b>                     |                               |                              |                                  |                                   |                |                                 |                          |
| New Assets                                     |                               |                              |                                  |                                   |                |                                 |                          |
| - Plant & Equipment                            | 1,171                         | 1,230                        | -                                | (89)                              | 7,13           | 1,141                           | 704                      |
| - Land & Buildings                             | 175                           | 243                          | -                                | 19                                | 9              | 262                             | 93                       |
| - Sewer  | 750                           | 623                          | -                                | -                                 |                | 623                             | 75                       |
| - Roads, Bridges, Footpaths                    | 762                           | 615                          | -                                | 47                                | 6,11           | 662                             | 199                      |
| - Other  | 562                           | 712                          | -                                | 23                                | 4,10,11        | 735                             | 390                      |
| Renewal Assets (Replacement)                   |                               |                              |                                  |                                   |                |                                 |                          |
| - Plant & Equipment                            | -                             | -                            | -                                | -                                 |                | -                               | -                        |
| - Land & Buildings                             | 644                           | 831                          | 120                              | 92                                | 1,2,13         | 1,043                           | 259                      |
| - Sewer  | 110                           | 162                          | -                                | -                                 |                | 162                             | 102                      |
| - Roads, Bridges, Footpaths                    | 4,038                         | 6,259                        | 55                               | 303                               | 5,6,8          | 6,617                           | 1,689                    |
| - Other  | 632                           | 1,152                        | -                                | (48)                              | 1,3,4,10,11,13 | 1,104                           | 222                      |
| Loan Repayments (Principal)                    | 588                           | 588                          | -                                | -                                 | 12             | 588                             | 286                      |
| <b>Total Capital Expenditure</b>               | <b>9,432</b>                  | <b>12,415</b>                | <b>175</b>                       | <b>347</b>                        |                | <b>12,937</b>                   | <b>4,019</b>             |
| <b>Capital Funding</b>                         |                               |                              |                                  |                                   |                |                                 |                          |
| Rates & Other Untied Funding                   | 2,798                         | 2,915                        | 55                               | 342                               |                | 3,312                           | 624                      |
| Capital Grants & Contributions                 | 3,227                         | 5,558                        | 120                              | 169                               |                | 5,847                           | 1,761                    |
| Reserves:                                      |                               |                              |                                  |                                   |                |                                 |                          |
| - External Restrictions/Reserves               |                               | 220                          | -                                | -                                 |                | 220                             | 72                       |
| - Internal Restrictions/Reserves               | 1,167                         | 1,482                        | -                                | (164)                             |                | 1,318                           | 666                      |
| New Loans                                      | 500                           | 500                          | -                                | -                                 |                | 500                             | -                        |
| Receipts from Sale of Assets                   |                               |                              |                                  |                                   |                |                                 |                          |
| - Plant & Equipment                            | 943                           | 943                          | -                                | -                                 |                | 943                             | 99                       |
| - Land & Buildings                             | 797                           | 797                          | -                                | -                                 |                | 797                             | 797                      |
| <b>Total Capital Funding</b>                   | <b>9,432</b>                  | <b>12,415</b>                | <b>175</b>                       | <b>347</b>                        |                | <b>12,937</b>                   | <b>4,019</b>             |
| <b>Net Capital Funding - Surplus/(Deficit)</b> | <b>-</b>                      | <b>-</b>                     | <b>-</b>                         | <b>-</b>                          |                | <b>-</b>                        | <b>-</b>                 |

Blayney Shire Council

PART 4A:

# Capital Budget Review Statement

## Quarterly Budget Review Statement

for the period 01/10/20 to 31/12/20

Budget review for the quarter ended 31 December 2020

### Capital Budget - Council Consolidated

| (\$000's)  |   | Original<br>Budget<br>2020/21 | Revised<br>Budget<br>2020/21 | Other than<br>by QBRS<br>Dec Qtr | Variations<br>for<br>Dec Qtr | Notes | Projected<br>Year End<br>Result | Actual<br>YTD<br>figures | %          |
|--|---|-------------------------------|------------------------------|----------------------------------|------------------------------|-------|---------------------------------|--------------------------|------------|
| <b>LAND &amp; BUILDINGS</b>                                      |   |                               |                              |                                  |                              |       |                                 |                          |            |
| Blayney Library  | R |                               | 34                           |                                  | (2)                          | 13    | 32                              | -                        | 0%         |
| LDS - Blayney Library - Refurbishment Project                    | R | 175                           | 175                          |                                  |                              |       | 175                             | 22                       | 13%        |
| Blayney Library - Exterior Painting                              | R | 14                            | 14                           |                                  |                              |       | 14                              | -                        | 0%         |
| Blayney Library - Master Plan                                    | R |                               | -                            | 20                               |                              |       | 20                              | -                        | 0%         |
| Blayney Community Centre - Minor Assets                          | R | 6                             | 6                            |                                  |                              |       | 6                               | -                        | 0%         |
| Blayney Community Centre - Internal Painting                     | R |                               | 24                           |                                  |                              |       | 24                              | 24                       | 100%       |
| CCTV Cameras - Council Office                                    | N |                               | 3                            |                                  |                              |       | 3                               | -                        | 0%         |
| Event Display Boards - Community Centre                          | N |                               | 5                            |                                  |                              |       | 5                               | -                        | 0%         |
| Carcoar Dam Amenities  | R |                               | 7                            |                                  |                              |       | 7                               | -                        | 0%         |
| Blayney Tennis Centre - Amenities                                | R | 136                           | 136                          |                                  | (64)                         | 1     | 72                              | 72                       | 100%       |
| Council Administration Office - Carpet Renewal                   | R | 11                            | 11                           |                                  |                              |       | 11                              | -                        | 0%         |
| Depot Workshop - Pit Extension & Hydraulic Lift                  | R | 100                           | 100                          |                                  |                              |       | 100                             | -                        | 0%         |
| CWA/Meals on Wheels - Roofing Improvements                       | R | 14                            | 14                           |                                  |                              |       | 14                              | -                        | 0%         |
| Newbridge Rec Ground - Brian Bennett Pavilion                    | R | 181                           | 181                          |                                  | 99                           | 1     | 280                             | 38                       | 14%        |
| Blayney Showground - CWELC                                       | N |                               | 62                           |                                  |                              |       | 62                              | 46                       | 74%        |
| SCCF2 Carcoar Sportsground Amenities Block                       | R |                               | 43                           |                                  |                              |       | 43                              | 33                       | 77%        |
| Blayney Showground - Commentator Box Repairs                     | R |                               | 5                            |                                  |                              |       | 5                               | 5                        | 100%       |
| Barry Hall Shelter - Repairs                                     | R |                               | 8                            |                                  |                              |       | 8                               | -                        | 0%         |
| RFS Amenities - Barry  | N |                               | 50                           |                                  |                              |       | 50                              | 44                       | 88%        |
| RFS Shed Upgrade - Newbridge                                     | R |                               | -                            |                                  | 50                           | 2     | 50                              | -                        | 0%         |
| BBD4 - KGO Amenities   | R |                               | -                            |                                  | 9                            | 13    | 9                               | 9                        | 100%       |
| CentrePoint Building & Pool Upgrade Electrical & Fire Compliance | R |                               | 1                            |                                  |                              |       | 1                               | 1                        | 100%       |
| CentrePoint Major Upgrade Stage 2                                | R |                               | 1                            | 100                              |                              |       | 101                             | 9                        | 9%         |
| LDS - Dakers Oval Amenities                                      | N | 175                           | 175                          |                                  |                              |       | 175                             | 11                       | 6%         |
| <b>TOTAL LAND &amp; BUILDINGS</b>                                |   | <b>819</b>                    | <b>1,055</b>                 | <b>120</b>                       | <b>92</b>                    |       | <b>1,267</b>                    | <b>314</b>               | <b>25%</b> |
| <b>OTHER STRUCTURES</b>  |   |                               |                              |                                  |                              |       |                                 |                          |            |
| Public Cemeteries - Infrastructure Renewals                      | R | 11                            | 11                           |                                  |                              |       | 11                              | 7                        | 64%        |
| SCCF Round 2 - Sports Facility Masterplan - Napier Oval          | R |                               | 287                          |                                  | 19                           | 3     | 306                             | 66                       | 22%        |
| Lyndhurst Recreation Ground Grandstand and Cricket Pitch         | R | 26                            | 26                           |                                  |                              |       | 26                              | 25                       | 96%        |
| LDS - Lyndhurst Recreation Ground Cricket Nets                   | R | 90                            | 90                           |                                  |                              |       | 90                              | 29                       | 32%        |
| Dakers Oval Perimeter Fence                                      | N | 77                            | 77                           |                                  | (8)                          | 11    | 69                              | 69                       | 100%       |
| KGO Recycled Water   | N | 205                           | 270                          |                                  |                              |       | 270                             | 160                      | 59%        |
| Redmond Oval Community Recreation Shelter                        | R | 70                            | 70                           |                                  | 9                            | 13    | 79                              | 28                       | 35%        |
| Redmond Oval Junior Skate Park                                   | N | 180                           | 180                          |                                  |                              |       | 180                             | -                        | 0%         |
| Stillingfleet Netball Courts - Resurface                         | R | 301                           | 301                          |                                  |                              |       | 301                             | 1                        | 0%         |
| Neville Multipurpose Court                                       | N | 100                           | 100                          |                                  | 11                           | 4     | 111                             | 2                        | 2%         |
| Pipe Renewal & Water Meters - Industrial Land (Gerty Street)     | R | 7                             | 7                            |                                  |                              |       | 7                               | -                        | 0%         |
| Showground - Eastern Internal Access Road                        | N |                               | 85                           |                                  | 46                           | 10    | 131                             | 131                      | 100%       |
| Blayney Showground - Boundary Fencing & Signage                  | R |                               | 107                          |                                  | (35)                         | 10    | 72                              | 72                       | 100%       |
| VEP Blayney  | R | 9                             | 26                           |                                  | (13)                         | 11    | 13                              | 2                        | 15%        |
| VEP Carcoar  | R | 25                            | 25                           |                                  |                              |       | 25                              | -                        | 0%         |
| VEP Lyndhurst  | R | 15                            | 45                           |                                  |                              |       | 45                              | -                        | 0%         |
| VEP Mandurama  | R | 15                            | 15                           |                                  |                              |       | 15                              | -                        | 0%         |
| VEP Milthorpe  | R | 32                            | 77                           |                                  | (9)                          | 13    | 68                              | 5                        | 7%         |
| VEP Neville  | R | 8                             | 11                           |                                  | (11)                         | 4     | -                               | -                        | 0%         |
| VEP Barry & Hobbs Yards  | R | 8                             | 13                           |                                  |                              |       | 13                              | 13                       | 100%       |
| VEP Newbridge  | R | 15                            | 41                           |                                  | (34)                         | 1     | 7                               | 2                        | 29%        |
| <b>TOTAL OTHER STRUCTURES</b>                                    |   | <b>1,194</b>                  | <b>1,864</b>                 | <b>-</b>                         | <b>(25)</b>                  |       | <b>1,839</b>                    | <b>612</b>               | <b>33%</b> |

Blayney Shire Council

PART 4A:

# Capital Budget Review Statement

Budget review for the quarter ended 31 December 2020

Capital Budget - Council Consolidated

## Quarterly Budget Review Statement

for the period 01/10/20 to 31/12/20

| (\$000's)   | Original<br>Budget<br>2020/21 | Revised<br>Budget<br>2020/21 | Other than<br>by QBRS<br>Dec Qtr | Variations<br>for<br>Dec Qtr | Notes | Projected<br>Year End<br>Result | Actual<br>YTD<br>figures | %          |
|---|-------------------------------|------------------------------|----------------------------------|------------------------------|-------|---------------------------------|--------------------------|------------|
| <b>INFRASTRUCTURE</b>   |                               |                              |                                  |                              |       |                                 |                          |            |
| <b>Local Roads - Construction</b>   |                               |                              |                                  |                              |       |                                 |                          |            |
| Carcoar St/Blayney - Church to Martha St  | R 1,101                       | 2,033                        |                                  |                              |       | 2,033                           | 329                      | 16%        |
| Initial Sealing - Coombing Lane Barry   | N 87                          | -                            |                                  |                              |       | -                               | 2                        | 100%       |
| Initial Sealing - Mendham Lane Barry  | N 81                          | -                            |                                  |                              |       | -                               | -                        | 0%         |
| Initial Sealing - Hay/Leabeaner Street  | N 104                         | 104                          |                                  | (4)                          | 8     | 100                             | 100                      | 100%       |
| Errowanbang Rd - Storm Damage Repairs   | R                             | 200                          |                                  | 146                          | 5     | 346                             | 128                      | 37%        |
| Newbridge Road Repair/Construction 2020/21  | R                             | 650                          |                                  | (113)                        | 8     | 537                             | 405                      | 75%        |
| Forest Reefs Road - Segment 130.01  | R                             | -                            |                                  | 2                            | 8     | 2                               | 2                        | 100%       |
| Four Mile Creek Road (20/21)  | R                             | -                            |                                  | 301                          | 8     | 301                             | -                        | 0%         |
| Heavy Patching  | R 504                         | 424                          |                                  | (46)                         | 8     | 378                             | 148                      | 39%        |
| Gravel Resheeting   | R 370                         | 370                          |                                  |                              |       | 370                             | -                        | 0%         |
| <b>TOTAL LOCAL ROADS CONSTRUCTION</b>   | <b>2,247</b>                  | <b>3,781</b>                 | <b>-</b>                         | <b>286</b>                   |       | <b>4,067</b>                    | <b>1,114</b>             | <b>27%</b> |
| <b>Local Roads - Reseal Program</b>   |                               |                              |                                  |                              |       |                                 |                          |            |
| Reseal Program  | R 400                         | 400                          |                                  |                              |       | 400                             | 68                       | 17%        |
| <b>TOTAL RESEAL PROGRAM</b>   | <b>400</b>                    | <b>400</b>                   | <b>-</b>                         | <b>0</b>                     |       | <b>400</b>                      | <b>68</b>                | <b>17%</b> |
| <b>Regional Roads</b>   |                               |                              |                                  |                              |       |                                 |                          |            |
| Regional Roads - Hobbys Yards Road - 2019/20  | R                             | 10                           |                                  |                              |       | 10                              | 10                       | 100%       |
| Regional Roads - Hobbys Yards Road - Rehabilitation 20/21 - McKellars Lane                  | R 174                         | 488                          |                                  | 33                           | 8     | 521                             | 519                      | 100%       |
| <b>TOTAL REGIONAL ROADS</b>   | <b>174</b>                    | <b>498</b>                   | <b>-</b>                         | <b>33</b>                    |       | <b>531</b>                      | <b>529</b>               |            |
| <b>Bridges</b>  |                               |                              |                                  |                              |       |                                 |                          |            |
| Wombiana Lane   | R -                           | 10                           |                                  |                              |       | 10                              | 10                       | 100%       |
| Leabeaner St Grubbenbun Creek   | R -                           | -                            |                                  |                              |       | -                               | -                        | 0%         |
| Gallymont Road Bridge Replacement   | R 170                         | 340                          |                                  |                              |       | 340                             | -                        | 0%         |
| Naylor Street Bridge - Abutment Repairs   | R 150                         | 150                          |                                  |                              |       | 150                             | -                        | 0%         |
| Boondaroo Bridge  | R 500                         | 500                          |                                  |                              |       | 500                             | 20                       | 4%         |
| Bridge Repair - Belubula Way over Icely Creek   | R -                           | -                            | 55                               |                              |       | 55                              | 29                       | 53%        |
| <b>TOTAL BRIDGES</b>  | <b>820</b>                    | <b>1,000</b>                 | <b>55</b>                        | <b>0</b>                     |       | <b>1,055</b>                    | <b>59</b>                | <b>6%</b>  |
| <b>Footpaths</b>  |                               |                              |                                  |                              |       |                                 |                          |            |
| Renewals  | R 46                          | 51                           |                                  |                              |       | 51                              | 2                        | 4%         |
| Plumb & Palmer St - Stage 1 - Carcoar St - Piggot Pl  | N 92                          | 92                           |                                  |                              |       | 92                              | 2                        | 2%         |
| LDS - Eulamore St - Naylor St - Retirement Village  | N 72                          | 72                           |                                  |                              |       | 72                              | 13                       | 18%        |
| LDS - Boomerang St - Victoria St - Redmond Oval (AMP)                                       | N 50                          | 50                           |                                  |                              |       | 50                              | -                        | 0%         |
| Charles St - Mount St - Carcoar St  | N 23                          | 23                           |                                  | (1)                          | 8     | 22                              | 22                       | 100%       |
| LDS - Victoria St - Improve access under railway - Construction - Elliot St - Glenorie Road | N 200                         | 200                          |                                  |                              |       | 200                             | 5                        | 3%         |
| Crouch St to Carcoar St Neville   | N 53                          | 53                           |                                  | (21)                         | 8     | 32                              | 32                       | 100%       |
| Carcoar - Icely St - FP School to exist Natural Surface                                     | N -                           | 21                           |                                  | 2                            | 8     | 23                              | 23                       | 100%       |
| Shared Pathway to Dakers Oval Entrance  | N -                           | -                            |                                  | 21                           | 11    | 21                              | -                        | 0%         |
| <b>TOTAL FOOTPATHS</b>  | <b>536</b>                    | <b>562</b>                   | <b>-</b>                         | <b>1</b>                     |       | <b>563</b>                      | <b>99</b>                | <b>18%</b> |
| <b>Stormwater</b>   |                               |                              |                                  |                              |       |                                 |                          |            |
| Stormwater Drainage Renewals  | R 63                          | 63                           |                                  | (24)                         | 8     | 39                              | -                        | 0%         |
| Stormwater Analysis - Banana St Mandurama   | R -                           | -                            |                                  | 24                           | 8     | 24                              | 19                       | 79%        |
| Stormwater Drainage - 50 Osman St Blayney   | R 10                          | 10                           |                                  |                              |       | 10                              | -                        | 0%         |
| Stormwater Drainage - Frape St  | N 500                         | 500                          |                                  |                              |       | 500                             | -                        | 0%         |
| <b>TOTAL STORMWATER</b>   | <b>563</b>                    | <b>573</b>                   | <b>-</b>                         | <b>0</b>                     |       | <b>573</b>                      | <b>19</b>                | <b>3%</b>  |
| <b>Kerb &amp; Gutter</b>  |                               |                              |                                  |                              |       |                                 |                          |            |
| Ogilvy Street   | N 60                          | 60                           |                                  | 30                           | 8     | 90                              | -                        | 0%         |
| <b>TOTAL - RENEWALS</b>   | <b>60</b>                     | <b>60</b>                    | <b>-</b>                         | <b>30</b>                    |       | <b>90</b>                       | <b>-</b>                 | <b>0%</b>  |
| <b>TOTAL INFRASTRUCTURE</b>   | <b>4,800</b>                  | <b>6,874</b>                 | <b>55</b>                        | <b>350</b>                   |       | <b>7,279</b>                    | <b>1,888</b>             | <b>26%</b> |

Blayney Shire Council

PART 4A:

**Capital Budget Review Statement****Quarterly Budget Review Statement**

for the period 01/10/20 to 31/12/20

Budget review for the quarter ended 31 December 2020

**Capital Budget - Council Consolidated**

(\$'000's)

**PLANT & EQUIPMENT****Light Vehicle**

Light Vehicle Replacement

|                            | Original Budget 2020/21 | Revised Budget 2020/21 | Other than by QBRs Dec Qtr | Variations for Dec Qtr | Notes | Projected Year End Result | Actual YTD figures | %          |
|----------------------------|-------------------------|------------------------|----------------------------|------------------------|-------|---------------------------|--------------------|------------|
| N                          | 357                     | 357                    |                            | 0                      |       | 357                       | 218                | 61%        |
| <b>TOTAL LIGHT VEHICLE</b> | <b>357</b>              | <b>357</b>             | <b>-</b>                   | <b>0</b>               |       | <b>357</b>                | <b>218</b>         | <b>61%</b> |

**Minor Plant**

Trailer - Skid Steer

|   |    |    |  |   |   |    |   |    |
|---|----|----|--|---|---|----|---|----|
| N | 15 | 15 |  | 3 | 7 | 18 | - | 0% |
|---|----|----|--|---|---|----|---|----|

Small Plant &amp; Tools

|   |    |    |  |  |  |    |    |     |
|---|----|----|--|--|--|----|----|-----|
| N | 32 | 32 |  |  |  | 32 | 25 | 78% |
|---|----|----|--|--|--|----|----|-----|

Leica Viva GS15 Equipment

|   |   |    |  |  |  |    |    |      |
|---|---|----|--|--|--|----|----|------|
| N | - | 28 |  |  |  | 28 | 28 | 100% |
|---|---|----|--|--|--|----|----|------|

**TOTAL MINOR PLANT**

|  |           |           |          |          |  |           |           |            |
|--|-----------|-----------|----------|----------|--|-----------|-----------|------------|
|  | <b>47</b> | <b>75</b> | <b>-</b> | <b>3</b> |  | <b>78</b> | <b>53</b> | <b>68%</b> |
|--|-----------|-----------|----------|----------|--|-----------|-----------|------------|

**Major Plant**

P31 - Kenworth Tipper

|   |     |     |  |      |   |     |     |      |
|---|-----|-----|--|------|---|-----|-----|------|
| N | 318 | 318 |  | (59) | 7 | 259 | 259 | 100% |
|---|-----|-----|--|------|---|-----|-----|------|

Vehicle Tracking

|   |    |    |  |      |   |   |   |    |
|---|----|----|--|------|---|---|---|----|
| N | 60 | 60 |  | (60) | 7 | - | - | 0% |
|---|----|----|--|------|---|---|---|----|

Kubota Ride-on Mower x 2

|   |    |    |  |      |   |    |    |     |
|---|----|----|--|------|---|----|----|-----|
| N | 51 | 51 |  | (15) | 7 | 36 | 18 | 50% |
|---|----|----|--|------|---|----|----|-----|

P44 - Isuzu NPR55-155 Tipper

|   |    |    |  |  |  |    |   |    |
|---|----|----|--|--|--|----|---|----|
| N | 82 | 72 |  |  |  | 72 | - | 0% |
|---|----|----|--|--|--|----|---|----|

P48 - Isuzu NPR55-155 MWB

|   |    |    |  |  |  |    |   |    |
|---|----|----|--|--|--|----|---|----|
| N | 87 | 87 |  |  |  | 87 | - | 0% |
|---|----|----|--|--|--|----|---|----|

P171 - Dog Trailer

|   |    |    |  |   |   |    |    |      |
|---|----|----|--|---|---|----|----|------|
| N | 92 | 92 |  | 4 | 7 | 96 | 96 | 100% |
|---|----|----|--|---|---|----|----|------|

2 x VMS Boards

|   |   |   |  |    |   |    |   |    |
|---|---|---|--|----|---|----|---|----|
| N | - | - |  | 30 | 7 | 30 | - | 0% |
|---|---|---|--|----|---|----|---|----|

**TOTAL MAJOR PLANT**

|  |            |            |          |              |  |            |            |            |
|--|------------|------------|----------|--------------|--|------------|------------|------------|
|  | <b>690</b> | <b>680</b> | <b>-</b> | <b>(100)</b> |  | <b>580</b> | <b>373</b> | <b>64%</b> |
|--|------------|------------|----------|--------------|--|------------|------------|------------|

**Information Technology**

Lorawan

|   |   |   |  |  |  |   |   |     |
|---|---|---|--|--|--|---|---|-----|
| N | 5 | 5 |  |  |  | 5 | 1 | 20% |
|---|---|---|--|--|--|---|---|-----|

Mimecast Email Filtering

|   |   |   |  |  |  |   |   |      |
|---|---|---|--|--|--|---|---|------|
| N | 2 | 2 |  |  |  | 2 | 2 | 100% |
|---|---|---|--|--|--|---|---|------|

iPad/Tablet Replacements

|   |   |   |  |  |  |   |   |     |
|---|---|---|--|--|--|---|---|-----|
| N | 5 | 5 |  |  |  | 5 | 1 | 20% |
|---|---|---|--|--|--|---|---|-----|

Mobile Phone Replacements

|   |   |   |  |  |  |   |   |     |
|---|---|---|--|--|--|---|---|-----|
| N | 5 | 5 |  |  |  | 5 | 2 | 40% |
|---|---|---|--|--|--|---|---|-----|

Rack Mounted Monitor / KVM Keyboard (DR Site)

|   |   |   |  |  |  |   |   |    |
|---|---|---|--|--|--|---|---|----|
| N | - | 2 |  |  |  | 2 | - | 0% |
|---|---|---|--|--|--|---|---|----|

8 \* iPads - Gangers

|   |   |   |  |   |    |   |   |    |
|---|---|---|--|---|----|---|---|----|
| N | - | - |  | 7 | 13 | 7 | - | 0% |
|---|---|---|--|---|----|---|---|----|

Server Replacement

|   |    |    |  |  |  |    |    |      |
|---|----|----|--|--|--|----|----|------|
| N | 40 | 25 |  |  |  | 25 | 25 | 100% |
|---|----|----|--|--|--|----|----|------|

Councilors - iPad Replacement/Accessories

|   |   |   |  |   |    |   |   |      |
|---|---|---|--|---|----|---|---|------|
| N | 2 | 2 |  | 2 | 13 | 4 | 4 | 100% |
|---|---|---|--|---|----|---|---|------|

iPad - Waste Management

|   |   |   |  |  |  |   |   |      |
|---|---|---|--|--|--|---|---|------|
| N | - | - |  |  |  | - | 2 | 100% |
|---|---|---|--|--|--|---|---|------|

**TOTAL INFORMATION TECHNOLOGY**

|  |           |           |          |          |  |           |           |            |
|--|-----------|-----------|----------|----------|--|-----------|-----------|------------|
|  | <b>59</b> | <b>46</b> | <b>-</b> | <b>9</b> |  | <b>55</b> | <b>37</b> | <b>67%</b> |
|--|-----------|-----------|----------|----------|--|-----------|-----------|------------|

**Other Plant & Equipment Purchases**

Minor Asset Purchases - Corporate Services

|   |   |   |  |  |  |   |   |     |
|---|---|---|--|--|--|---|---|-----|
| N | 3 | 3 |  |  |  | 3 | 1 | 33% |
|---|---|---|--|--|--|---|---|-----|

Minor Assets Purchases - CentrePoint

|   |    |    |  |  |  |    |   |     |
|---|----|----|--|--|--|----|---|-----|
| N | 11 | 29 |  |  |  | 29 | 9 | 31% |
|---|----|----|--|--|--|----|---|-----|

Microfilm reader - Blayney Library

|   |   |    |  |     |    |    |    |      |
|---|---|----|--|-----|----|----|----|------|
| N | - | 14 |  | (1) | 13 | 13 | 13 | 100% |
|---|---|----|--|-----|----|----|----|------|

Library Fit out

|   |   |    |  |  |  |    |   |    |
|---|---|----|--|--|--|----|---|----|
| N | - | 22 |  |  |  | 22 | - | 0% |
|---|---|----|--|--|--|----|---|----|

Minor Assets Purchases - Library

|   |   |   |  |  |  |   |   |    |
|---|---|---|--|--|--|---|---|----|
| N | 4 | 4 |  |  |  | 4 | - | 0% |
|---|---|---|--|--|--|---|---|----|

**TOTAL OTHER PLANT & EQUIPMENT PURCHASES**

|  |           |           |          |            |  |           |           |            |
|--|-----------|-----------|----------|------------|--|-----------|-----------|------------|
|  | <b>18</b> | <b>72</b> | <b>-</b> | <b>(1)</b> |  | <b>71</b> | <b>23</b> | <b>32%</b> |
|--|-----------|-----------|----------|------------|--|-----------|-----------|------------|

**TOTAL PLANT & EQUIPMENT**

|  |              |              |          |             |  |              |            |            |
|--|--------------|--------------|----------|-------------|--|--------------|------------|------------|
|  | <b>1,171</b> | <b>1,230</b> | <b>-</b> | <b>(89)</b> |  | <b>1,141</b> | <b>704</b> | <b>62%</b> |
|--|--------------|--------------|----------|-------------|--|--------------|------------|------------|

**Sewerage Services**

Compliance for CVO Pump Station

|   |  |    |  |  |  |    |   |    |
|---|--|----|--|--|--|----|---|----|
| R |  | 52 |  |  |  | 52 | 3 | 6% |
|---|--|----|--|--|--|----|---|----|

Renewable Energy Project

|   |  |    |  |  |  |    |    |     |
|---|--|----|--|--|--|----|----|-----|
| N |  | 75 |  |  |  | 75 | 72 | 96% |
|---|--|----|--|--|--|----|----|-----|

Chemical &amp; Storage Shed

|   |  |    |  |  |  |    |   |    |
|---|--|----|--|--|--|----|---|----|
| N |  | 13 |  |  |  | 13 | - | 0% |
|---|--|----|--|--|--|----|---|----|

Lining/Replacement Sewer Mains

|   |     |     |  |  |  |     |   |    |
|---|-----|-----|--|--|--|-----|---|----|
| N | 110 | 110 |  |  |  | 110 | - | 0% |
|---|-----|-----|--|--|--|-----|---|----|

Recycled Water Treatment Plant

|   |     |     |  |  |  |     |     |     |
|---|-----|-----|--|--|--|-----|-----|-----|
| N | 750 | 535 |  |  |  | 535 | 102 | 19% |
|---|-----|-----|--|--|--|-----|-----|-----|

**TOTAL SEWERAGE SERVICES**

|  |            |            |          |          |  |            |            |            |
|--|------------|------------|----------|----------|--|------------|------------|------------|
|  | <b>860</b> | <b>785</b> | <b>-</b> | <b>0</b> |  | <b>785</b> | <b>177</b> | <b>23%</b> |
|--|------------|------------|----------|----------|--|------------|------------|------------|

**Principal Loan Repayments**

Bridge Replacement Program

|  |     |     |  |  |  |     |     |     |
|--|-----|-----|--|--|--|-----|-----|-----|
|  | 239 | 239 |  |  |  | 239 | 118 | 49% |
|--|-----|-----|--|--|--|-----|-----|-----|

Works Depot

|  |    |    |  |  |  |    |    |     |
|--|----|----|--|--|--|----|----|-----|
|  | 85 | 85 |  |  |  | 85 | 42 | 49% |
|--|----|----|--|--|--|----|----|-----|

Millthorpe Sewer

|  |    |    |  |  |  |    |    |     |
|--|----|----|--|--|--|----|----|-----|
|  | 51 | 51 |  |  |  | 51 | 25 | 49% |
|--|----|----|--|--|--|----|----|-----|

Residential Land Development

|  |     |     |  |  |  |     |    |     |
|--|-----|-----|--|--|--|-----|----|-----|
|  | 122 | 122 |  |  |  | 122 | 61 | 50% |
|--|-----|-----|--|--|--|-----|----|-----|

CentrePoint Major Upgrade

|  |    |    |  |  |  |    |    |     |
|--|----|----|--|--|--|----|----|-----|
|  | 80 | 80 |  |  |  | 80 | 40 | 50% |
|--|----|----|--|--|--|----|----|-----|

Stormwater

|  |    |    |  |  |  |    |   |    |
|--|----|----|--|--|--|----|---|----|
|  | 11 | 11 |  |  |  | 11 | - | 0% |
|--|----|----|--|--|--|----|---|----|

**TOTAL PRINCIPAL LOAN REPAYMENTS**

|  |            |            |          |          |  |            |            |            |
|--|------------|------------|----------|----------|--|------------|------------|------------|
|  | <b>588</b> | <b>588</b> | <b>-</b> | <b>0</b> |  | <b>588</b> | <b>286</b> | <b>49%</b> |
|--|------------|------------|----------|----------|--|------------|------------|------------|

**Other Business Undertakings**

Streatfield Close Land Development

|   |   |    |  |    |   |    |    |      |
|---|---|----|--|----|---|----|----|------|
| N | - | 19 |  | 19 | 9 | 38 | 38 | 100% |
|---|---|----|--|----|---|----|----|------|

**Total Capital Expenditure**

|  |              |               |            |            |  |               |              |             |
|--|--------------|---------------|------------|------------|--|---------------|--------------|-------------|
|  | <b>9,432</b> | <b>12,415</b> | <b>175</b> | <b>347</b> |  | <b>12,937</b> | <b>4,019</b> | <b>100%</b> |
|--|--------------|---------------|------------|------------|--|---------------|--------------|-------------|

Blayney Shire Council

# Quarterly Budget Review Statement for the period 01/10/20 to 31/12/20

## Capital Budget Review Statement Recommended changes to revised budget

Budget Variations being recommended include the following material items:

| Notes        | Details   | Variations to:<br>Expenditure<br>\$000                             |
|--------------|---|--|
| 1            | Drought Communities Funding<br>Newbridge Showground Pavilion Refurbishment - Increased budget required to finish stage 1 and start stage 2 of the project<br>Includes \$675 from Renewal of Barry Bore, which is an Operational Expense<br>Blayney Tennis Club Amenities Building, project completed under budget<br>Budget transferred from Newbridge VEP to Newbridge Showground Pavilion   | 99<br>(64)<br>(34)<br><b>1</b>                                     |
| 2            | RFS Shed Upgrade - Newbridge, offset by Capital Funding   | 50<br><b>50</b>  |
| 3            | Sports Facility Masterplan - Napier Oval - Office of Sport Grant, offset by Capital Expenditure   | 19<br><b>19</b>  |
| 4            | Neville Multipurpose Court - Increased funding required.<br>Budget transferred from Neville VEP   | 11<br>(11)<br><b>-</b>   |
| 5            | Errowanbang Rd - Storm Damage Repairs. Increased State Government funding received  | 146<br><b>146</b>  |
| 6            | Additional budget required for finalisation of infrastructure works<br>Four Mile Creek Road (20/21)<br>Regional Roads - Hobbys Yards Road - Rehabilitation 20/21 - McKellars Lane<br>Forest Reefs Road - Segment 130.01<br>Ogilvy St Kerb and Gutter project<br>Funded from:<br>Newbridge Road Repair/Construction 2020/21 - project under budget<br>Heavy Patching Program<br>Initial Sealing - Hay/Leabeater Street - project completed under budget<br>Footpath program under budget, including \$21k for Crouch to Carcoar St Neville and other small adjustments<br>\$195k from Mining SRV 20/21 Allocation not yet restricted, for Four Mile Creek Road (20/21) | 301<br>34<br>2<br>30<br>(114)<br>(46)<br>(4)<br>(20)<br><b>183</b> |
| 7            | Budget adjustments for Plant replacements:<br>P31 - Kenworth Tipper<br>Vehicle Tracking - this is an Operational expense<br>Kubota Ride-on Mower x 2<br>P171 - Dog Trailer<br>Trailer - Skid Steer<br>2 x VMS Boards - New Plant Purchase, required for Carcoar St Project  | (59)<br>(60)<br>(15)<br>4<br>3<br>30<br>(97)                       |
| 8            | Stormwater Analysis - Banana St Mandurama<br>Offset by reduction in budget for Stormwater Renewals  | 24<br>(24)<br><b>-</b>   |
| 9            | Selling costs for Streatfeild Close lots  | 19<br><b>19</b>  |
| 10           | Transfer budget between projects within the same funding program<br>Showground - Eastern Internal Access Road. Includes \$11k from Heavy Patching to fund shortfall<br>Blayney Showground - Boundary Fencing & Signage  | 46<br>(35)<br><b>11</b>  |
| 11           | Shared Pathway to Dakers Oval Entrance, funded by:<br>Dakers Oval Perimeter Fence completed - project under budget<br>Blayney VEP   | 21<br>(8)<br>(13)<br><b>-</b>                                      |
| 13           | Minor budget adjustments  | 15<br><b>15</b>  |
| <b>TOTAL</b> |   | <b>347</b>   |



Blayney Shire Council

**Quarterly Budget Review Statement**

for the period 01/10/20 to 31/12/20

**Cash & Investments Budget Review Statement**

Budget review for the quarter ended 31 December 2020

**Cash & Investments - Council Consolidated**

| (\$000's)                                   | Opening<br>Balance<br>1/07/2020 | Projected<br>Result<br>Pre QBRS | Other than<br>by QBRS<br>Dec Qtr | Variations<br>for<br>Dec Qtr | Notes | Projected<br>Year End<br>Result |
|---|---------------------------------|---------------------------------|----------------------------------|------------------------------|-------|---------------------------------|
| <b>Externally Restricted <sup>(1)</sup></b> |                                 |                                 |                                  |                              |       |                                 |
| Developer Contributions - General           | 683                             | 570                             |                                  | 113                          | i     | 683                             |
| Developer Contributions - Sewer             | 860                             | 860                             |                                  |                              |       | 860                             |
| Unexpended Grants                           | 907                             | -                               |                                  |                              |       | -                               |
| Sewerage Services                           | 5,343                           | 5,418                           |                                  |                              |       | 5,418                           |
| Domestic Waste Management                   | 1,171                           | 1,171                           |                                  |                              |       | 1,171                           |
| Voluntary Planning Agreement - Mining       | 195                             | 195                             |                                  |                              |       | 195                             |
| Rates Special Variation - Mining            | 145                             | 145                             |                                  |                              |       | 145                             |
| <b>Total Externally Restricted</b>          | <b>9,304</b>                    | <b>8,359</b>                    | <b>-</b>                         | <b>113</b>                   |       | <b>8,472</b>                    |
| <b>Internally Restricted <sup>(2)</sup></b> |                                 |                                 |                                  |                              |       |                                 |
| Plant and Vehicle Replacement               | 372                             | 372                             |                                  | 97                           | iii   | 469                             |
| Employees Leave Entitlement                 | 957                             | 957                             |                                  |                              |       | 957                             |
| Asset Reserve - Transport                   | 302                             | 302                             |                                  |                              |       | 302                             |
| Asset Reserve - Buildings                   | 9                               | 9                               |                                  |                              |       | 9                               |
| Asset Reserve - Parks & Recreation          | 81                              | 81                              |                                  |                              |       | 81                              |
| Asset Reserve - Stormwater                  | 52                              | 52                              |                                  |                              |       | 52                              |
| Blayney Sports Facility Master Plans        | 12                              | 12                              |                                  |                              |       | 12                              |
| CentrePoint                                 | -                               | -                               |                                  |                              |       | -                               |
| Election Reserve                            | 77                              | 77                              |                                  |                              |       | 77                              |
| Environmental Projects – Belubula River     | 53                              | 53                              |                                  | (30)                         | iii   | 23                              |
| I.T Reserve                                 | 184                             | 184                             |                                  |                              |       | 184                             |
| King George Oval                            | 258                             | 193                             |                                  |                              |       | 193                             |
| Property Account                            | 801                             | 768                             |                                  | (19)                         | iv    | 749                             |
| Property Account - Borrowings               | 1,320                           | 1,320                           |                                  |                              |       | 1,173                           |
| Quarry                                      | 200                             | 200                             |                                  |                              |       | 200                             |
| Village Enhancement Program                 | 126                             | -                               |                                  |                              |       | -                               |
| Financial Assistance Grant                  | 1,417                           | -                               |                                  |                              |       | -                               |
| Carryover Works                             | 170                             | -                               |                                  |                              |       | -                               |
| <b>Total Internally Restricted</b>          | <b>6,391</b>                    | <b>4,580</b>                    | <b>-</b>                         | <b>48</b>                    |       | <b>4,481</b>                    |

(1) Funds that must be spent for a specific purpose

(2) Funds that Council has earmarked for a specific purpose

Blayney Shire Council

**Quarterly Budget Review Statement**  
for the period 01/10/20 to 31/12/20**Cash & Investments Budget Review Statement****Investments**

Investments have been invested in accordance with Council's Investment Policy.

**Cash**

The Cash at Bank figure included in the Cash &amp; Investment Statement totals \$20,243

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.  
The date of completion of this bank reconciliation is 15/01/21**Reconciliation Status**

The YTD Cash &amp; Investment figure reconciles to the actual balances held as follows:

|   |                         | \$ 000's      |
|---|-------------------------|---------------|
| Cash at Bank (as per bank statements) - General Fund    |                         | 534           |
| Cash at Bank (as per bank statements) - Online Saver    |                         | 2,505         |
| Investments on Hand                                     |                         | 14,500        |
| less: Unpresented Cheques                               | (Timing Difference)     | -             |
| add: Undeposited Funds                                  | (Timing Difference)     | -             |
| less: Identified Deposits (not yet accounted in Ledger) | (Require Actioning)     | -             |
| add: Identified Outflows (not yet accounted in Ledger)  | (Require Actioning)     | -             |
| less: Unidentified Deposits (not yet actioned)          | (Require Investigation) |               |
| add: Unidentified Outflows (not yet actioned)           | (Require Investigation) |               |
| <b>Reconciled Cash at Bank &amp; Investments</b>        |                         | <b>17,539</b> |
| <b>Balance as per Review Statement:</b>                 |                         | <b>17,539</b> |
| Difference:   |                         | -             |

**Recommended changes to revised budget - Restricted Cash**

Budget Variations being recommended include the following material items:

**Notes Details**

|   | Variations<br>\$000 |
|---|---------------------|
| i Newbridge Road. Project under budget, returning unused funds to Developer Contributions - General   | 113                 |
|   | <b>113</b>          |
| ii Budget adjustment to Plant Purchases   |                     |
| P31 - Kenworth Tipper   | 59                  |
| Vehicle Tracking  | 60                  |
| Kubota Ride-on Mower x 2  | 15                  |
| P171 - Dog Trailer  | (4)                 |
| Trailer - Skid Steer  | (3)                 |
| 2 x VMS Boards - New Plant Purchase, required for Carcoar St Project  | (30)                |
|   | <b>97</b>           |
| iii Belubula River Heritage Walk Stage 2. An additional \$30k is required for the removal of weed species trees and planting of native trees. | (30)                |
|   | <b>(30)</b>         |
| iv Property Account - Selling Costs for Streatfeild Close development   | (19)                |
|   | <b>(19)</b>         |
|   |                     |
|   |                     |
| <b>TOTAL</b>  | <b>161</b>          |

Blayney Shire Council

**Quarterly Budget Review Statement**  
for the period 01/10/20 to 31/12/20

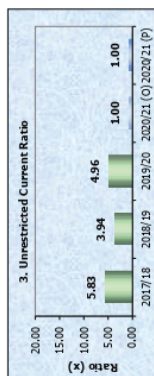
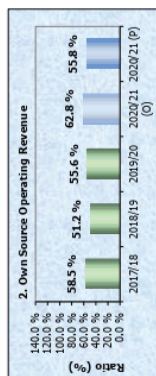
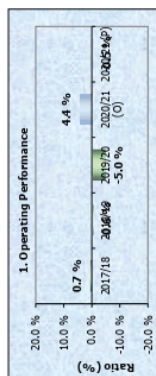
**Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)**

Budget review for the quarter ended 31 December 2020

| (\$'000's) | Current Projection<br>Amounts<br>Indicator<br>20/21 | Original<br>Budget<br>20/21 | Actuals<br>Prior Periods<br>19/20 |
|------------|---|-----------------------------|-----------------------------------|
|------------|---|-----------------------------|-----------------------------------|

NSW Local Government Industry Key Performance Indicators (OLG):

|   |                              |                       |               |
|---|------------------------------|-----------------------|---------------|
| <b>1. Operating Performance</b><br>Operating Revenue (excl. Capital) - Operating Expenses<br>Operating Revenue (excl. Capital Grants & Contributions)   | $\frac{-87}{19086}$ -0.5 %   | 847<br>19127 4.4 %    | -5.0 % -0.6 % |
| This ratio measures Council's achievement of containing operating expenditure within operating revenue.   |                              |                       |               |
| <b>2. Own Source Operating Revenue</b><br>Operating Revenue (excl. ALL Grants & Contributions)<br>Total Operating Revenue (incl. Capital Grants & Cont) | $\frac{13628}{24406}$ 55.8 % | 14030<br>22354 62.8 % | 55.6 % 51.2 % |
| This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.              |                              |                       |               |
| <b>3. Unrestricted Current Ratio</b><br>Current Assets less all External Restrictions<br>Current Liabilities less Specific Purpose Liabilities          | $\frac{1}{1}$ 1.00           | 1.00                  | 4.96 3.94     |
| To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.          |                              |                       |               |



**Quarterly Budget Review Statement**  
for the period 01/10/20 to 31/12/20

Blayney Shire Council

**Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)**

Budget review for the quarter ended 31 December 2020

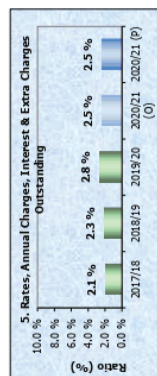
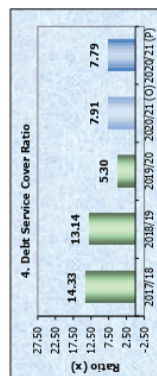
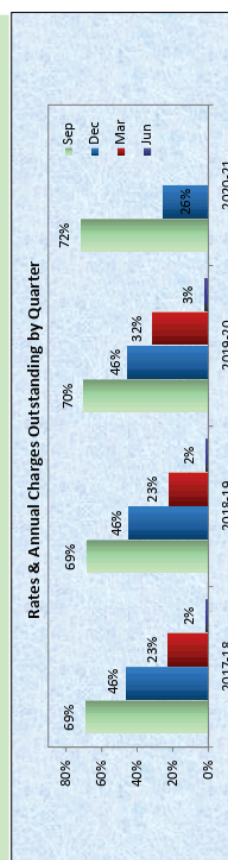
|  | Current Projection<br>Amounts<br>20/21 | Indicator<br>20/21 | Original<br>Budget<br>20/21 | Actuals<br>Prior Periods<br>19/20 18/19 |
|--|--|--------------------|-----------------------------|---|
|--|--|--------------------|-----------------------------|---|

NSW Local Government Industry Key Performance Indicators (OLG):

|  |      |      |      |       |
|--|------|------|------|-------|
| <b>4. Debt Service Cover Ratio</b>   | 6745 | 7.79 | 6846 | 5.30  |
| Operating Result before Interest & Dep. exp (EBITDA)   | 866  |      | 866  | 13.14 |
| Principal Repayments + Borrowing Interest Costs  |      |      |      |       |
| This ratio measures the availability of operating cash to service debt including interest, principal and lease payments. |      |      |      |       |

|   |     |       |       |       |
|---|-----|-------|-------|-------|
| <b>5. Rates, Annual Charges, Interest &amp; Extra Charges Outstanding</b> | 2.5 | 2.5 % | 2.5 % | 2.8 % |
| Rates, Annual & Extra Charges Collectible                                 | 100 |       |       | 2.3 % |

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.



| Blayney Shire Council  |  | Quarterly Budget Review Statement<br>for the period 01/10/20 to 31/12/20 |            |                      |                |       |
|--|--|--|------------|----------------------|----------------|-------|
| Contracts Budget Review Statement                                      |  |  |            |                      |                |       |
| Budget review for the quarter ended 31 December 2020                   |  |  |            |                      |                |       |
| Part A - Contracts Listing - contracts entered into during the quarter |  |  |            |                      |                |       |
| Contractor   | Contract detail & purpose                                      | Contract Value   | Start Date | Duration of Contract | Budgeted (Y/N) | Notes |
| Contracts Entered > \$50,000   |  |  |            |                      |                |       |
| L-Don Sporting Areas Pty Ltd   | Netball Court Resurfacing                                      | 322,100  | 22/10/20   | Ongoing              | Y              |       |
| Contracts Paid > \$50,000  |  |  |            |                      |                |       |
| Boral Construction Materials   | Supply of Road Construction Materials                          | 53,254   |            | Ongoing              | Y              |       |
| CPB Excavations  | Excavation & Civil Works at KGO                                | 46,848   |            | Ongoing              | Y              |       |
|  | Earthworks to Napier Oval                                      | 51,362   |            | Ongoing              | Y              |       |
|  | Earthworks for Dakers Oval Amenities                           | 9,776  |            | Finished             | Y              |       |
|  | Site Preparation, Earthworks and Demolition at Barry Bore Site | 17,113   |            | Finished             | Y              |       |
|  | Prepare Base for Cricket Net Slab                              | 2,200  |            | Ongoing              | Y              |       |
|  | Legal Costs  | 54,874   |            | Ongoing              | N              |       |
| Creman Legal   | Construction of Blayney Tennis Club Amenities Block            | 78,990   |            | Finished             | Y              |       |
| Downer EDI Works   | Supply of Bitumen Seal   | 265,955  |            | Ongoing              | Y              |       |
| Energy Australia   | Supply of Electricity  | 58,769   |            | Ongoing              | Y              |       |
| Hadlow Earthmoving   | Waste Facilities Management Contract                           | 159,192  |            | Ongoing              | Y              |       |
|  | Excavator and Operator Hire                                    | 87,808   |            | Ongoing              | Y              |       |
| Hanson Construction Materials  | Supply and Delivery of Road Construction Material              | 219,398  |            | Ongoing              | Y              |       |
| Hybrid Power Systems   | Design and Installation of Additional Solar PV at STP          | 75,582   |            | Ongoing              | Y              |       |
| ICR Engineering  | Design and Construct Redmond Oval Shelter                      | 50,061   |            | Finished             | Y              |       |
|  | Construction of Storage Shed                                   | 33,000   |            | Finished             | Y              |       |
|  | Other Construction Works                                       | 42,808   |            | Ongoing              | Y              |       |
| Josh Nixon Excavations   | Excavation and Drainage Works                                  | 47,234   |            | Ongoing              | Y              |       |
| JR Richards & Sons   | Waste Contract   | 96,737   |            | Ongoing              | Y              |       |
| Midwest Traffic Management   | Traffic Control  | 70,638   |            | Ongoing              | Y              |       |
| Oilplus  | Supply of Fuel   | 99,672   |            | Ongoing              | Y              |       |
| Origin Energy  | Supply of Electricity  | 56,198   |            | Ongoing              | Y              |       |
| Ross Granata Motors  | Supply of Vehicle  | 56,287   |            | Finished             | Y              |       |
| Schreiter Transport  | Supply of Road Construction Materials                          | 94,264   |            | Ongoing              | Y              |       |
| Stabilised Pavement of Aust  | Road Stabilisation Works                                       | 185,311  |            | Finished             | Y              |       |
| Volvo Commercial Vehicles - Sydney                                     | Supply of new Plant  | 390,653  |            | Finished             | Y              |       |
| YMCA NSW   | Management Fees for CentrePoint                                | 63,322   |            | Ongoing              | Y              |       |
| Notes  |  |  |            |                      |                |       |

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts for employment are not required to be included.



Blayney Shire Council

**Quarterly Budget Review Statement**

for the period 01/10/20 to 31/12/20

**Consultancy & Legal Expenses Budget Review Statement**

## Consultancy &amp; Legal Expenses Overview

| <b>Expense</b> | <b>YTD Expenditure<br/>(Actual Dollars)</b> | <b>Budgeted<br/>(Y/N)</b> |
|----------------|---|---------------------------|
| Consultancies  | 138,125                                     | Y                         |
| Legal Fees     | 77,510                                      | N                         |

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Comments**

Expenditure included in the above YTD figure but not budgeted includes:

| <b>Details</b>  | <b>\$000</b> |
|---|--------------|
| Legal Expenses Planning - \$56k of expenditure. Budget approved was \$40k | 16           |
|   |              |
|   |              |
|   |              |

# Blayney Shire Council PART 8: Quarterly Budget Review Statement for the period 01/10/20 to 31/12/20

## Loans Summary

Budget review for the quarter ended 31 December 2020

### (A) External Loans

| LOAN DETAILS                      | Loan Term | Original Principal | Int %        | Opening Balance 1/07/20 | Interest Year to date | Repayments Year to date | Closing Balance 31/12/20 | Scheduled completion date |
|-----------------------------------|-----------|--------------------|--------------|-------------------------|-----------------------|-------------------------|--------------------------|---------------------------|
| 3 Millthorpe Sewer                | 20        | 900,000            | 8.05%        | 520,390                 | 20,871                | 45,474                  | 495,787                  | 26-Feb-28                 |
| 4 Blayney Works Depot             | 20        | 600,000            | 6.73%        | 169,690                 | 5,544                 | 27,416                  | 147,818                  | 04-Dec-23                 |
| 5 Blayney Works Depot             | 20        | 600,000            | 6.00%        | 202,730                 | 5,917                 | 25,865                  | 182,781                  | 21-Dec-24                 |
| 7 Blayney Bridges Program (LIRS)* | 10        | 1,000,000          | 5.73%        | 442,955                 | 12,293                | 66,030                  | 389,218                  | 22-Jan-24                 |
| 8 Bridge Replacement Program      | 20        | 3,000,000          | 3.97%        | 2,768,306               | 54,683                | 109,027                 | 2,713,961                | 15-Feb-38                 |
| 9 Residential Land Development    | 10        | 1,320,000          | 2.09%        | 1,200,034               | 12,382                | 73,309                  | 1,139,107                | 28-Jun-29                 |
| 10A CentrePoint                   | 20        | 2,000,000          | 2.36%        | 1,980,365               | 23,252                | 62,869                  | 1,940,748                | 13-Feb-40                 |
| 10B Cowriga Creek Bridge          | 20        | 500,000            | 2.36%        | 495,091                 | 5,813                 | 15,717                  | 485,187                  | 13-Feb-40                 |
|                                   |           | <b>9,920,000</b>   | <b>4.66%</b> | <b>7,779,560</b>        | <b>140,753</b>        | <b>425,707</b>          | <b>7,494,607</b>         |                           |

\* Blayney Bridges Program loan is funded under the Local Infrastructure Renewal Scheme (LIRS) subsidising 4% of the interest payable



**09) SIX MONTHLY DELIVERY PLAN REVIEW - DECEMBER 2020****Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Local Governance and Finance**File No:** CM.PL.1

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**Recommendation:**

That the six-monthly review, for period ending 31 December 2020, of Council's 2020/21 – 2023/24 Delivery Plan be received.

**Reason for Report:**

To review progress of Council's 2020/21 – 2023/24 Delivery Plan.

**Report:**

As part of the Integrated Planning and Reporting Framework the Office of Local Government (OLG) requires Council to adopt a suite of strategic planning documents. These documents include a long term Community Strategic Plan, a Delivery Plan and an annual Operational Plan and Budget. These documents are supported by the Resourcing Strategy comprising the Long Term Financial Plan, Asset Management Policy and Plans and the Workforce Plan.

The 2020/21 – 2023/24 Delivery Plan was adopted in June 2021 following consultation surrounding the Blayney Shire Council Community Strategic Plan 2018 - 2028 involving the community, Councillors and Council staff. The Delivery Plan is a document that outlines what will be delivered to the community during the term of Council using the Blayney Shire Council Community Strategic Plan 2018 - 2028 as an overarching guide.

It is a further requirement of the OLG that progress reports are provided to Council and the community every 6 months. At the conclusion of the life span of the Delivery Program a full and comprehensive report, known as the End of Term Report, is prepared for the benefit of the outgoing Council and community.

This report, attached under separate cover, is presented in a format which summarises the activities across the organisation using qualitative and quantitative information sourced from Managers and Directors.

**Risk/Policy/Legislation Considerations:**

Council is required under the Local Government Act to report 6 monthly to Council with reporting included in Council's Annual Report.

**Budget Implications:**

Nil

**Enclosures (following report)**

Nil

**Attachments (separate document)**

1      Delivery Plan Review as at 31 December 2020      12 Pages

**10) INFORMATION TECHNOLOGY QUARTERLY REPORT****Department:** Corporate Services**Author:** Manager Information Technology**CSP Link:** 2. Local Governance and Finance**File No:** GO.ME.1

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**Recommendation:**

That Council receive the Information Technology report for the quarter October to December 2020.

**Reason for Report:**

To update Council on Information Technology activities and performance for the period of October to December 2020.

**Report:**

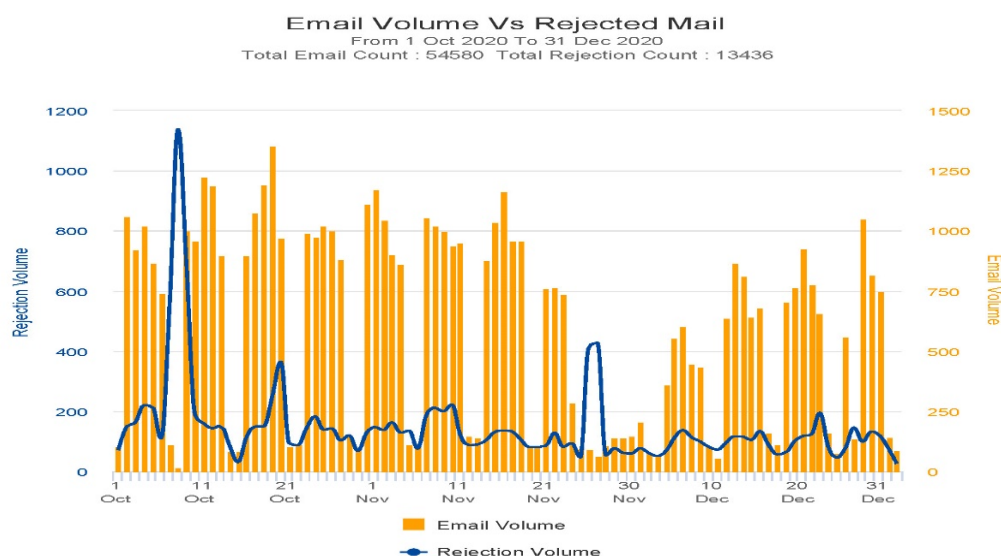
The Information Technology team remain focused upon progressing through audit recommendations from the Cyber Security Audit. The outstanding items from the Cyber Resilience Assessment continue to be actioned and includes the creation of policies and procedures in line with Cyber Security NSW standards. The Information Security Policy was adopted for public exhibition at the December 2020 Council Meeting and is the subject of a separate report in this meeting agenda. Other Operational Procedures / Policies drafted include Patch and Vulnerability Management Standard, Cloud Security Procedure, Malware Protection and Access Control.

Training options for staff and Councillors on Cyber Security Awareness are being sought as a joint project with the BCO Alliance. The aim is for training to be completed in the first quarter of 2021. The goal is to ensure Councillors and staff are aware of the latest Cyber Security threats and trends to better prepare themselves in the event of an attack.

The Anti-Virus Software on Council's internal network reported zero threats for period 1 October 2020 to 31 December 2020.

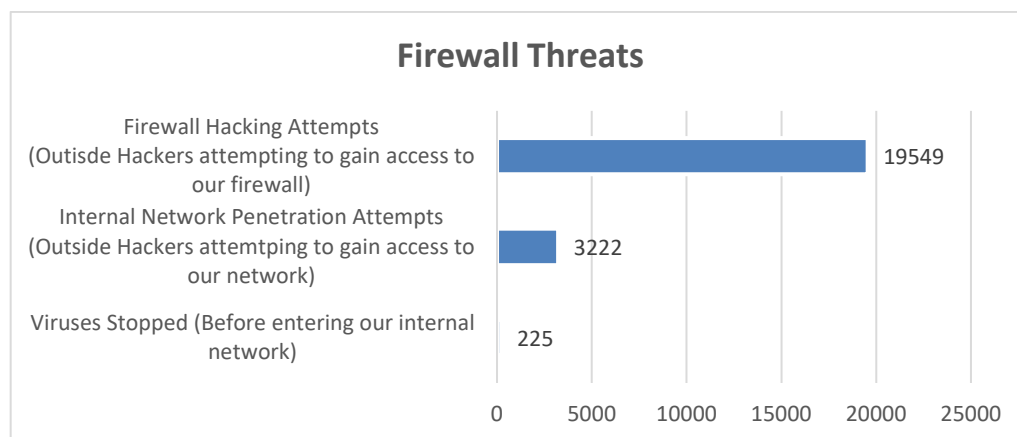
**Email Filtering Statistics for October – December 2020**

Council has not had any malicious emails enter the network with all being stopped by the email filtering service.



### Firewall Statistics for October - December 2020

There have been no successful penetrations of the firewall or to the internal network. Threats remain high.



### **Risk/Policy/Legislation Considerations:**

Cyber threats are noted within Council's Corporate Risk Register with mitigating controls in place.

### **Budget Implications:**

Nil

### **Enclosures (following report)**

Nil

### **Attachments (separate document)**

Nil

**11) SALE OF LAND FOR UNPAID RATES - BAD DEBT WRITE OFF****Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Local Governance and Finance**File No:** RV.CF.4

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**Recommendation:**

That Council approve the write-off of irrecoverable rates and charges in the amount of \$4,091.40 for the following debtors:

|         |                    |                           |            |
|---------|--------------------|---------------------------|------------|
| A344991 | Colourtone Pty Ltd | Danvers Street, Carcoar   | \$1,168.67 |
| A341113 | William Hood       | 888 Moorilda Rd, Moorilda | \$2,922.73 |

**Reason for Report:**

To seek Council approval for write off of rates and charges irrecoverable following the Sale of Land for Unpaid Rates Auction.

**Report:**

As previously reported to Council, an Auction was held for the Sale of Land for Unpaid Rates on 10 November 2020 pursuant to Local Government Act section 713. The auction for the sale of 6 parcels of land was held in the Blayney Shire Community Centre, following withdrawal of 3 lots prior to sale. Of these 3 lots, 2 were withdrawn due to land title anomalies reported to Council that are subject to further investigation and 1 with rates settled prior to auction.

Tables 1 and 2 provide an overview of auction held. The auction undertaken saw Council recoup \$20,454.29 in unpaid rates and \$14,416.39 in costs of sales. An amount of \$52,634.01 was also recovered for Lot 2 and was subsequently withdrawn before sale. Surplus proceeds in the amount of \$327,004.69, due to the owners, will be remitted as unclaimed monies to the Office of State Revenue (OSR). Council did not recover costs incurred with the sale in the amount of \$11,601.32 and rates in the amount of \$4,091.40.

Council has delegated to the General Manager the authority to write off monies due to Council up to a limit of \$1,000 per debtor. Accordingly, Council approval is sought for the write off of the rates & charges debtors.

A Council authorisation to write off a bad debt does not stop Council reinstating a debt if future circumstances change and the debt can be collected.

**Table 1: 2020 Sale of Land for Unpaid Rates - Bad Debts Not Recoverable**

| Lot | Assessment No. | Name               | Property Address            | Rates for Write Off \$ |
|-----|----------------|--------------------|-----------------------------|------------------------|
| 3   | A344991        | Colourtone Pty Ltd | Danvers Street, Carcoar     | 1,168.67               |
| 6   | A341113        | William Hood       | 888 Moorilda Road, Moorilda | 2,922.73               |
|     |                |                    |                             | <b>4,091.40</b>        |

**Table 2: 2020 Sale of Land for Unpaid Rates - Funds Attribution Summary**

| Lot          | Property Address                  | Costs of Sales \$ | Rates & Charges  |                 | Total Costs \$   | Sale Price \$     | Nett Proceeds to OSR \$ |
|--------------|-----------------------------------|-------------------|------------------|-----------------|------------------|-------------------|-------------------------|
|              |                                   |                   | BSC \$           | CTW \$          |                  |                   |                         |
| 1            | 13 Peach Street, Mandurama        | 3,929.67          | 4,918.72         | 2,124.63        | 10,973.02        | 136,000.00        | 125,026.98              |
| 2            | 945 Village Road, Blayney         | 2,509.92          | Lot withdrawn    |                 | 2,509.92         |                   |                         |
| 3            | Danvers Street, Carcoar           | 3,078.36          | 1,168.67         | -               | 4,247.03         | Passed in         | -                       |
| 4            | Village Road, Blayney             | 1,657.85          | Lot withdrawn    |                 | 1,657.85         |                   |                         |
| 5            | 6370 Midwestern Hwy, Lyndhurst    | 1,621.16          | Lot withdrawn    |                 | 1,621.16         |                   |                         |
| 6            | 888 Moorilda Road, Moorilda       | 2,893.34          | 2,922.73         | -               | 5,816.07         | Passed in         | -                       |
| 7            | 3145 Mid Western Highway, Blayney | 3,512.99          | 2,888.84         | -               | 6,401.83         | 7,000.00          | 598.17                  |
| 8            | 15 Campbell Street, Newbridge     | 3,516.91          | 5,222.68         | -               | 8,739.59         | 21,000.00         | 12,260.41               |
| 9            | 31 Church Street Millthorpe       | 3,456.82          | 7,424.05         | -               | 10,880.87        | 200,000.00        | 189,119.13              |
| <b>TOTAL</b> |                                   | <b>26,177.02</b>  | <b>24,545.69</b> | <b>2,124.63</b> | <b>52,847.34</b> | <b>364,000.00</b> | <b>327,004.69</b>       |

The approval by Council of this report will see the finalisation of this process. Council will in the meantime seek to sell the remaining unsold blocks. The property shown as Danvers Street, Carcoar (Lot 3) is the subject of a separate Council report. Council is attempting to broker an outcome for 888 Morilda (Lot 6).

#### **Risk/Policy/Legislation Considerations:**

Council is empowered under s.713 of the Local Government Act to sell land on which a rate or charge has remained unpaid for more than five years from the date on which it became payable.

Council is also empowered under s.713 to sell land parcels passed in by private treaty. However, land may only be sold to a council, a councillor, a relative of a councillor, a member of staff of the council or any relative of a member of staff of the council by public auction and is precluded to be sold by private treaty.

The procedures for writing off rates and charges contained in the Local Government (General) Regulation 2005 outlines that a resolution writing off an amount of rates or charges must:

- (a) specify the name of the person whose debt is being written off, and
- (b) identify the account concerned, and
- (c) specify the amount written off,

or must refer to a record kept by the council in which those particulars are recorded.

**Budget Implications:**

Council has a provision for doubtful debt. This amount is within the provision.

Council has applied all money received from the sale of each property towards sales expenses in the first instance and then to the payment of rates and charges of that property. Where the sale proceeds are more than the rates and charges owing, the balance of the funds will be paid to persons having estates or interests in the land immediately before the sale. As Council will be unable to contact the persons having estates or interests in the land, Council is required to send all unclaimed monies to the OSR.

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**12) ADOPTION OF INFORMATION SECURITY POLICY****Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Local Governance and Finance**File No:** GO.PO.1

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**Recommendation:**

That the Information Security Policy be adopted and included in Council's Policy Register.

**Reason for Report:**

For Council to adopt the Information Security Policy and it be included in Council's Policy Register.

**Report:**

Council at its meeting held 21 December resolved to place the Information Security Policy on public exhibition.

The Information Security Policy articulates the information security behaviours and practices that Council requires councillors and staff to comply with. The Policy and supporting documents contain information relating to the responsibilities of all users to appropriately protect the information they use and manage as part of their daily roles. It has been drafted in line with the Information Security Standard ISO/IEC 27001:2013.

The closing date for public exhibition of the above policies was 1 February 2021 and no submissions were received by Council.

A copy of the draft policy and plan are provided as an attachment under separate cover to this report.

**Risk/Policy/Legislation Considerations:**

Adoption of the policy will formalise expectations and requirements around information security behaviours and practices.

**Budget Implications:**

Nil

**Enclosures (following report)**

Nil

**Attachments (separate document)**

1 8G Information Security policy

7 Pages



**13) DISABILITY INCLUSION ACTION PLAN 2017-2021 STATUS REPORT**

**Department:** Corporate Services

**Author:** Director Corporate Services

**CSP Link:** 1. Public Infrastructure and Services

**File No:** CS.PO.1

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**Recommendation:**

1. That Council receive and note the Blayney Shire Disability Inclusion Action Plan status report as at 31 December 2020.
2. That Council endorse the preparation of the 2021 – 2025 Blayney Shire Disability Inclusion Action Plan in collaboration with Orange City and Cabonne Councils.

**Reason for Report:**

For Council to receive and note the Blayney Shire Disability Inclusion Action Plan status report as at 31 December 2020.

**Report:**

Council adopted a Disability Inclusion Action Plan (DIAP) 2017-2021, which commenced on 1 July 2017. The State Government under the NSW Disability Inclusion Act 2014 mandates that all Councils monitor and deliver a Plan.

The DIAP underpins Council's commitment to providing quality facilities and services that enable people with disability to fully participate in our communities. This plan was developed through a community consultation and research process which included review of Council documents and relevant Government policies.

The Disability Inclusion Action Plan 2017 – 2021 sets out what Council will do over four years to enable people with a disability to have greater access to Council information, services and facilities.

The Disability Inclusion Action Plan outlines specific actions Council will take to facilitate access to community services and facilities for people with disability and link more actions to assessment and monitoring.

It is a requirement of the Disability Inclusion Act that progress reports are provided to Council and the community every 6 months. This 6 monthly progress report is presented in a format which summarises the activities across the organisation sourced from Managers and Directors.

This document will be tabled at the next scheduled Council's Access Advisory Committee.

Council has also commenced preparation of the next iteration of the Disability Inclusion Action Plan in collaboration with Orange City and Cabonne Councils. An inception meeting was held 3 February 2021 and a project is in development. The 2021-2025 plan is intended to be completed and adopted by 30 June 2021. Councils must adopt their plan by 30 June 2022 following a 12 month timeframe extension due to Covid-19.

**Risk/Policy/Legislation Considerations:**

The development of a Disability Inclusion Action Plan and ongoing reporting is required under the Disability Inclusion Act 2014.

**Budget Implications:**

Implementation of the plan is incorporated into project planning and budgeted into operational and capital works programs.

**Enclosures (following report)**

Nil

**Attachments (separate document)**

- |   |   |         |
|---|---|---------|
| 1 | Disability Inclusion Action Plan Status Report as at 31 December 2020 | 5 Pages |
|---|---|---------|

**14) CHANGE OF TENURE - CROWN LAND CEMETERIES****Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 4. Community, Sport, Heritage and Culture**File No:** PR.AG.2

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**Recommendation:**

That Council's intention to seek approval from DPIE – Crown Lands for amendment of the management structure of Crown Land cemeteries located at Carcoar, Lyndhurst, Neville and Newbridge from 'Devolved to Council' to 'Crown Land Manager' be placed on public exhibition for a period of at least 28 days.

**Reason for Report:**

For Council to seek approval from DPIE – Crown Lands for amendment of the management structure of certain Crown Land Cemeteries from 'Devolved to Council' to 'Crown Land Managers' following the identification of these areas as being places of ecological and cultural significance.

**Report:**

At the December 2020 Council meeting a report was provided on the Crown Lands Plans of Management (POM) program; from this report it was requested clarification whether exclusion of Cemeteries from this exercise was in the best interest for the preservation of these areas.

Council has identified areas of natural and cultural significance in the vacant, unused parts of the Cemeteries in Carcoar, Lyndhurst, Neville and Newbridge (collectively referred to herein as the 'Cemeteries'). These areas of significance have already been addressed in a 'Cemeteries Operations Plan' endorsed by Council for public exhibition in November 2020.

In order to ensure intergenerational preservation of these habitats and reinforce the Cemeteries Operations Plan, Council proposes the amendment of management structure of these Cemeteries from 'Devolved to Council' to 'Crown Land Managers'.

At present, the Cemetery reserves are devolved to Council under s.48 of the Local Government Act. To amend the management structure of these reserves, Council would need to make a request to DPIE – Crown Lands, seeking appointment as Crown Land Manager under the Crown Land Management Act.

Should an alteration of management be made:

- there would be no significant change in management practices of these Cemeteries, they would continue to be managed in accordance with existing Management practices;

- the land classification would change from 'Community Land' to 'Operations Land'; and
- Plans of Management would be required for each Cemetery pursuant to Local Government Act provisions.

This alteration in management structure would enable Council to segregate and properly preserve the currently unused areas of the cemeteries. Expressly, the unused areas would not be made available for residents to purchase future interment rights, they would be conserved so that the community may enjoy their ecological and cultural value instead.

It is recommended that community consultation is undertaken prior to the reallocation of land from burial grounds to Community land Natural Areas.

**Risk/Policy/Legislation Considerations:**

Appointed Council Crown Land managers must ensure there is a compliant PoM for Crown land that they manage, as community land

**Budget Implications:**

Preservation of natural areas in these cemeteries will reduce estimated remaining lives of the above cemeteries. In the medium to long term Council, as cemeteries reach capacity, will be required to develop a cemetery expansion strategy.

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**15) COMPLIANCE AND REPORTING ACTIVITIES****Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Local Governance and Finance**File No:** IM.CO.3**Recommendation:**

That the report on Compliance and Reporting Activities for the six month period to December 2020 be received.

**Reason for Report:**

For Council to be updated on compliance and reporting activities for the six month period to December 2020.

**Report:**

The Office of Local Government (OLG) issues all councils with a calendar of compliance and reporting activities annually. These activities are statutory obligations required under various pieces of legislation.

This report outlines compliance and reporting activities undertaken for the six month period to December 2020:

| Activity  | Legislation                                     | Due Date                         | Completion Date |
|---|---|----------------------------------|-----------------|
| Review of Agency Information guide at intervals of not more than 12 months  | Government Information (Public Access) Act s.21 | Annually                         | 20/07/2020      |
| Proposed loan borrowings return lodgement to TCorp  | OLG Guideline                                   | 01/08/2020                       | 24/08/2020      |
| GST Certificate lodgement to OLG  | OLG Guideline                                   | 31/07/2020                       | 24/08/2020      |
| Last day for resolution for making rates  | L.G. Act s.533                                  | 01/09/2020                       | 22/06/2020      |
| Public Interest Disclosure (PID) (six monthly) report to NSW Ombudsman  | PID Act s.6CA                                   | 30/07/2020                       | 29/07/2020      |
| Rates levied by service of rates & charges notice   | L.G. Act s.562                                  | 1/09/2020                        | 16/07/2020      |
| Adoption of 2020/21 Operational Plan  | L.G. Act s.405 & LGReg cl. 413F                 | 31/07/2020                       | 22/06/2020      |
| Delivery Program progress report to Council   | L.G. Act s.404(5)                               | 6 monthly                        | 17/08/2020      |
| Table completed Pecuniary Interest Returns for Councillors and Designated Persons at Council meeting after due date | L.G. Act s.449(3) and 450(A)                    | Council meeting after 30/09/2020 | 19/10/2020      |

|   |   |            |            |
|---|---|------------|------------|
| Roads & Bridges Data Return   | Grants Commission   | 30/09/2020 | 14/09/2020 |
| Financial Statements to be audited within 4 months of year end                                      | L.G. Act s.416(1)   | 30/11/2020 | 18/11/2020 |
| Lodgement of Public Interest Disclosures Annual Report with Minister and NSW Ombudsman              | Public Interest Disclosures Act s.31                                | 30/10/2020 | 29/07/2020 |
| Government Information (Public Access) Act Annual Report with Minister and Information Commissioner | Government Information (Public Access) Act s.125 & Regulation cl. 7 | 30/10/2020 | 28/10/2020 |
| Issue 2nd Rates Instalment notices  | L.G. Act s.562  | 31/10/2020 | 17/10/2020 |
| Audited Financial Statement to be lodged with OLG   | L.G. Act s.417(5)   | 30/11/2020 | 18/11/2020 |
| Financial Data Return to be lodged with OLG   | L.G. Act s.417(5)   | 30/11/2020 | 30/11/2020 |
| Presentation of Audited Financial Reports to public   | L.G. Act s.418(2)   | 28/12/2020 | 21/12/2020 |
| Submission of Quarterly Budget Review Statement to Council (1st Quarter)                            | L.G. Reg. cl.203(1)   | 30/11/2020 | 16/11/2020 |
| Notify Minister (via OLG) that Annual Report posted on website.                                     | L.G. Act s.428  | 31/12/2020 | 23/12/2020 |
| Grants Commission General Data Return   | Grants Commission   | 30/11/2020 | 30/10/2020 |

**Risk/Policy/Legislation Considerations:**

Nil

**Budget Implications:**

Nil

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**16) LEASE OF INDUSTRIAL LAND FOR AGISTMENT PURPOSES****Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 3. The Local and Visitor Economy**File No:** PM.TN.10

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**Recommendation:**

That Council lease industrial land for a period of 3 years with a 1 year option to the following parties:

|                                  |                       |
|----------------------------------|-----------------------|
| Lot 1 (Part Lot 1, DP 1072760):  | C. Spears \$330       |
| Lot 3 (Lot 202, DP 1196179):     | G. Bird \$500         |
| Lot 4: (Part Lot 2, DP 881885):  | N. Collins \$500      |
| Lot 5: (Part Lot 2, DP 881885):  | N. Collins \$500      |
| Lot 6: (Part Lot 2, DP 881885):  | N. Collins \$500      |
| Lot 7: (Part Lot 2, DP 881885):  | N. Collins \$500      |
| Lot 8: (Part Lot 2, DP 881885):  | S & K Bennett \$1,500 |
| Lot 9: (Part Lot 1, DP 134341):  | N. Collins \$100      |
| Lot 10 (Lot 3, DP 1103517):      | A. Palmer \$1,750     |
| Lot 11: (Part Lot 1, DP 134341): | A. Nicholson \$1,100  |
| Lot 12: (Lot 222, DP 1175708):   | N. Collins \$1,400    |

**Reason for Report:**

For Council to consider expressions of interest received for Lease of Industrial Land for Agistment Purposes.

**Report:**

Council recently advertised Expressions of Interest for Lease of Industrial Land for Agistment Purposes (EOI 19/2020) closing 3 February 2021. There are 12 lots of land of various sizes located in the Blayney Industrial Area available for lease. A condition of leasing this land is that 4 weeks' notice can be given to vacate in the event that Council has an interested party to purchase or lease land for a commercial purpose.

The leasing of land assists Council with management of land for fire and weeds while affording the opportunity for interested parties to obtain access to the land for animal grazing.

Lease periods are set for 3 years with a 1 year option. Lease charges are indexed annually based on the All Australian Weighted Consumer Price Index published for the December quarter. All current leases are due for expired 31 January 2021 and lease term is proposed to commence from 1 March 2021.

A summary of submissions received are provided as an attachment. Applicants were invited to offer a fixed price per annum and provide details of their experience with maintaining land for agistment. Council received 13

submissions and all submissions were compliant with the exception of 1 submission received after the deadline. The late submission was excluded from the preliminary review and land allocation. There were 4 lots that received no offers. As the late submission included an offer for a lot not allocated, a further lease has been recommended to Council.

It is also recommended that Council invite further expressions of interest for the unallocated lots of land.

**Risk/Policy/Legislation Considerations:**

Should Council choose not allocate leases a program of maintenance of land will be required to manage weeds and fire hazards.

**Budget Implications:**

Income generated helps to offset expenditure associated with land held including insurance, land rates and water charges. Costs incurred for 2019/20 were \$28,144 while income generated was \$7,714 (excluding GST) from lease charges. Council approval of leases as proposed will result in income of \$7,891(excluding GST).

**Enclosures (following report)**

Nil

**Attachments (separate document)**

- |   |                                |        |
|---|--------------------------------|--------|
| 1 | EOI 19/2020 Analysis of Offers | 1 Page |
|---|--------------------------------|--------|

*This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*



**17) AMENDMENT TO INVESTMENT POLICY**

**Department:** Corporate Services

**Author:** Director Corporate Services

**CSP Link:** 2. Local Governance and Finance

**File No:** GO.PO.1

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**Recommendation:**

That Council adopt the Investment Policy, as amended, and it be included in Council's Policy Register.

**Reason for Report:**

To seek Council approval for amendment to the Investment Policy.

**Report:**

Council at its meeting held 16 November 2020 requested a review of the Investment Policy.

The objectives of the Investment policy are:

- To undertake investment of surplus funds in a way that, firstly ensures the security of Council Funds and secondly maximises earnings from authorised investments.
- To ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment.

The amendment to the policy requested by Council was to enable prohibition of certain investments by resolution of Council. To this end clause 1.8 of the policy has been amended to insert a further subclause enabling investments to be prohibited by Council resolution.

As the amendment is considered to be immaterial it is recommended that the policy be adopted.

A copy of the draft policy is provided as an attachment to this report.

**Risk/Policy/Legislation Considerations:**

The Local Government Act s.625 serves to outline the types of investments that Council is permitted to invest in. Council may however establish guidelines on investment practice providing it does not erode legislative requirements.

**Budget Implications:**

The proposed policy amendment will have minimal impact on Council's returns on investment.

**Enclosures (following report)**

Nil

**Attachments (separate document)**

1 4B Draft Investment Policy

7 Pages

**18) LAND PASSED IN AT SALE OF LAND FOR UNPAID RATES****Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Local Governance and Finance**File No:** RV.CF.1

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**Recommendation:**

1. That Council offer land to the State of NSW (Crown Lands) for sale of Lots 9 & 10 DP 1138533 Danvers Street, Carcoar for the amount of \$1 to be incorporated into the Carcoar Showground Crown Reserve (R590109).
2. That Council endorse execution of relevant contracts and associated documentation by the Mayor and General Manager, and if required under Council seal.

**Reason for Report:**

For Council to consider an offer to the State of NSW (Crown Lands), for land located within the Carcoar Showground, passed in from the 2020 auction.

**Report:**

At the recent Sale of Land for Unpaid Rates Auction held 2 properties were passed in unsold. A property located in Danvers Street (unformed road) shown as Lots 9 & 10 DP 1138533 has been found to be part of the Carcoar Showground Crown Reserve.

The Crown Land Reserve Manager for the Carcoar Showground Crown Reserve, Carcoar P&H Association, has made representations to Council seeking transfer of this land to the Crown for incorporation into this Crown Reserve as this land is utilised and has been maintained as part of the showground for many years. (The Reserve Manager was of the misunderstanding that this land was part of their Crown Reserve and upon investigation uncovered other land issues currently being resolved.)



Image: Carcoar Showground with subject land parcels top right

The Department of Planning, Industry & Environment - Crown Lands have advised Council that they can facilitate such a request with a Council resolution to gift the blocks of land to the State of NSW (Crown Lands) for the purpose of being integrated into the Carcoar Showground Crown Reserve.

**Risk/Policy/Legislation Considerations:**

Council is empowered under s.713 to sell land parcels, passed in from an auction for Sale of Land for Unpaid Rates, by private treaty.

**Budget Implications:**

Rates and charges accrued to the last auction in 2020 amounted to \$1,168.67 and are the subject of separate report to Council in this meeting agenda.

Council will forego annual rates and charges in the amount of \$394.45 as this land will become non-rateable under the Local Government Act.

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**19) RURAL FIRE SERVICE CONTRIBUTIONS****Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Local Governance and Finance**File No:** CA.FC.1**Recommendation:**

That Council make representations to the Member for Bathurst, Minister for Local Government and Minister for Police and Emergency Services in regards to the escalation of RFS contributions for local government and seeking a more sustainable funding model.

**Reason for Report:**

For Council to receive an update on Rural Fire Service contributions for 2020/21.

**Report:**

Council is in receipt of advice of its Rural Fire Service (RFS) allocations for 2020/21. The total NSW RFS budget as determined is allocated to the Zones based on long term averages. Our share of the Canobolas Zone budget, which encompasses Blayney Shire, Cowra Shire, Cabonne and Orange City Councils, is calculated a % basis based on local government area.

Blayney Shire Council's contribution for 2020/21 was calculated as \$430,717, being 23% of the Canobolas Zone Contribution of \$1,872,682. A \$622,571 rebate has been received for the second year and in 2020/21 this resulted in a nett contribution of \$1,250,111 for the Canobolas Zone and \$287,526 for Blayney Shire Council.

|  |                    |                    |
|--|--------------------|--------------------|
| <b>RFS Contribution 2020/21 Original</b> | <b>\$1,872,682</b> |                    |
| Less NSW Government Rebate               |                    | \$622,571          |
| <b>RFS Contribution 2021/21 Adjusted</b> |                    | <b>\$1,250,111</b> |
| Orange (19%)                             | \$355,810          | \$237,521          |
| Blayney (23%)                            | \$430,717          | \$287,526          |
| Cowra (23%)                              | \$430,717          | \$287,526          |
| Cabonne (35%)                            | \$655,439          | \$437,539          |

The increase from last year (42.7%), is mainly due to the introduction of the Workers Compensation Legislation which provides the presumption where an employed or volunteer fire fighter contracts 1 of 12 prescribed cancers, that the cancer is a work related injury.

NSW Councils across the board have supported this recognition of our RFS volunteers, however with LGNSW and Country Mayors support challenged the impost onto local government's financial sustainability in bearing this expense. In August 2019, the NSW Government announced it would fund the increase in the emergency services levy in 2019/20.

The contributions and increases over the past 3 years for Blayney Shire are summarised in the table below:

| <b>RFS Contribution</b>          | <b>2018/19</b>   | <b>2019/20</b>   | <b>2020/21</b>           | <b>Estimate<sup>(1)</sup><br/>2021/22</b> |
|----------------------------------|------------------|------------------|--------------------------|---|
| Canobolas Zone                   | \$1,494,330      | \$1,311,891      | \$1,872,682              | \$1,928,862                               |
| Rebate Received                  | Nil              | \$254,162        | \$622,571 <sup>(2)</sup> | Unknown                                   |
| Net Canobolas Zone               | \$1,494,330      | \$1,057,729      | \$1,250,111              | Unknown                                   |
| Blayney Shire Council            | \$236,402        | \$301,735        | \$430,717                | \$443,639                                 |
| <b>Net Blayney Shire Council</b> | <b>\$236,402</b> | <b>\$256,423</b> | <b>\$287,526</b>         | <b>\$443,639</b>                          |
| <b>% Increase</b>                | <b>10.33%</b>    | <b>8.47%</b>     | <b>12.13%</b>            | <b>54.30%</b>                             |

1. Estimate assumes 3% increase.

2. Rebate as reported to Council at time of report preparation.

Contributions to RFS District operational expenses are apportioned between Insurers, State Government and Councils. The Rural Fires Act mandates contributions as follows:

|                  |       |
|------------------|-------|
| Levy on Insurers | 73.7% |
| State Government | 14.6% |
| Local Government | 11.7% |

Increases to contributions are difficult to forecast as they are impacted by natural disaster events and costs passed on by the NSW RFS.

Interestingly, increases to the general income of Councils are restricted by rate-pegging yet RFS contributions regularly exceed the rate-peg. The rate-peg for 2021/22 is 2.6% (or \$236,000) and the 2021/22 forecast contribution increase is 54.3% (or \$156,000).

In real terms Council will obtain an increase of \$179,000 in rate revenue, nett of funds tied to special rate variations, to assist funding an increase to RFS contributions.

Action is required to seek assistance with funding the substantial increases from continuing escalation of the levy that continues to rise at rates far in excess of council revenue growth.

Funding of emergency services has long been an issue of concern between state and local government, with councils calling for the Emergency Services Levy (ESL) to be abolished and replaced with a broad based property tax.

LGNSW has recently lobbied on behalf of Councils in submissions to both the NSW inquiry and the Royal Commission in National Natural Disaster Arrangements. LGNSW have sought that in the absence of a broad-based property levy, councils should be able to increase rates separate from the rate pegging process.

It is proposed that Council make representations on this matter.

**Risk/Policy/Legislation Considerations:**

Whilst the NSW Government have funded a share of this increase for the second year in 2020/21, and is appreciated, until a longer term funding model is introduced, it will always be at the discretion of the government of the day.

Council will have to budget on the forecast increase to the RFS Contributions Assessment Notice, which will not include the rebate amount and the estimated increase to RFS contribution in 2021/22 will have a severe impact upon Council's financial result.

**Budget Implications:**

Council has provision in its 2020/21 Operational Plan for Rural Fire Service contributions in the amount of \$287,526.

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**20) AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES  
HELD 18 NOVEMBER 2020**

**Department:** Corporate Services

**Author:** Director Corporate Services

**CSP Link:** 2. Local Governance and Finance

**File No:** FM.AU.2

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**Recommendation:**

1. That the Minutes of the Audit Risk and Improvement Committee Meeting held 18 November 2020 be confirmed.
2. That the Strategic Audit Plan be a standing item on the Committee agenda.
3. That the Strategic Internal Audit Plan Activities 2021 - 2023 be endorsed subject to deletion of the Asset Management Review.
4. That the budget for Internal Audit 2020/21 be reviewed and if there is capacity a proposal to reschedule a future planned audit into the 2<sup>nd</sup> half of 2020/21 be determined out of session.
5. That the appointment of National Audit Group to undertake the Fraud Risk Health Assessment be endorsed.

**Reason for Report:**

For the Audit Risk and Improvement Committee to confirm the minutes of the previous meeting.

**Report:**

**MINUTES OF THE BLAYNEY SHIRE COUNCIL AUDIT, RISK &  
IMPROVEMENT COMMITTEE MEETING  
HELD AT THE BLAYNEY SHIRE COMMUNITY CENTRE ON 18  
NOVEMBER 2020, COMMENCING AT 9.04AM**

Present: Phillip Burgett (Independent - Chair), Donna Rygate (Independent), Cr. David Somerville (Councillor), Rebecca Ryan (General Manager), John O'Malley (Intentus - Audit Service Provider for NSW Audit Office), Anton Franze (Director Corporate Services – Secretariat), Tiffaney Irlam (Chief Financial Officer), Vicki Walker (WHS & Risk Coordinator) Geoff Paton (Manager Infrastructure).

**APOLOGIES**

Karen Taylor (NSW Audit Office).

**DISCLOSURES OF INTEREST**

The Director Corporate Services reported that no Disclosure of Interest forms had been submitted.



**CONFIRMATION OF MINUTES**

**MINUTES OF THE PREVIOUS MEETING HELD 2  
SEPTEMBER 2020**

**Recommendation:**

That the Minutes of the Audit Risk and Improvement Committee Meeting held on 2 September 2020 be confirmed.

Donna Rygate / David Somervaille

**MATTERS ARISING FROM THE MINUTES**

Nil.

**Reports**

**WHS AND RISK REPORT**

**Recommendation:**

1. That the WHS and Risk report be received.
2. That the Corporate Risk Register be a standing item on the Committee agenda and a report be brought to the next meeting on the periodic review of the Corporate Risk Register.

David Somervaille / Donna Rygate  
John O'Malley, Intentus (via telephone) and Manager Infrastructure, Geoff Paton, joined meeting.

**DRAFT 2019/20 FINANCIAL STATEMENTS**

**Recommendation:**

1. That the Report on the 2019/20 Financial Statements including NSW Audit Office reports be received.
2. That the Engagement Closing Report for the year ended 30 June 2020 from the NSW Audit Office be received.

Donna Rygate / David Somervaille

**FINANCE ACTIVITIES REPORT SEPTEMBER - NOVEMBER**

**Recommendation:**

That the Chief Financial Officer report on Finance activities be received.

Donna Rygate / David Somervaille

**PEER REVIEW OF TRANSPORTATION ASSET CLASS**

**Recommendation:**

That the Peer Review of Transportation Asset Class report be received.

David Somervaille / Donna Rygate

John O'Malley, Intentus (via telephone) and Manager Infrastructure, Geoff Paton, left meeting.

**PREScribed FUNCTIONS ACTIVITY REPORT**

**Recommendation:**

That the report on Prescribed Functions activities be received.

Donna Rygate / David Somerville

**SCHEDULE OF OUTSTANDING AUDIT RECOMMENDATIONS**

**Recommendation:**

That the Schedule of Outstanding Audit Recommendations report be received.

David Somerville / Donna Rygate

**UPDATE ON MAJOR DEVELOPMENTS**

**Recommendation:**

That the Update on Major Developments report be received.

Donna Rygate / David Somerville

**STRATEGIC INTERNAL AUDIT PLAN ACTIVITIES - 2020/21 STATUS UPDATE**

**Recommendation:**

6. That the report on the Internal Audit Plan Activities 2020/21 Status Update be received.
7. That the Strategic Audit Plan be a standing item on the Committee agenda.
8. That the Strategic Internal Audit Plan Activities 2021 - 2023 be endorsed subject to deletion of the Asset Management Review.
9. That the budget for Internal Audit 2020/21 be reviewed and if there is capacity a proposal to reschedule a future planned audit into the 2<sup>nd</sup> half of 2020/21 be determined out of session.
10. That the appointment of National Audit Group to undertake the Fraud Risk Health Assessment be endorsed.

David Somerville / Donna Rygate

Meeting closed 11:03am

**Risk/Policy/Legislation Considerations:**

Nil

**Budget Implications:**

Nil

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**21) DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT**

**Department:** Infrastructure Services

**Author:** Director Infrastructure Services

**CSP Link:** 1. Public Infrastructure and Services

**File No:** GO.ME.1

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**Recommendation:**

That the Director Infrastructure Services Monthly Report for February 2021 be received and noted.

**Reason for Report:**

To update Councillors on matters associated with shire infrastructure, its maintenance, operation, upgrade and construction.

**Report:**

**Topical Matters**

Resources for Regions – Blayney Mainstreet Strategic Plan

Council has engaged consultant Place Design Group to undertake the analysis, concept development, and early architectural work for the future redevelopment of the Blayney main street area.

Place Design Group have previously undertaken the Sport and Recreation Master Plan, strategic plans for the Belubula River Walk and Beaufort Street park.

The area to be investigated includes Adelaide Street from the railway crossing to Water Street and, Farm Lane between, and including Ogilvy and Burns Street.

The project will incorporate the proposed High Pedestrian Activity Area (HPAA), which is still being progressed by Transport for NSW (TfNSW) continue to provide enthusiastic support to the project.

19a Plumb Street

Council's consultant has been reviewing various stormwater alignments to service the proposed development at 19a Plumb Street.

Council staff are currently undertaking survey works on an alternate alignment to connect with the existing network at "Frog Hollow". Once survey work is completed the consultant will undertake the hydraulic analysis and determine if it is a suitable option.

**Major Works**

Carcoar Street

Stage 1 – Major drainage works and kerb and gutter have been completed, with some driveway and footpath reinstatements to be undertaken.

Roadworks have commenced with delays occurring due to the need to extend the scope on sub grade reinstatement due to the identification of unsuitable material. Wet weather also resulted in the need to rework the subgrade.

#### Stage 2 – Amos Avenue to Maple Crescent

The majority of stormwater and kerb and gutter works have been completed, with stormwater and kerb tie-ins to be installed. Road works will commence in approximately 3 weeks.

#### Stage 3 – Maple Crescent to Plumb Street

Community engagement has commenced on this section, with boxing out for kerb and gutter expected to commence by week commencing 22 February. It is anticipated that construction of kerb and gutter will occur in week commencing 15 March.

#### Stage 4 – Plumb St to Church St

Council's Project Engineer is busily progressing with the design.

#### Newbridge Road

Newbridge Road works are now complete.

#### Boondaroo Road Bridge

The tender documents are currently being prepared by Manager Operations.

#### Gallymont Road Bridge

Survey, hydraulic and hydrology works have been completed. The REF is in draft. The tender documents are currently being prepared by Manager Operations. It is intended that this bridge will be delivered in Joint Tender with Boondaroo Road Bridge.

#### Napier Oval Upgrade

Progress on this project has improved during the warmer months once the ground dried out. Unfortunately recent wet weather further delayed progress.

The irrigation network has been installed for connection to the recycled water treatment network, with the top soil and growing media in place. It is anticipated that the seeding of the grass and sprinkler head installation will be completed in late February / early March, and fencing and site clean up completed in March.

#### **Road Maintenance Works**

Road maintenance works including pot hole patching, vegetation management and signage works have been undertaken on Newbridge Road, Blayney Streets, Lyndhurst and Carcoar

#### Spring Terrace Road Heavy Patching

The section of road has had Geotechnical Investigatoin undertaken. A scope of works is now being formed and the works scheduled.

Errowanbang Road Culvert

Works recommenced at the beginning of February to bring the pavement into predisaster condition. The existing pavement has been stabilised and a DBG20 pavement overlay is currently in progress.

Reseals

Reseals have been completed on Newbridge Road, Belubula St, Hobbys Yards Road, Water St, Osman St & Marshalls Lane.

An additional reseal is planned within Lyndhurst, on Mt McDonald Road.

**Footpaths**Boomerang Street Millthorpe

A contractor has been engaged for the shared path works in Millthorpe (Stage 3A of the Active Movement Strategy).

Victoria Street Millthorpe Underpass Footpath

Design work is continuing, with installation of two solar street lights complete.

Eulamore Street, Carcoar

Council has completed the design for the new footpath from Naylor Street to the carpark at Uralba Retirement Village. An RFQ is to be issued in coming weeks.

Plumb St, Blayney

Works are due to commence in the coming weeks.

**Assets**

Council staff have submitted applications to the Independent Panel for the Regional Road Transfer and Road Classification Review. Council has engaged on the following proposals.

- Bathurst Regional Council - transfer of Hobbys Yards Road to State Road
- Cabonne Council – reclassification of Vittoria Road from Local to Regional Road status.

The trial inspection of a selection of roads has been undertaken across the Blayney network for the IPWEA Road Condition Reporting Project, with the results yet to be provided.

The trial involved IPWEA Roads and Transport Directorate staff visiting the area for two days, driving certain roads capturing data, and offering the opportunity for Council's Director to exhibit local projects and promote the region to younger professionals who have a keen interest in supporting public works.

Following social media promotion by IPWEA, the project has generated some interest from other consultants and industry, with Council's own GIS consultant expressing an interest in being involved into the future.

The cleansing of Parks and Recreation Asset data continues in preparation for the 2021 revaluation.

### **Parks and Recreation**

Over the Christmas period the Parks and Recreation team attention was focussed on cemetery maintenance due to the sad passing of a number of residents.

Additional mowing and facility maintenance was provided to the Blayney Showground in preparation for the Blayney Horse Sports event which from all accounts was a great success for the event organiser, and offered the first opportunity to show off the new Central West Equestrian and Livestock Centre to the broader community and non-local attendees. Council has received very positive comments about the facility and will continue to work with Showground user groups to build upon this foundation. It is also noted that there was increased business trade in town over the course of the weekend.

Spring growth across the Shire continues to keep the Parks and Recreation team busy, with the mowing of open space areas, back lanes and sporting ovals.

Tree maintenance has been undertaken by a tree surgeon to address tree clearance issues along Railway Lane, Osman and Lindsay Streets in Blayney.

Routine maintenance including mowing, spraying and other activities has occurred across the sporting oval network, village areas, Carrington Park, and cemetery network.

### Blayney Showground Entrance Road

The sealing of the front road entrance has been completed, providing an improved entry to the showground and finishing of this project.

### Lyndhurst Recreation Ground works

The construction of the new shelter shed and cricket pitch has been completed under budget, with additional works to be undertaken including the installation of bollards and gates to improve pedestrian safety, and limit vehicle access.

The cricket nets have also been completed, unfortunately Council has received a report that the netting has been damaged by local children climbing on the nets, under the watchful eye of their parents.

### Newbridge Showground Pavilion Refurbishment

Stage 1 of the pavilion and pathways have been completed under budget, enabling Council to utilise these savings and savings on other projects to be reallocated to enable Stage 2 to be delivered.

### Dakers Oval Amenities Building

Works have commenced with the building structure in place and fit out underway. It is expected construction will be complete in March 2021.

Belubula River Heritage Walk Stage 2 – Environmental Works.

Council has engaged a contractor for the removal of willows and other noxious weeds from the area known as "the island" and toward Dakers Oval. Works are scheduled to commence on Council land on 8 February and a meeting with landholders also scheduled for the same day to facilitate the works on private lands.

Stillingfleet Netball Court Resurfacing

The contractor has commenced, with delays occurring due to wet weather. The project is expected to be completed by 15 February subject to weather. Blayney Netball Association has kindly rescheduled its program to facilitate this.

**Wastewater**

Works continue on the Recycled Water Treatment Plant construction. A new truck access road is also under construction which will provide access for trucks (including B-Doubles) to enter the site, fill with the treated effluent then exit in a single direction.

**Fleet and Plant**

Works are underway in sourcing portable lift jacks as part of the workshop modifications.

Procurement for 2 additional VMS boards is also ongoing, due to the use of our current two VMS boards currently have and the degree at which they need to be moved around.

**Risk/Policy/Legislation Considerations:**

Information report only

**Budget Implications:**

Information report only

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**22) LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PHASE 2****Department:** Infrastructure Services**Author:** General Manager**CSP Link:** 1. Public Infrastructure and Services**File No:** GS.LI.1

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**Recommendation:**

That Council:

1. Accept the Australian Government Local Roads and Community Infrastructure Grant Agreement for \$552,171 and authorise the General Manager to sign the funding agreement
2. Approve the nomination of the following projects:-
  - a. Local Roads - Culvert approach repairs program - \$72,771
  - b. Community Infrastructure – New shared path in Stillingfleet Street between Adelaide and Osman Streets - \$79,662
  - c. Community Infrastructure – Extension of footpath renewals - \$32,338

**Reason for Report:**

Council has received a formal letter of offer from the Australian Government for a grant of \$552,171 (ex GST) under the Local Roads and Community Infrastructure (LRCI) Program Phase 2.

The purpose of this report is to seek Council endorsement to accept this funding and sign the Grant Agreement, whilst nominating the remaining projects identified suitable for submitting an application.

**Report:**

On 4 November 2020 the Australian Government announced an extension to the LRCI Program, under which Blayney Shire Council will receive an additional funding allocation of \$552,171.

This funding will be available from 1 January 2021, with the Program being extended until the end of 2021.

Council approved the nomination of the Belubula Way Culvert (balance of \$367,400) as the first project at the December Council meeting.

Council has reviewed a short list of projects and the following are proposed as meeting the funding criteria to be nominated for the LRCI Program Extension.

- Culverts approach repairs at various locations – \$72,771
- New Shared Path on Stillingfleet Street between Adelaide and Osman Streets – \$79,662
- Additional footpath renewals – \$32,338



**Risk/Policy/Legislation Considerations:**

This is an Australian Government program in response to the COVID-19 pandemic provided for local road and community infrastructure projects that involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are generally accessible to the public.

Projects need to deliver benefits to the community, such as improved accessibility, visual amenity and safety benefits and Council is required to submit a work schedule that outlines the projects for approval.

**Budget Implications:**

These projects are not funded in Council's current Operational Plan.

50% of grant funds will be received upon the Department's approval of the works schedule and Council execution of the Funding Agreement. Funding will then be paid in instalments subject to completion of works and submission of quarterly reports.

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**23) KING GEORGE OVAL KICKING GOALS FOR GIRLS ECI****Department:** Infrastructure Services**Author:** Manager Water and Wastewater**CSP Link:** 4. Community, Sport, Heritage and Culture**File No:** RC.SP.2

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**Recommendation:**

That Council approve selected Contractors; Hines Constructions and Renascent Regional to be engaged in the Early Contractor Involvement process for the design of the Building Better Regions Fund Round 4 project – King George Oval Change Rooms.

**Reason for Report:**

Council approval is sought to engage in an Early Contractor Involvement (ECI) process with two separate Contractors for the design stage of the King George Oval (KGO) change rooms, being Hines Constructions and Renascent Regional.

**Report:**

Council reviewed delivery options for this project and determined that an ECI process would be the most appropriate method to complete a suitable design to meet the criteria for the KGO change rooms project.

The ECI process involves collaborating with 1 or more contractors (2 on this occasion) to work with Council (the Principal) to provide a suitable design which meets the project criteria and budget, with the objective of entering a contract with a successful contractor for the construction.

The process provides an opportunity to reduce or eliminate risk of the project in particular cost overruns. This is achieved by working collaboratively with the contractors to develop designs, to a set budget. Other risks identified during the design stage are also apportioned to the party who is best placed to manage the risk.

In order to engage with suitably capable contractors to undertake this type of design and construction, Council applied a selective tendering method as described in the Local Government (General) Regulation (2005). At the September 2020 Council meeting (Resolution No 2009/018), Council endorsed the selective tendering method for this project.

This method required an Expression of Interest (EOI) to be published requesting potential Contractors to submit information on their company demonstrating their willingness to be involved and their experience in similar types of projects.

Council assessed the EOI's in order to short list to a smaller group of 5 contractors. The shortlisted contractors were then invited to submit a Request for Proposal (RFP). This stage required contractors to submit information about their organisation to undertake the design and activities required to deliver the design.

The contractors also had to provide detail about internal and external designers along with a schedule of rates to complete the design.

Council received 4 submissions to the RFP. The assessment of these included both price and non-price criteria. The non-price criteria included:

- Identification and accuracy of key activities and process for the project.
- Gantt chart demonstrating knowledge of processes and duration;
- Identification of the likely project risks and allocation of such risks;
- Summary of open book arrangement which contractor expects to employ during this project if successful;
- Cost control mechanism to be used by the contractor for the collaborative design stage;
- Experience in the last 3 years in the collaborative design and construction of commercial buildings, in particular sports amenities, which may include the upgrade of existing infrastructure;
- Current and potential future projects and ability to deliver the Collaborative Design services within the contractors projected workload;
- Locality of the contractor and its consultants in relation to the project.

The pricing information submitted by the contractors enabled demonstration of their understanding of the type of disciplines required to complete the design, as well as the overall time and cost for these services. The pricing submitted has been assessed as an indicator of the contractors understanding of the project.

The outcome of the assessment is presented in the following table in alphabetical order. The assessment provides a weighted score out of 100, i.e the best score achieves 100.

| <b>Contractor Name</b>      | <b>Weighted score</b> |
|-----------------------------|-----------------------|
| Hines Constructions         | 94.27                 |
| Inscape Projects            | Incomplete submission |
| Regional West Constructions | 69.28                 |
| Renascent Regional          | 100                   |

The ECI process will include a fixed upper fee the contractors are entitled to claim against for their works to complete the design and tender submission. The completed design will include floor plans, elevations, site layout and information on materials selected. The fixed upper fee has been set at a figure

which encourages inclusion in the process, however, is not designed to cover the full costs of the contractor to complete the works. The intention of the fee is to ensure the contractor has a commitment to the process in the hope of being successfully selected for the construction stage of the project.

**Risk/Policy/Legislation Considerations:**

The selective tender process was conducted in accordance with the Local Government (General) Regulation (2005). Engagement of the preferred contractor to proceed to Stage 4 will be in accordance with Council's Procurement Policy.

Council have developed a probity plan and contractor engagement plan both of which will be used to manage and instruct the relationship and process between the various parties throughout the design stage.

**Budget Implications:**

The costs for engagement of Contractors for this component of the ECI process, being Stage 4 – Design, is included and within the project budget.

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**24) TRAFFIC COMMITTEE - 5 FEBRUARY 2021****Department:** Infrastructure Services**Author:** Director Infrastructure Services**CSP Link:** 1. Public Infrastructure and Services**File No:** TT.ME.1**Recommendation:**

1. That the minutes of the Blayney Traffic Committee Meeting, held on Friday 5 February 2021, be received and noted.
2. That Council endorse the Traffic Management Plan for the Carcoar March Music Event, to be staged on 13 March 2021 on Icely and Belubula Streets Carcoar as a Class 2 event, subject to the conditions detailed in the Director Infrastructure Services' Report subject to:
  - The distribution of the TCP to the Traffic Committee when available.
3. That Council install truck warning signage and distance ahead plates on the approaches to the ANL facility on Browns Creek Road in accordance with the Australian Standard.

**MINUTES OF THE BLAYNEY SHIRE COUNCIL TRAFFIC COMMITTEE MEETING  
HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY CENTRE,  
ON 5 FEBRUARY 2021, COMMENCING AT 10:05AM**

**PRESENT**

**Members:** Cr Bruce Reynolds (Blayney Shire Council - Chair), Reg Rendall (Paul Toole Representative), Jackie Barry (TfNSW), Sharon Grieson (TfNSW), Michael Chooi (NSW Police).

**Present:** Grant Baker (Director Infrastructure Services), Andrew Cutts (Tablelands Area Road Safety Officer), Nikki Smith (Administration Officer).

**APOLOGIES**

Nil.

**CONFIRMATION OF MINUTES**

**MINUTES OF THE PREVIOUS MEETING BLAYNEY TRAFFIC COMMITTEE  
MEETING HELD 11 DECEMBER 2020**

**Recommendation:** That the Minutes of the Ordinary Council Meeting held on Friday 11 December 2020, be confirmed to be a true and accurate record of that meeting.

(Reg Rendall / Cr Bruce Reynolds)

**MATTERS ARISING FROM THE MINUTES**

Nil.

**DECLARATION OF INTEREST**

Nil.

**CORRESPONDENCE**

Nil.

**REPORTS****20210205:01 STREET EVENT - CARCOAR MARCH MUSIC EVENT**

**RECOMMENDATION:** That Council endorse the Traffic Management Plan for the Carcoar March Music Event, to be staged on 13 March 2021 on Icely and Belubula Streets Carcoar as a Class 2 event, subject to the conditions detailed in the Director Infrastructure Services' Report subject to:

4. The distribution of the TCP to the Traffic Committee when available.  
(Jackie Barry / Reg Rendall)

As the following matter relates to prescribed traffic control devices (Warning Signage) the item has been referred from General Business for a recommendation.

**20210205:02 BROWNS CREEK ROAD – SIGNAGE TO ANL FACILITY**

**RECOMMENDATION:** That Council install truck warning signage and distance ahead plates on the approaches to the ANL facility on Browns Creek Road in accordance with the Australian Standard.

(Jackie Barry / Michael Chooi)

**TRAFFIC REGISTER****Intersection – Icely Street & Mid Western Highway – Carcoar (20200204:05)****ACTIONS:**

1. Road Safety Officer (RSO) - Andrew Cutts to be invited to the next Carcoar Community Meeting with Council to provide education on the seagull intersection usage.
2. RSO to provide a hardcopy of the education program including the Facebook link to Cr Reynolds for distribution to the Carcoar community.

**40 Speed Zone (Business Area) – Carcoar (20200207:06)**

**ACTION:** RSO to provide a hardcopy of the education program to Cr Reynolds for inclusion in the Carcoar Public School's newsletter.

**Street Event - Bathurst Cycling Club Race – 2021 (20201009:02)**

**ACTION:** Council to follow up with Bathurst Cycling Club their Notice of Intention to Hold a Public Assembly and provide to NSW Police – Michael Chooi.

## **GENERAL BUSINESS**

### **20210205:03 SPEEDING CONCERNS - OLD LACHLAN ROAD**

### **20210205:04 GENERAL BUSINESS - MISCELLANEOUS ITEMS**

#### **ACTIONS:**

1. Council to inspect signage at the intersection of Forest Reefs and Spring Terrace Roads for reflectivity and replace as required
2. RSO to provide an education brochure on the correct usage of intersections by motorists for installation on the Mandurama Community Noticeboard.
3. Traffic Committee members to review the draft Guidelines for Rural School Bus Routes and Bus Stops, and provide feedback. TfNSW will identify and provide a link to the bus operators guideline on the use of fixed and non fixed stops.

#### **Browns Creek Road**

As this matter relates to a prescribed traffic control device (Warning Signage) the item was referred to the Reports section for a formal recommendation.

#### **Intersection Cadia/Panuara Roads, Errowanbang (20201211:06)**

Noted.

#### **Vehicle Movements – Intersection Victoria/Williams Street, Millthorpe**

Noted, NSW Police advised no concerns, not Traffic Committee issue.

#### **Spring Terrace Road, Forest Reefs**

Noted, not a Traffic Committee issue.

#### **Speed Zone Review – Neville**

Noted.

#### **Parking Arrangements – Millthorpe (20201211:05)**

Council met with Millthorpe Village Committee and discussed the engagement of Place Design Group consultants to undertake a strategic study of the village centre, and incorporate consideration of a High Pedestrian Activity Area in conjunction with TfNSW.

#### **Traffic Noise – Carcoar**

Noted.

## **INFORMAL MATTERS**

### **MONTHLY ROAD SAFETY REPORT - ANDREW CUTTS, ROAD SAFETY OFFICER - DECEMBER 2020**

Noted.

### **MONTHLY ROAD SAFETY REPORT - ANDREW CUTTS, ROAD SAFETY OFFICER - JANUARY 2021**

Noted.

**CHIFLEY LOCAL AREA COMMAND - SERIOUS/FATAL MVA REPORT -  
DECEMBER 2020 - IR/60750**

Noted.

**FUTURE MEETING DATES - 2020**

- Friday, 12 June 2020
- Friday, 31 July 2020
- Friday, 9 October 2020
- Friday, 11 December 2020

There being no further business, the meeting concluded at 11:26am.

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil



**25) BLAYNEY SETTLEMENT STRATEGY 2020****Department:** Planning and Environmental Services**Author:** Director Planning and Environmental Services**CSP Link:** 5. The Natural Environment**File No:** LP.TE.1

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**Recommendation:**

That Council;

1. Notes the 75 submissions received during the public exhibition of the Draft Blayney Shire Settlement Strategy 2020,
2. Endorses the Blayney Shire Settlement Strategy 2020 attached to this report, as amended and altered following the public exhibition,
3. Defer from the Blayney Shire Settlement Strategy 2020 the R1 General Residential zone expansion and new R2 Low Density Residential zone at Millthorpe, until further strategic analysis and subsequent community consultation has been undertaken,
4. Authorises the General Manager to approve any minor formatting amendments to correct minor clerical errors or issues which do not change or alter the content or intent of the Blayney Shire Settlement Strategy 2020,
5. Proceeds to immediately commence 3 Planning Proposals to update the Blayney Local Environmental Plan 2012 for Actions A2-1, A3-1 and A4-1 in the Blayney Shire Settlement Strategy 2020,
6. Withdraw the proposed Planning Proposal currently lodged with DPIE to amend the flood planning map within the Blayney Local Environmental Plan 2012 (Res 1704/015).

**Reason for Report:**

To obtain Council endorsement of the amended and finalised Blayney Shire Settlement Strategy 2020 following public exhibition and consultation of the Draft Blayney Shire Settlement Strategy 2020 (DBSS).

**Report:**

Over the past 2.5 years Council staff together with Elton Consulting and Councillors have been undertaking the review of the 2012 Blayney Settlement Strategy.

At the September 2020 meeting, Council resolved to endorse and publically exhibit the DBSS to go out on public exhibition (**Resolution No 2009/017**).

Subsequently, the public exhibition and engagement of the DBSS has been undertaken entirely in house by Council staff, which consisted of the following;

1. Public exhibition for 42 days of the DBSS from Thursday 1 October 2020 until 5pm Thursday 12 November 2020 (note; Council accepted and considered submissions after the closing date).

2. 1200 letters sent out to all land owners' and immediate neighbours which the DBSS proposes to alter a planning control.
3. GM conversation in the Blayney Chronicle on 1 October 2020.
4. Email, to:
  - All professionals who have recently dealt with Planning and Environmental Services of Blayney Shire Council (approx. 60 addresses).
  - The Blayney Shire Tourism, Town and Village Committee members advising of the DBSS public exhibition.
  - October Council Connect (Council e-newsletter (approx. 300 addresses)).
5. Drop In and Briefing sessions;
  - Monday, 12 October 2020: Zoom
  - Wednesday, 14 October 2020: Millthorpe
  - Wednesday, 21 October 2020: Blayney
  - Monday, 26 October 2020: Mandurama
  - Thursday, 29 October 2020: Lyndhurst
  - Monday, 2 November 2020: Zoom
6. 39 general enquiries to Council staff (phone, walk in or appointment)

As a result of the exhibition, 75 written submissions were received. The submissions have been grouped into clusters of common themes, as follows;

|                                |           |
|--------------------------------|-----------|
| 1. Blayney                     | 6         |
| 2. Browns Creek                | 4         |
| 3. Millthorpe                  | 28        |
| 4. Villages and 500m provision | 30        |
| 5. NSW Government Agencies     | 7         |
| <b>TOTAL</b>                   | <b>75</b> |

As the submissions contain personal information, the submissions have been summarised into a table including; the location, submission content and BSC staff comment. The submissions have been grouped into 5 clusters which are provided as an enclosure to this report. The NSW Government Agency submissions are included after that summary tables as they do not contain personal information.

Each submission (un-redacted in its entirety) is included as a confidential attachment so Councillors have every submission, unedited and/or redacted for consideration.

As a result of the exhibition, the following minor changes and clarifications are proposed to be made to the draft Blayney Settlement Strategy which was publicly exhibited;

### **Blayney**

- Blayney West;
  - Insertion of a note in the Strategy for a suitable buffer distance to Nestle is required as part of any future Planning Proposal (PP).
  - Insertion of a note in Strategy that alternate land uses for buffer area between residential and Nestle (medical practice, motel etc) would be appropriate.
- Hill St Blayney - No further residential intensification in this precinct, in order to protect it for future employment generation;
- Lower Farm Lane. Rezoning to R1 General Residential to take place as part of a PP where servicing, access and flooding can all be adequately addressed prior to rezoning.

### **Browns Creek**

- Clarification; 5 ha average provision cannot be used more than once (i.e residue lot can't be subdivided under current strategy);
- Leave current 20ha Minimum Lot Size in place on western end of precinct adjoining ANL;
  - Back to Davis Road, and
  - North of Browns Creek Road back to Pittman Drive.

### **Millthorpe**

- Defer the following 2 matters from the final Strategy (pending further strategic investigation and community consultation);
  1. Proposed General Residential expansion Millthorpe (draft strategy identified Kingham St, Pitt St, Morley St and George St) and
  2. Proposed R2 Low Density Residential zone (draft strategy identified south of Forest Reefs Road).

Once strategic investigations are completed, Council will endorse the draft addendum for further public exhibition and community consultation. The final version will be put to Council and addendum added to the Settlement Strategy.

- 78 Clover Ridge Road Millthorpe (Lot 135 DP750360), approximately 12ha in size is considered appropriate to be rezoned from RU1 Primary Production to R5 large Lot Residential with a minimum lot size of 2ha.

**RU5 Village Zone (no reticulated sewer)**

- Minimum Lot Size for most RU5 Village zone that does not have reticulated sewer to be 2000m<sup>2</sup> (draft strategy proposed 4000m<sup>2</sup>);
- Mandurama. A small precinct comprising approx. 1.8ha, south of Banana Street Mandurama is proposed to have a larger minimum lot size of 4,000sqm, due to this area having; stormwater, access and servicing constraints.
- Inclusion of a statement that if reticulated sewer is provided to; Carcoar, Mandurama and Lyndhurst the MLS can be reduced to 1000m<sup>2</sup>;
- Clarification that in the RU5 In the village zone, that if property has an existing house and multiple lots, any consolidation to create multiple 2000m<sup>2</sup> lots, the existing dwelling must also be on 2000m<sup>2</sup>. I.e. if someone owns 6 x 1000m<sup>2</sup> lots, which an existing dwelling is on a 1000m<sup>2</sup> lot, the development is to be 3 new 2000m<sup>2</sup> of which the existing dwelling is on 1 lot;
- It is acknowledged that a replacement dwelling (replacement of a dwelling which has been impacted by a natural or unforeseen event (not a knock down re built) a DA for a new dwelling can be applied for and will be subject to satisfactory assessment of parameters under a DA. This will be confirmed in the Blayney Local Environmental Plan update.

**Rural lands within 500m of village zone provision**

- For the Planning Proposal to update the Blayney Local Environmental Plan, staff will identify in a map each lot and/or holding around each village that the new 500m from a village zone provision will apply to and generate a map. Mapping this provision in the BLEP will clearly identify to all stakeholders where the new provision will apply. It will also allow staff to undertake further analysis on each lot and/or holding to prevent and address potential issues including prevention of fragmentation / land use conflict with known agricultural industries.
- Whilst all “additional criteria” for the within 500m of a village zone provision has not been specifically listed in the final Blayney Settlement Strategy, to enable flexibility in application of the strategic direction during preparation of the Planning Proposal. Generally, but not limited to, the following circumstances will be used to identify lots and/or holdings which the new provision will apply;
  - Utilisation of Right of Way’s (ROW) be allowed for blocks that do not directly front a road;
  - That blocks less than 2ha could be consolidated to get the required 2ha;
  - That Council would be supportive of a lot less than 2ha, down to say no less than 1.5ha;

- No new allotments and/or boundary adjustments can take place to create additional dwelling opportunities;
  - Vista and visual impacts on village must not be detrimental;
  - Enabling a dwelling on the lot would not create Land Use conflict on an adjoining or nearby property.
- The new 'within 500m of a village zone rural provision' will be reviewed after 5 years of implementation in the LEP to consider its effectiveness. If not considered effective, provision may be removed. This will clearly set a review date and encourage owners to lodge a DA on these lots and stop people sitting on the provision.

### **Large Lot Residential (LLR)**

- LLR area west of Lyndhurst, the MLS to be 4000m<sup>2</sup> (exhibited at 1 ha);
- All LLR zoned land around villages which currently has a MLS of less than 1ha to be consistently set at 4000m<sup>2</sup>;
- Clarification that in all R5 LLR zone, if a development (consolidation of lots to meet the specified MLS) and there is an existing house, the new lot in which the house is on should also achieve the nominated MLS.
- Clarification that for a replacement dwelling (replacement of a dwelling which has been impacted by a natural or unforeseen event (not a knock down re built) a DA for a new dwelling can be applied for and will be subject to satisfactory assessment of parameters under a DA.
- The Large Lot Residential zoned land (4 lots) at the intersection of Egbert Street and Kentucky Road Neville which currently has a MLS size of 1.25ha, will have a slightly reduced MLS of 1ha.

### **Mandurama**

- Minimal lots around Mandurama that would get the benefit of the 'within 500m of the village zone', Rural provision. Identify 34 Mandurama Road (lot 1014 DP 834806) which is 22ha allotment as future LLR zone with a MLS of 2ha. Would need a future PP to change the LEP.

### **General**

- Include a statement that developments must take into consideration and link to other strategic council plans (sports master plan, active movement strategy, public space master plans etc).

### **Blayney Township Flood Planning Map Planning Proposal**

At the April 2017 meeting, Council resolved to forward a Planning Proposal to the Minister for Planning and Environment seeking to amend the flood planning map within the Blayney Local Environmental Plan 2012 (**Resolution No 1704/015**). It is noted this resolution was made under the previously elected Council.

Essentially the PP is to update the flood planning map in the BLEP 2012 with a new map based on the 2016 Blayney Flood Study, which now includes overland flow.

The PP has not yet proceeded to public exhibition as planning staff have not developed the relevant Development Control Chapter required to fully understand the implications of updating the flood map for Blayney. DPIE have recently corresponded with Council seeking withdrawal the PP given it has not yet progressed to public exhibition.

The PP is now specifically included as Action A6-1 of the Blayney Settlement Strategy. A further report will be presented to Council seeking resolution to commence the PP process in the future.

**Risk/Policy/Legislation Considerations:**

The number of constraints within the Blayney Shire is considered high and some of the proposals, in particular the activation of existing rural lot/s around the un-sewered villages are, from a land use planning perspective considered innovative and forward thinking.

The intent of the proposed changes, in particular in and around the un-sewered villages is to facilitate growth of these communities in a sustainable and environmentally appropriate manner. The changes are also intended to facilitate quality development that does not create poor environmental and social outcomes, whilst also providing desirable and attractive villages to reside in.

It is not just Blayney Shire Council that sets the content of the Blayney Settlement Strategy. The NSW Department of Planning Industry and Environment must informally endorse the final version of the Blayney Settlement Strategy, noting its basis for future Planning Proposals.

Section 4.5 Actions, page 123 of the Blayney Settlement Strategy outlines Actions required to further be undertaken in order to deliver the recommendations of the Blayney Settlement Strategy.

Most recommendations identified in the Blayney Settlement Strategy are not be implemented in the Blayney Local Environmental Plan until a Planning Proposal is undertaken.

As a priority it is intended to immediately commence 3 Planning Proposals to progress actions;

- A2-1: Amend the BLEP to provide for recommendations in the strategy for Blayney and Browns Creek.
- A3-1: Amend the BLEP to provide for recommendations in the strategy for Millthorpe (including surrounds).
- A4-1 Amend the BLEP to allow for recommendations in the strategy for all villages (noting the commitment to map around each village for the 'Rural lands within 500m of a village clause' will take time).

It is noted table the table in section 4.5 does not nominate specific timeframes but rather short and medium. It is considered;

- Short = next 2 years
- Medium = next 4 years

**Budget Implications:**

There will be a resource implications to deliver the recommendations with the Strategy, it is noted Strategic Planning can be a resource intensive process irrespective whether undertaken internally, externally or a combination of both.

It is proposed immediately commence 3 separate Planning Proposals for actions A2-1, A3-1 and A4-1 utilising current allocations within the 2020/21 Operational Plan.

Council needs to be aware in accordance with the Blayney Local Infrastructure Contributions Plan 2013 (or as amended in the future) developer contributions will be applied to DAs for new dwellings where no contribution has previously been paid. In this regard, this will include DAs for a new dwelling in the; RU5 Village, R5 Large Lot Residential and the 'within 500m of the village zone' Rural provision.

**Enclosures (following report)**

|   |                             |         |
|---|-----------------------------|---------|
| 1 | Villages and 500m Provision | 3 Pages |
| 2 | Blayney                     | 1 Page  |
| 3 | Browns Creek                | 1 Page  |
| 4 | Millthorpe                  | 3 Pages |

**Attachments (separate document)**

|   |  |          |
|---|--|----------|
| 5 | Villages and 500m Rural Provision  | 63 Pages |
|   | <i>This matter is considered to be confidential under Section 10A(2) (e) of the Local Government Act, as it deals with information that would, if disclosed, prejudice the maintenance of law.</i> |          |
| 6 | Blayney  | 11 Pages |
|   | <i>This matter is considered to be confidential under Section 10A(2) (e) of the Local Government Act, as it deals with information that would, if disclosed, prejudice the maintenance of law.</i> |          |
| 7 | Browns Creek   | 18 Pages |
|   | <i>This matter is considered to be confidential under Section 10A(2) (e) of the Local Government Act, as it deals with information that would, if disclosed, prejudice the maintenance of law.</i> |          |

- |           |  |           |
|-----------|--|-----------|
| <b>8</b>  | Millthorpe   | 100 Pages |
|           | <i>This matter is considered to be confidential under Section 10A(2) (e) of the Local Government Act, as it deals with information that would, if disclosed, prejudice the maintenance of law.</i> |           |
| <b>9</b>  | Blayney Shire Settlement Strategy  | 147 Pages |
| <b>10</b> | NSW Government Agency  | 2 Pages   |



| Villages and 500m Rural Provision |            |   |   |
|-----------------------------------|------------|---|---|
| Submission No.                    | Location   | Submission Comment  | BSC staff comments  |
| 1                                 | Lyndhurst  | Objects to proposed 4000m2 Village MLS.<br>□  | RU5 village zone now proposed to be 2000m2  |
| 2                                 | Lyndhurst  | Objects to proposed 4000m2 Village MLS.<br>□  | RU5 village zone now proposed to be 2000m2  |
| 3                                 | Mandurama  | Objects to proposed 4000m2 Village MLS.<br>Owns 1 lot 1012m2 in size  | RU5 village zone now proposed to be 2000m2  |
| 4                                 | Mandurama  | Need village lots smaller than 4000m2, but large enough to deal with septic.<br>Need to encourage new quality dwellings in the future.  | RU5 village zone now proposed to be 2000m2  |
| 5                                 | Carcoar    | Supports 4000m2 MLS in Carcoar  | Noted   |
| 6                                 | Millthorpe | Supports 500m Rural lot provision.<br>Seeks that the criteria for 500m Rural Lot Provision is clarified in greater detail in the BSS  | Agree, more detailed overarching criteria can be included in BSS, but noting BSS only sets the overall general strategic direction, the BLEP is the legal framework and will be critically important to achieving and ensuring positive planning outcomes are achieved by the 500m provision. |
| 7                                 | Lyndhurst  | Supports the 4000m2 MLS for the village   |   |
| 8                                 | Lyndhurst  | Objects to MLS in the R5 LLR west of Lyndhurst becoming 1ha, 1ha is too large.<br>Objects to proposed 4000m2 Village MLS.   | R5 LLR in west Lyndhurst to now be 4000m2.<br>RU5 village zone now proposed to be 2000m2  |
| 9                                 | Neville    | Objects to proposed 4000m2 Village MLS.   | Seems to be under the impression MLS is already and currently 2000m2.<br>Lodged same submission back in 2010. It is noted no DAs have been lodged on these lots in the last 10 years  |
| 10                                | Lyndhurst  | Objects to MLS of R5 LLR west of Lyndhurst going to 1ha.  | Agree now proposing 4000m2 for R5 LLR in west Lyndhurst.  |
| 11                                | Newbridge  | Agree with 4000m2 for village.<br>Seeks increase to the 500m from a village provision to 1km to increase the opportunity for growth.  | Not supported.<br>Both DPIE (Ag and Planning) have raised concerns and objection to the 500m Rural provision.<br>The intent of the 500m provision is to pick up small lots in close proximity to the villages. Increasing to 1km would create more cases of land use conflict.                |
| 12                                | Carcoar    | Support 4000m2 MLS in Carcoar.<br>Support 500m Rural Dwelling provision.<br>Supports reduction of village MLS to 1000-2000m2 if sewer provided.   | Agree to include a comment of MLS being 1000m2 if sewer is provided to Carcoar, Mandurama and Lyndhurst.  |
| 13                                | Carcoar    | Owns land north of Carcoar village identified as future investigation area.<br>Supports strategy.<br>Conceptual subdivision layout including potential are for STP.<br><br>Supports 500m from village provision | Strategy only identifies this land for protection as future urban. Exact zoning and yield (MLS) to be determined through a Planning Proposal.   |
| 14                                | Lyndhurst  | Support Strategy<br>Supports 500m from village provision  | Appears to have misunderstood the 500m provision in that it would enable subdivision of their property.<br>No change proposed.  |

| Submission No. | Location  | Submission Comment  | BSC staff comments  |
|----------------|-----------|---|---|
| 15             | Blayney   | Carcoar seeking the LLR lands south of highway have a 4000m2 MLS applied not 6000m2.  | Agree, any current LLR MLS less than 1ha should be consistently set at 4000m2 throughout the shire.   |
| 16             | Lyndhurst | Support Strategy Highlighting an issue with the 500m Rural provision. Owns a lot in Lyndhurst which is only 1.67ha in size, which is the type of lot which the provision should be trying to have a house on. | Recommend the 2ha minimum is retained, however acknowledge in the BSS Council would support, the provision applying to lots down to 1.5ha.  |
| 17             | Neville   | Does not support the 500m Rural provision. Inconsistent with the RU1 zone objectives and will create land use conflict.   | Agree, more detailed overarching criteria can be included in BSS, but noting BSS only sets the overall general strategic direction, the BLEP is the legal framework and will be critically important to achieving and ensuring positive planning outcomes are achieved by the 500m provision.<br><br>Delivery of the rural 500m provision will need to be carefully considered. The Strategy outlines the general direction of Council (seeking to stimulate growth on smaller, existing lots on the edge of the villages), this must be balanced against creation of land use conflict. The BLEP, wording and potentially even maps will be critically important to achieving positive planning outcomes. In this regard some properties may meet the circumstances in the strategy but removed when the LEP is made if a negative planning outcome is identified. Council needs to ensure positive planning outcomes for all stakeholders are achieved. |
| 18             | Carcoar   | Does not support the 4000m2 MLS for village - too large. Should be 2000m2.  | RU5 village zone now proposed to be 2000m2  |
| 19             | Carcoar   | Support protection of character of Carcoar but 4000m2 for village may be too large and put land out of reach of buyers  | RU5 village zone now proposed to be 2000m2  |
| 20             | Mandurama | Owns 87 lots in Mandurama. Resubmitted same submission from 2010. Does not support the 4000m2 MLS for village - too large.  | Note not all lots are in the RU5 Village, but some are in the R5 LLR. Proposed to go to 2000m2 in the RU5 village zone and 4000m2 in the R5 LLR. It is noted no DAs have been lodged on these lots in the last 10 years.  |
| 21             | Carcoar   | Submission not relevant to the BSS. Regarding the sale of St Pauls church.  |   |
| 22             | Carcoar   | Supports larger blocks. Carcoar - important to retain character   |   |
| 23             | Lyndhurst | 4000m2 MLS in village zone too large, should be 2000m2. Concern over rebuilding existing home.  | RU5 village zone now proposed to be 2000m2  |
| 24             | Lyndhurst | 4000m2 for R5 LLR too large to maintain in Lyndhurst should be smaller  | LLR zone in west Lyndhurst was exhibited at 1 ha proposed to now be 4000m2. I think the submission is intending to say the 4000m2 in the RU5 village is too big, which is proposed to now be 2000m2.  |
| 25             | Lyndhurst | 4000m2 for R5 LLR too large to maintain in Lyndhurst should be smaller  | LLR zone in west Lyndhurst was exhibited at 1 ha proposed to now be 4000m2. I think the submission is intending to say the 4000m2 in the RU5 village is too big, which is proposed to now be 2000m2.  |
| 26             | Carcoar   | Does not support the MLS of 4000m2 for village  | RU5 village zone now proposed to be 2000m2  |

| Submission No. | Location   | Submission Comment  | BSC staff comments   |
|----------------|------------|---|--|
| 27             | Carcoar    | 4000m2 MLS in village zone too large, should be 2000m2.   | RU5 village zone now proposed to be 2000m2   |
| 28             | Carcoar    | Were not aware property was zoned LLR. Against proposal which would require 6000m2 for a dwelling.      | Agree, that any current LLR MLS less than 1ha should be consistently set at 4000m2. DA would still be subject to merits based assessment.  |
| 29             | Carcoar    | 4000m2 MLS in village zone too large, should be 2000m2.<br>New RU5 village chapter should be developed. | RU5 village zone now proposed to be 2000m2   |
| 30             | Millthorpe | Seeking the 500m Rural provision change to 1km to enable a dwelling.                                    | <p>Not supported.</p> <p>Previous Existing Holding, did not lodge a DA subsequently lost dwelling entitlement.</p> <p>Both DPIE (Ag and Planning) have concerns and objection to the 500m Rural provision as is, these would be compounded if the distance was extended to 1000m.</p> <p>The intent of the 500m provision is to pick up small lots in close proximity to the villages. Increasing to 1000m would create more cases of land use conflict.</p> |

| Blayney        |          |  |   |
|----------------|----------|--|---|
| Submission No. | Location | Submission Comment   | BSC staff comments  |
| 31             | Blayney  | Seek inclusion of their property to the South of Blayney.  | Demand for inclusion of an additional 100 acres is not currently warranted.<br>No proposed change   |
| 32             | Blayney  | Charles St Blayney Map regarding Lower Farm Lane   | Concern regarding access and services to these lots.<br>Given the lots already exist, need to consider identifying only in the BSS, but still requiring a Planning Proposal to address servicing concerns and prevent ad hoc development. |
| 33             | Blayney  | Submission noting owners supporting for inclusion of their land south of Blayney town p79 strategy   | Noted   |
| 34             | Blayney  | Submission against proposed Bypass   | Noted, not specifically related to Settlement Strategy  |
| 35             | Blayney  | Submission against proposed Bypass   | Noted, not specifically related to Settlement Strategy  |
| 36             | Blayney  | Owner of land in Blayney West. Only part of property is identified for residential. Seeks inclusion of property currently not in as LLR 4000m2 lots. | No change recommended, considering; steep slope of land, land directly surrounds the former Blayney Copper Mine and overland flow also needs to be considered in this area.   |

| Browns Creek   |                        |   |   |
|----------------|------------------------|---|---|
| Submission No. | Location               | Submission Comment  | BSC staff comments  |
| 37             | Browns Creek           | Objecting to intensifying more residential development along Browns Creek Road in close proximity to the ANL composting site.   | Relevant objection.<br>To prevent Land Use conflict, it is recommended retention of the current 20ha MLS on the western end of Browns Creek Road LLR precinct back to Davis Road. From Davis Road, East back to Blayney will be a 2ha minimum based on a 5ha average.   |
| 38             | Browns Creek           | Doesn't support Browns Creek Rd LLR and further loss of Agricultural Land.  | The Strategy only changes the MLS in Browns Creek, it does not propose to rezone additional Rural Land to Large Lot Residential Land.   |
| 39             | Browns Creek           | Owens adjoining land to the LLR Browns Creek. Seeks inclusion of an additional 200ha as LLR with a MLS of 20ha.   | Not supported, demand is not needed. Additionally ANL submission is noted highlighting importance of preventing additional land use conflict for the significant composting site in the area.   |
| 40             | Blayney / Browns Creek | Objects to bypass shown on plans which will split our property. Note this is the first I have heard of the bypass.<br><br>Concerns regarding Browns Creek LLR and land use conflict with farming. | Bypass concerns noted.<br><br>The lot averaging provision for Browns Creek Rd is to balance growth of more 2ha lots whilst also ensuring larger lots likely to be retained adjoining the farms.<br><br>This is why the averaging is a better option in this precinct rather than a blanket 2ha MLS or no development and retention of 20ha MLS. |

| Millthorpe     |            |   |   |
|----------------|------------|---|---|
| Submission No. | Location   | Submission Comment  | BSC staff comments  |
| 41             | Millthorpe | Requests inclusion of 33 Smiths Lane Millthorpe as R2 Low Density Residential or LLR with MLS 2ha.  | Already have significant over supply of Large Lot Residential and R2 Low Density Residential land.<br>To be considered with deferral of Millthorpe residential expansion and R2, 4000m2 Low Density Residential expansion.  |
| 42             | Millthorpe | Supports the Strategy.<br>Suggests a MLS of 650m2 for residential zone in Millthorpe.<br>Need max building ratios for each lot.<br>Clearer and more consistent Heritage advice  | To be considered with deferral of Millthorpe residential expansion and R2, 4000m2 Low Density Residential expansion.  |
| 43             | Millthorpe | Concern regarding proposed residential expansion off Pitt and Morley.<br>Infrastructure concerns for residential expansion.<br>Seeks a higher MLS than 450m2 in Millthorpe  | To be considered with deferral of Millthorpe residential expansion and 4000m2 Low Density Residential expansion.  |
| 44             | Millthorpe | Seeks inclusion of property, 2 Morley Street for residential. Supports subdivision.<br>Support protection of visual amenity.  | Potential merit for inclusion.<br>Needs further investigation.<br>To be considered with deferral of Millthorpe residential expansion and 4000m2 Low Density Residential expansion.  |
| 45             | Millthorpe | Second submission replacing first submission. Requests inclusion of 39 Graham Lane Millthorpe as 4000m2 R2 Low Density Residential or LLR with MLS 2ha.   | Already have significant over supply of Large Lot Residential and R2 Low Density Residential land.<br>Can't have the 4000m2 serviced lots on FFR as will create significant oversupply.<br>Potential merit in going East rather than West with R2 4000m2 serviced lots.<br>Needs further investigation.<br>To be considered with deferral of Millthorpe residential expansion and 4000m2 Low Density Residential expansion. |
| 46             | Millthorpe | Support 2ha MLS around the village and the visual protection to the village.<br>Question pink 450m2 land north of village and believe it should be 2ha.<br>Proposed 4000m2 Low Density Residential should also be 2ha.<br>Against any growth East of the village.<br>Support Heritage Conservation Area and against project homes being built in HCA.   | To be considered with deferral of Millthorpe residential expansion and 4000m2 Low Density Residential expansion.  |
| 47             | Millthorpe | Submission regarding shared pathway.  | Not applicable to BSS.  |
| 48             | Millthorpe | Supports proposed Green Grid.<br>Suggests include east of Morley for residential consistency.<br>Concerns about already zoned 450m2 lots north of the village.<br>Confused about visual amenity vs residential development.<br>Does not support additional 4000sqm south east between FRR and Millthorpe Rd.<br>Investigation area Kingham - concerned about drainage and adequacy of Kingham Street etc. Needs more information on the condensing of the Village zone. | To be considered with deferral of Millthorpe residential expansion and 4000m2 Low Density Residential expansion.  |

| Submission No. | Location     | Submission Comment   | BSC staff comments  |
|----------------|--------------|--|---|
| 49             | Millthorpe   | Supports Strategy.<br>Should increase MLS in Millthorpe to 750-800sqm.<br>Green space should be required as a % of all new development.<br>More open space walking tracks etc required and linked to new developments etc                      | To be considered with deferral of Millthorpe residential expansion and 4000m2 Low Density Residential expansion.  |
| 50             | Millthorpe   | Seeking their property to also be zoned R2 Low Density Residential, 4000m2   | To be considered with deferral of Millthorpe residential expansion and 4000m2 Low Density Residential expansion.  |
| 51             | Millthorpe   | Letter notes owner support inclusion of 1400 Vittoria Road as future residential land.   | To be considered with deferral of Millthorpe residential expansion and 4000m2 Low Density Residential expansion.  |
| 52             | Forest Reefs | Owens 12.5 ha lot at 37 Clover Ridge Road Forest Reefs currently zoned Rural RU1. Surrounded by R5 LLR, seeks their lot be zoned LLR with a 2ha minimum  | Recommended this lot is rezoned to LLR zone with a MLS of 2ha, given it is only 12 ha and immediately adjoins and is surrounded to the East and South by LLR zoned properties.  |
| 53             | Millthorpe   | Seeks inclusion of 22ha property as LLR with MLS 2ha.  | Not supported, demand is not currently needed.<br>To be considered with deferral of Millthorpe residential expansion and 4000m2 Low Density Residential expansion.  |
| 54             | Millthorpe   | Own 4 lots, zoned RU1 Primary Production, 4 lots total 3.7ha in size on the South Eastern side of Millthorpe.<br>Are seeking rezoning from RU1 to R5 LLR with a MLS of 8000m2.   | Submission has not addressed visual amenity and prominence of the property for the vista of Millthorpe at all. This hill is a key vista of Millthorpe and must be protected.<br>However, lots 47 and 46 (1.7ha), closest to the village may be able to have a dwelling constructed by consolidating the 2 lots under the Rural 500m provision subject to merits based assessment.<br>Any additional development in this area needs to be set on the Eastern side of the lots significantly away from Park St. |
| 55             | Millthorpe   | Village needs to integrate with the surrounding rural lands, not just build environment.<br>Don't want to see Millthorpe surrounded by suburbia.<br>Supports key entrance protection. Map provided looking at surrounding vista of Millthorpe. | Relevant points raised.<br>To be considered with deferral of Millthorpe residential expansion and 4000m2 Low Density Residential expansion.   |
| 56             | Millthorpe   | MLS for residential in Millthorpe should be 800m2 to 1000m2.<br>Dual Occupancy should not be allowed.<br>Does not support Morley St.<br>Visual appearance and entry to village is important.   | To be considered with deferral of Millthorpe residential expansion and 4000m2 Low Density Residential expansion.  |
| 57             | Millthorpe   | Seeks inclusion of their property as 4000m2 R2 Low Density Residential or LLR with MLS 2ha.  | To be considered with deferral of Millthorpe residential expansion and 4000m2 Low Density Residential expansion.  |
| 58             | Millthorpe   | Concern about Millthorpe's future growth, in particular Future Investigation Area's.<br>Concern for intersection with Vittoria Road, and Water Supply  | To be considered with deferral of Millthorpe residential expansion and 4000m2 Low Density Residential expansion.  |

| Submission No. | Location     | Submission Comment  | BSC staff comments   |
|----------------|--------------|---|--|
| 59             | Millthorpe   | Second submission.<br>Supports protection of visual amenity and entrance to town.<br>Seeks Graham Lane rather than Vittoria Rd and infill FRR   | To be considered with deferral of Millthorpe residential expansion and 4000m2 Low Density Residential expansion.   |
| 60             | Millthorpe   | Owens Land in identified Future Investigation Area.<br>Seeks FIA go all the way through to Graham Lane  | Potential merit.<br>To be considered with deferral of Millthorpe residential expansion and 4000m2 Low Density Residential expansion.   |
| 61             | Millthorpe   | On behalf of land owner identified for 4000m2 R2 Low Density Residential on FRR. Supports and provides concept layout. Provides indicative layout plan.   | To be considered with deferral of Millthorpe residential expansion and 4000m2 Low Density Residential expansion.   |
| 62             | Millthorpe   | Morley St resident opposes expansion of residential zone in this area.  | To be considered with deferral of Millthorpe residential expansion and 4000m2 Low Density Residential expansion.   |
| 63             | All villages | 4000m2 should be allowed south of Morley St to Graham Lane Millthorpe.<br>Don't support 4000m2 for RU5 village zone should be 2000m2.   | Millthorpe residential expansion and 4000m2 Low Density Residential expansion to be deferred pending further investigation.<br>MLS for RU5 village proposed to be 2000m2   |
| 64             | Millthorpe   | Owner of current land, north of Millthorpe zoned village with 450m2 MLS.<br>Objects to BSS statement requiring Masterplan and DCP.<br>Recommends additional residential growth further north to Richards Lane.<br>Does not support green grid cutting through land. | Land is currently zoned village with a MLS of 450m2.<br>This area is a critical entrance to Millthorpe and any development must be undertaken in a thoughtful planned and visual amenity sensitive manner. Masterplanning may be required, including pre planned public open space and green grid links.<br>Residential expansion for Millthorpe is proposed to be deferred pending further investigation. |
| 65             | Millthorpe   | Summary of several peoples comments, most of which had put in individual submissions.<br>Millthorpe - 450 too small, don't support Pitt Morley. Development should maintain character   | To be considered with deferral of Millthorpe residential expansion and 4000m2 Low Density Residential expansion.   |
| 66             | Millthorpe   | Support Pitt & Morley expansion.<br>Seeks the Low Density on FRR to be 2ha lots on FRR - visual impact  | To be considered with deferral of Millthorpe residential expansion and 4000m2 Low Density Residential expansion.   |
| 67             | Millthorpe   | No expansion Pitt and Morley with a MLS less than 1000sqm.<br>Seek larger MLS for Millthorpe residential. Various infrastructure concerns.  | To be considered with deferral of Millthorpe residential expansion and 4000m2 Low Density Residential expansion.   |
| 68             | Millthorpe   | Parking and Infrastructure comments   | Not BSS related  |